

The Estelline City Council held a meeting on Wednesday, September 2, 2015 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Wayne Wegner, Paul Setnes, Julie Rieckman, Mike Gunderson, Chris Lilla, Mary Saathoff, Mike Ward.

Also present: Jenna Aderhold, Bert Brandsrud, Carla Clarke

Mayor Zafft called the meeting to order at 6:00 PM.

Motion to adopt the agenda was made by J. Rieckman, second by C. Lilla. With all voting aye, motion carried.

Open Public Session:

Bert Brandsrud was present regarding his property at 306 2nd St. N. He informed the council that he was still waiting on insurance but plans to do something soon in regard to his property from the fire that occurred this spring.

The minutes of the August 5, 12, and 17th meetings were presented for approval. Motion by J. Rieckman, second by W. Wegner to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by P. Setnes, second by C. Lilla. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by P. Setnes to approve all bills. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$41.79; AT & T, cell phone \$91.14; Estelline Community Oil, fuel \$121.74; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$196.35; A-Ox Welding, oxygen \$88.00;

PUBLICATIONS

Hamlin Co. Publishing, minutes/notices \$150.12;

LEGAL

Gunderson, Evenson, Boyd, & Knight, LLP, legal fees \$730.88;

ELECTRIC

WAPA, power \$12,385.07; Heartland, power \$19,463.20; East River, transmission \$3047.95; Department of Revenue, sales tax \$2520.95; ITC, load mgmt.internet \$94.49; AT & T, cell phone \$73.25; WESCO, lights \$1194.00; Office Peeps, supplies \$128.30; US Postal Service, envelopes/postage \$573.70;

BUILDING

Light & Power, utilities \$562.31; ITC, telephone \$51.33; Karen Warborg, maint. \$50.00; Estelline Community Oil, supplies \$32.05; Star Laundry, rug rental \$13.52; Menards, supplies \$61.32; Wards Store, supplies \$13.10;

FIRE

Light & Power, utilities \$92.16; Estelline Community Oil, fuel \$47.20;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$450.00; Wayne Wegner, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$125.00; Paul Setnes, council fee/governing board \$125.00; Julie Rieckman, council fee/governing board \$125.00; Mike Gunderson, council fee/governing board \$125.00; Chris Lilla, council fee/governing board \$125.00;

FINANCE OFFICE

Light & Power, utilities \$129.00; ITC, telephone \$131.82; Office Peeps, supplies \$69.03; wages \$4444.40;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4188.73; Dept. of Revenue, sales tax \$221.92;

POLICE

ITC, telephone \$61.36; AT & T, cell phone \$73.25; Estelline Community Oil, fuel \$240.89; SD Dept. of Public Safety, teletype service \$390.00; wages \$4843.60;

SEWER

Light & Power, utilities \$76.29; Nitteberg Construction, sewer main repair \$1734.00; AT & T, cell phone \$73.25; Harry's Septic Service, jetting \$637.60; wages \$3239.40;

STREET

Light & Power, utilities \$683.68; Estelline Community Oil, fuel \$162.09; FJ McLaughlin, patching \$6400.00; Popham Construction, street sweeping \$2600.00;

LANDFILL

Estelline Community Oil, fuel/oil \$254.41; wages \$482.40

SIGN

Light & Power, utilities \$30.83; AT & T, wireless \$59.46;

REFLECTION PARK

Light & Power, utilities \$25.06;

WATER

Reliabank, water loan \$3699.00; Dept of Revenue, water samples \$28.00; Light & Power, utilities \$343.86; Estelline Community Oil, supplies \$40.32; Efraimson Electric, well alarm \$117.35; SD Rural Water Association, dues \$410.00; wages \$3273.61;

POOL

ITC, telephone \$27.20; Light & Power, utilities \$609.58; Hawkins, chemicals \$1198.00; NW Energy, utilities \$18.65; Dept of Revenue, samples \$135.00; Dept of Revenue, sales tax \$229.74; Estelline Community Oil, supplies \$47.88; wages \$6036.89;

PARK

Menards, lights \$137.64;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$2742.90; Delta Dental, insurance \$171.36; American Family, insurance \$290.66; SD Retirement, retirement \$2029.97; Flex One Account, cafeteria plan \$308.00; SD Supplemental Retirement, supp.retire. \$260.00; Avesis, vision ins. \$53.34; Petty Cash, replenish fund \$8.95;

ENCC Payables: \$63,494.83

ENCC Payroll: \$117,575.36

Mayor Zafft reported the drainage project behind the city shop is going well; some tree trimming will be done; school zone signs have been ordered; and he has visited with some home owners regarding complaints received.

Mike Ward reported a gain of \$34,529.50 for the month of August. Census is at 60 and they have a waiting list. Grandparent's day celebration at ENCC will be on Sept. 13th from 11-3. He presented information to the council on a sidewalk and awning project that he would like to do at the nursing home.

Old Business:

None

New Business:

Complaints regarding the property at 510 State Ave E. are being addressed. Mayor Zafft has visited with the owner and offered to help him get the junk picked up and removed. He was advised that the trees overhanging the neighbors property need to be removed. He was sent a letter stating we would start condemnation proceedings if he did not comply. Mayor Zafft had checked this day and found that he had mowed the grass and was attempting to remove branches. Council agreed to continue to monitor closely.

Building Permit was presented as follows:

Candi Amundson – fence.

Motion was made by R. Miller, second by C. Lilla to approve this building permit. With all voting aye, motion carried.

The property complaint for 306 2nd St. N. was tabled until the October meeting.

The Safe Routes to School Project P SRTS(39) PCN 04NX – Amendment Number 2 was presented for review. This Amendment allows an extension of the completion date for the non-infrastructure portion of the project to July 31, 2016. Motion was made by W. Wegner, second by M. Gunderson to approve Amendment Number 2 and authorize Mayor Donald Zafft to sign this agreement on behalf of the City of Estelline. With all voting aye, motion carried.

ENCC Policy on Pneumococcal Vaccine was presented for approval. Motion was made by P. Setnes, second by R. Miller to approve. With all voting aye, motion carried.

The budget committee met on August 24th to discuss the 2016 Budget. The biggest area of concern is the police department. The 1st Reading of the 2016 Appropriation Ordinance 2015-01 was held.

A motion was made by W. Wegner, second by J. Rieckman to move into Executive Session as per SDCL 1-25-2 (1) at 7:05 PM for wage review and personnel. With all voting aye, motion carried.

Mayor Zafft declared out of Executive Session at 7:37 PM.

Motion by W. Wegner, second by M. Gunderson to approve the October wage review as presented.

With all voting aye, motion carried.

Wages presented for approval:

Tom Clarke, C-NA \$13.61

Adam Callesen, Maint. \$16.79

Julie Hofwalt, C-NA \$15.29

Nancy Effling, RN Asst. DON \$30.45

NEW HIRES:

Wendy Ilaug, C-NA \$14.33

Karen Sween, C-NA \$14.33

Lora Gacksletter, C-NA \$13.34

Rachel Janes, LPN \$17.43

With there being no further business, motion to adjourn at 7:38 PM was made by W. Wegner, second by M. Gunderson. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer