

The Estelline City Council held a meeting on Wednesday, December 2, 2015 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Wayne Wegner, Paul Setnes, Julie Rieckman, Mike Gunderson, Chris Lilla, Mary Saathoff, Mike Ward.

Also present: Jenna and Henry Aderhold

Mayor Zafft called the meeting to order at 6:00 PM.

Motion to adopt the agenda was made by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session:

Wayne Wegner discussed having a larger American flag and a South Dakota flag in the council chambers and saying the Pledge of Allegiance before each meeting. Mayor Zafft said he would take care of getting them. Also a security system was discussed for the front office.

The minutes of the November 4th & 18th meetings were presented for approval. Motion by P. Setnes, second by J. Rieckman to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by P. Setnes, second by W. Wegner. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by W.

Wegner, second by J. Rieckman to approve all bills. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$41.74; AT & T, cell phone \$91.11; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$86.44; Wards Store, supplies \$19.26;

PUBLICATIONS

Hamlin Co. Publishing, minutes/notices \$95.57;

LEGAL

Gunderson, Evenson, Boyd, & Knight, LLP, legal fees \$290.00;

ELECTRIC

WAPA, power \$10,730.73; Heartland, power \$22,354.21; East River, transmission \$2925.75;

Department of Revenue, sales tax \$2477.88; ITC, load mgmt.internet \$94.33; Office Peeps, supplies 173.08; AT & T, cell phone \$73.22; WESCO, lights \$693.00; US Postal Service, envelopes/postage \$573.70;

BUILDING

Light & Power, utilities \$621.35; ITC, telephone \$57.49; Karen Warborg, maint. \$50.00; Estelline Community Oil, supplies \$88.40; Star Laundry, rug rental \$13.52; ANDOR, repairs-clinic \$309.39; Wards Store, supplies \$24.54;

FIRE

Light & Power, utilities \$97.76; Estelline Community Oil, fuel \$203.68;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$450.00; Wayne Wegner, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$125.00; Paul Setnes, council fee/governing board \$125.00; Julie Rieckman, council fee/governing board \$125.00; Mike Gunderson, council fee/governing board \$125.00; Chris Lilla, council fee/governing board \$125.00;

FINANCE OFFICE

Light & Power, utilities \$168.36 ITC, telephone \$142.17; wages \$4399.80;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4188.73; Dept. of Revenue, sales tax \$221.92;

POLICE

ITC, telephone \$43.49; AT & T, cell phone \$73.22;

SEWER

Light & Power, utilities \$139.41; wages \$3253.80;

STREET

Light & Power, utilities \$956.92; Estelline Community Oil, fuel \$346.04; RK Auto, supplies \$15.00; Dales Sinclair, supplies \$157.20; Northern Truck Equipment, sander \$5759.00; Hamlin Building Center, supplies \$142.90;

LANDFILL

wages \$286.43;

PARK

JH Larson, supplies \$238.00;

SIGN

Light & Power, utilities \$17.71; AT & T, wireless \$59.46;

REFLECTION PARK

Light & Power, utilities \$28.99;

WATER

Reliabank, water loan \$3699.00; Dept of Revenue, water samples \$28.00; Light & Power, utilities

\$449.43; Nitteberg Construction, supplies \$156.00; Ferguson Waterworks, software \$850.00;

Hawkins, shelving \$293.91; wages \$3223.60;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1408.35; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1305.26; Flex One Account, cafeteria plan \$200.00; Avesis, vision ins. \$32.64; Petty Cash, replenish fund \$9.27; Bauman Electric, S.siren electrical \$513.37; EMC Ins. Co., liability ins. \$8729.00.

ENCC Payables: \$55,111.44

ENCC Payroll: \$116,168.71

Mayor Zafft reported that the installation for the south siren is tentatively scheduled for December 9th if all goes according to plan. He also presented information on a broom attachment for the skid steer for sweeping the sidewalks. The cost would be \$5,542.27. Council agreed to getting a firm quote and present for approval at the next meeting.

Mike Ward reported a gain of \$25,430.50 for the month of November. Census is at 60. The Resident family Christmas party will be December 9th. The State surveyors came the week of Thanksgiving. The survey was good and resulted in possibly two minor deficiencies. Staff is commended on a doing a great job again.

Old Business:

The 2016 Hamlin County Shared Law Enforcement Agreement which was approved for 40 hours/week at the November 18th meeting needs to be revised to 30 hours/week for the first 6 months due to the staff shortage at the Sheriff's dept. while two deputy's receive training in Pierre. Contract could then be adjusted for additional hours if needed in June. Motion was made by P. Setnes, second by C. Lilla to make the revision to the contract to 30 hours/week. With P. Setnes, J. Rieckman, C. Lilla, and R. Miller voting aye, and W. Wegner and M. Gunderson voting nay, motion carried.

New Business:

An offer of \$9,000 from Hamlin County for the 2008 Durango has been received. Motion by W. Wegner, second by J. Rieckman to approve. With all voting aye, motion carried.

The 2nd Reading of Ordinance 9-1-32 Co-Generation and Small Power Production Facilities was held. Motion was made by R. Miller, second by P. Setnes to approve. With all voting aye, motion carried.

Motion was made by C. Lilla, second by J. Rieckman to declare the DPMS Rifle, Winchester Shotgun, and Glock 40 as surplus property. With all voting aye, motion carried.

A proposal from Independent Audit Service for the 2015 annual audit was discussed. The total cost for the city audit and annual report will be \$6,100.00. Motion by J. Rieckman, second by C. Lilla to accept. With all voting aye, motion carried.

A year end meeting to approve accounts payable and contingency transfer if necessary will be held on December 30, 2015 at 8:15 AM.

A motion was made by P. Setnes, second by W. Wegner to move into Executive Session as per SDCL 1-25-2 (1) at 6:33 PM for wage review and 2016 Cost of Living. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 6:43 PM.

Motion by W. Wegner, second by P. Setnes to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Valerie Raatz, CNA \$14.54

Nancy Bjorklund, CNA \$15.81

NEW HIRES:

Karly Denisen, NA \$11.20

Morgan Blanset, NA \$11.20

Christine Clinton, Hskp/Ldry Aide \$9.85

Motion by W. Wegner, second by C. Lilla to approve a 3% cost of living wage increase for all City/ENCC employees for 2016. With all voting aye, motion carried.

Motion J. Rieckman, second by P. Setnes to pay all city employees a yearend bonus based on the following schedule:

Non-benefit employees \$50.00 each

Up to and including 5 years employment \$100.00 each

6 years to and including 10 years employment \$200.00 each

11 years employment and above \$300.00 each

With all voting aye, motion carried.

With there being no further business, motion to adjourn at 6:45 PM was made by W. Wegner, second by M. Gunderson. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer