

The Estelline City Council met on Wednesday, February 5, 2025 at the Estelline City Office. Those present included Mayor Ross Brandsrud, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Ward, Julie Rieckman, Jason Hanssen, Cole Hoyer, and Lesley Matthys. Absent: Mike Gunderson.

Mayor Brandsrud called the meeting to order at 6:00PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by M. Ward. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes from the January 8<sup>th</sup> meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by M. Ward, second by J. Cokens. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by J. Rieckman to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

AT&T, cell phone \$46.80; Firstnet, wireless \$40.04; Country Corner, supplies \$51.48; ITC, telephone \$95.78; Joe Denison, training \$100.00; PCC, billing fees \$51.22;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$249.95;

#### POLICE

Hamlin County, contract law \$386.25

#### LEGAL

Foley & Foley, legal \$260.00

#### MAYOR & COUNCIL

Ross Brandsrud, council fee/governing board \$600; Cheryl Squires, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Mike Ward, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

#### ELECTRIC

ITC, load mgmt. internet \$101.80; SD Dept of Revenue, sales tax \$3,264.11; Wages \$3,404.79; WAPA, power \$15,329.42; Heartland, power \$21,095.97; East River, transmission \$3,556.56; SDMEA, dues \$648.00;

#### FIRE

Light & Power, utilities \$168.95;

#### BUILDING

ITC, telephone \$115.92; LeRoy Warborg, maint. \$64.00; Light & Power, utilities \$1,048.07; Zeb Gilbertson, phone reimb \$50.00; Jordan Busch, phone reimb \$50.00;

#### FINANCE OFFICE

ITC, telephone \$174.25; Light & Power, utilities \$413.32; Adams Tax Forms, tax filing \$435.42; Wages \$4,476.07; Tax 1099, tax filing \$210.39; Firstnet, wireless \$24.74;

#### SOLID WASTE

SD Dept of Revenue, sales tax \$307.47; Cook's Wastepaper & Recycling, garbage collection \$5,562.15;

#### SEWER

Light & Power, utilities \$351.32; NW Energy, utilities \$15.89; Dakota Pump & Control, lift station cord rep/pump control panel \$11,988.93;

#### STREET

Dakota Iron, grapple \$10,815.00; Light & Power, utilities \$617.57; Wages \$3,635.39; TranSource, supplies \$508.81; Country Corner, fuel \$40.32;

#### SIGN

AT & T, wireless \$50.09; Light & Power, utilities \$21.32;

#### PARK

Light & Power, utilities \$4.13

#### WATER

Sioux Rural Water, monthly fees \$12,060.45; Light & Power, utilities \$395.13; Firstnet, wireless \$46.60;

MISC.

Wards, supplies \$47.79; Office Peeps, copier/ supplies \$270.29; J. Guillermo, utility reimb \$200.00; EMC Insurance, insurance \$9,022.21; First District, dues \$1,087.42; IMEG, admin fees \$2,250.00; Estelline School, HM Grant Funds \$70,125.00

ENCC Payables: \$144,814.93

ENCC Payroll: \$181,482.92

Mayor Brandsrud reported that the grapple bucket has arrived.

Jason Hanssen reported that the ENCC census is at 53. Hanssen attended the SD Health Care Association meeting in Pierre – reported having a good discussion on the struggles that long term health care facilities face. The SD Governor is proposing a 1.5% increase to Medicare.

New Business:

ENCC presented a quotes for a bladder scanner: Direct Supply in the amount of \$6,850.00, Medline in the amount of \$8,415.00 and \$9,760.00, Verathon in the amount of \$7,024.00. Motion by J. Cokens, second by C. Squires to approve the quote from Direct Supply. With all voting aye, motion carried.

ENCC new call light system – tabled until bids have been received for the meeting in March.

Investment options for ENCC funds were discussed. Motion by M. Ward, second by J. Rieckman to approve opening a CD at Reliabank and open another CD in one month - not to exceed 6 months.

With all voting aye, motion carried.

Cole Hoyer with Economic Development spoke about America in Bloom and their mission of promoting community beautification. Motion by J. Rieckman, second by M. Ward to approve the 2025 registration fee of \$1,500.00. With all voting aye, motion carried.

The first reading of Ordinance No. 9-1-27: Reading of Electric and Water Meters by City Employees. Second reading will be held March 5<sup>th</sup>, 2025.

An update from IMEG for the Eastside Addition – documentation needs to be submitted. IMEG recommended the approval of Foerster Testing for Construction Testing & Inspection Services for this project. Motion by M. Ward, second by R. Miller to approve Forester Testing services. With all voting aye, motion carried.

Employees have requested Juneteenth be added to the Federal Holiday list as a city recognized holiday. Item died for lack of motion.

Motion by J. Cokens, second by J. Rieckman to approve the Red Cross Swimming Lesson program for 2025. With all voting aye, motion carried.

Motion by M. Ward, second by R. Miller to approve the Red Cross Lifeguard Certification and Re-Certification Course be taught by Laurie Bunker using our facilities. With all voting aye, motion carried. Motion by J. Cokens, second by M. Ward to approve of Lesley Matthys attending Finance Officer School in 2025. With all voting aye, motion carried.

Wellness Center door security system – item was tabled until further information is brought forward.

Landfill security system – item was tabled until further information is brought forward.

Motion by J. Cokens, second by R. Miller to open a new checking account for City, ENCC, and Ambulance payables. With all voting aye, motion carried.

A motion was made by J. Rieckman, second by C. Squires to move into Executive Session as per SDCL 1-25-2 at 7:08 PM. With all voting aye, motion carried. Mayor Brandsrud declared out of Executive Session at 8:05 PM.

Motion by J. Rieckman, second by J. Cokens to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Donielle Archer, CNA top of pay

Laura Crooks, Activity Supervisor top of pay

Marlys Kuntz, CNA/Scheduler top of pay

Tamara Minder, RN \$38.76

Angel Mullaney, CNA \$20.99

Elena Brandsrud, CNA \$20.99

Megan Knutson, CNA \$20.72

Mitchell Linneman, Cook \$17.76

Taylor Mischke, CNA \$20.99

Tessah Overgaard, CNA \$21.26  
Peggy Plaisted, LPN \$32.79  
Heather Sundberg, CNA \$21.26  
CITY  
Jordan Busch, Maintenance \$26.83  
NEW HIRES  
Lexus Sheridan, CNA \$20.45  
Haley Leraas, NA \$16.79

With there being no further business, motion to adjourn at 8:06PM was made by R. Miller, second by J. Rieckman. With all voting aye, motion carried.

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Ross Brandsrud, Mayor

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Lesley Matthys, Finance Officer