

The Estelline City Council met on Wednesday, January 8, 2025 at the Estelline City Office. Those present included Mayor Ross Brandsrud, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Mike Ward, Julie Rieckman, Jason Hanssen, Zeb Gilbertson, Max Gorder, Jeff Pitts, and Lesley Matthys.

Mayor Brandsrud called the meeting to order at 6:00PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

Max Gorder wanted to thank the city and council for their continued support for the fire department.

The minutes from the December 9th and 30th were presented for approval. Motion by J. Rieckman, second by M. Gunderson to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by M. Ward, second by R. Miller. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by R. Miller to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$95.75; Estelline Journal, ad \$34.00; Estelline Community Oil, fuel \$97.80;

PUBLICATIONS

Estelline Journal, minutes \$131.92;

MAYOR & COUNCIL

Ross Brandsrud, council fee/governing board \$475.00; Cheryl Squires, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Mike Ward, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

ELECTRIC

ITC, load mgmt. internet \$165.14; SD Dept of Revenue, sales tax \$3,272.75; Wages, \$4,115.57; T&R Electric, transformer repair \$2,066.22;

FIRE

Estelline Community Oil, LP/fuel \$1,186.04;

BUILDING

ITC, telephone \$115.92; LeRoy Warborg, maint. \$52.50; SD One Call, locates \$25.20; Estelline Community Oil, supplies/fuel \$2,256.18; Zeb Gilbertson, phone reimb \$50.00; Jordan Busch, phone reimb \$50.00;

FINANCE OFFICE

ITC, telephone \$101.80; Wages, \$5,571.48; \$Riteway, checks \$199.95;

STREET

Wages, \$4,331.30;

SOLID WASTE

SD Dept of Revenue, sales tax \$308.59;

SIGN

AT & T, wireless \$49.47;

WATER

Sioux Rural Water, monthly fees \$12,269.00;

MISC.

Upframe Creative, qtlly fees \$375.00; Wards, supplies \$550.38; Office Peeps, copier/tax forms/supplies \$376.31; EMC Insurance, insurance \$12,000.00; Country Corner, supplies \$36.09;

IMEG, admin fees \$750.00;

ENCC Payables: \$140,034.75

ENCC Payroll: \$214,572.89

Mayor Brandsrud reported that the trees in the landfill will need to be burned when conditions are right. Sioux Rural Water is asking for our support with Dakota Mainstem – infrastructure to tackle the challenges of water scarcity and quality in central and southern regions of eastern South Dakota. Zeb Gilbertson reported that the payload bucket has been brought in for the new grapples.

Jason Hanssen reported that the ENCC census is stable 55. Resident and staff Christmas party went well this year. Wanted to thank Reliabank for hosting the giving tree this year.

New Business:

ENCC presented a quote from Direct Supply in the amount of \$2,860.00 for new Vital Monitors. Motion by M. Ward, second by C. Squires to approve the quote. With all voting aye, motion carried. Quote from Nasco Healthcare in the amount of \$2,571.95 for a Nursing Skills Manikin was presented. Motion by J. Rieckman, second by M. Gunderson to approve. With all voting aye, motion carried.

Combined Voting Agreement with Estelline School District and the City of Estelline was presented for approval. Motion by R. Miller, second by J. Cokens to approve. With all voting aye, motion carried.

Update on SDHA progress – there are a few remaining documents needed for submittal. Update on Community Access Grant – SD DOT received 16 applications from communities from across the state for the \$2.5 million in funding. Estelline was not chosen for funding to repair Railroad Street. Salary Resolution 2025-01 was read. Motion by M. Gunderson, second by J. Rieckman to approve. With all voting aye, motion carried.

A quote from Independent Audit Services in the amount of \$9,000.00 was presented for the draft of financial statements for year ending December 31, 2024. Motion by J. Cokens, second by M. Ward to approve. With all voting aye, motion carried.

The fee schedule for Zoning was presented.

Updates to the personnel policy were presented. Motion by J. Cokens, second by M. Gunderson to approve changes. With all voting aye, motion carried.

Cook's Wastepaper & Recycling has increased their service pricing by 4% for 2025. Motion by J. Cokens, second by R. Miller to increase residential garbage prices from \$12.94 to \$13.46 effective February 1, 2025. With all voting aye, motion carried.

A quote from G&M services was presented. Estimates of \$27,000 to \$36,000 to abate the tile and mastic up at the clinic. Estimates of \$15,000 to \$18,000 to only abate the floor tile. Motion by M. Ward, second by J. Cokens to abate the floor tile at the clinic. Voting aye, M. Ward, J. Cokens, R. Rieckman, R. Miller, C. Squires. Voting nay, M. Gunderson. Motion carried.

Jeff Pitts was present to give council information on his process for selling property. Discussion was had regarding marketing, covenants, expectations, and timeline for Eastside Addition.

A motion was made by J. Cokens, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 at 7:37 PM. With all voting aye, motion carried. Mayor Brandsrud declared out of Executive Session at 7:45 PM.

Motion by J. Cokens, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Nancy Bjorklund, CNA top of pay

Amanda Casjens, Dietary Tech \$17.04

Vicki Creswell, RN \$38.83

Erika Hall, CNA \$23.14

Cadense Harmon, CNA \$20.72

Stephanie Kasten, LPN \$27.41

Dawn Mickey, HSKP/SUP. \$22.24

Bethany Nelson, Laundry \$17.35

Tracy Nelson, Cook top of pay

Mary Peterson, RN \$38.16

Alexa Stenersen, CNA \$20.72

Janene White, CNA top of pay

Sheri Vanderwal, RN \$38.16

Sandy Wulf, CNA/Rehab top of pay

CITY

Mayor \$600

NEW HIRES

Ashton Keoke, NA \$16.22

Sydney Lantgen, NA \$16.22

Graceann McGuire, LPN \$27.04
Sierra Kreger, NA \$16.22
Jackson Pierce, Diet Aide \$16.22

With there being no further business, motion to adjourn at 7:46PM was made by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

Ross Brandsrud, Mayor

Lesley Matthys, Finance Officer