

The Estelline City Council held a meeting on Wednesday, February 3, 2016 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Wayne Wegner, Paul Setnes, Mike Gunderson, Chris Lilla, Julie Rieckman, Mary Saathoff, Mike Ward.

Also present: Jenna Aderhold

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Rieckman, second by C. Lilla. With all voting aye, motion carried.

Open Public Session:

No one was present.

The minutes of the January 6<sup>th</sup> meeting were presented for approval. Motion by J. Rieckman, second by P. Setnes to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by W. Wegner, second by R. Miller. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by P. Setnes, second by J. Rieckman to approve all bills. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$45.47; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$233.85; Petty Cash, replenish fund \$45.49; Estelline Community Oil, fuel \$160.58; AT & T, cell phone \$91.23; Accent, refund \$89.56;

#### ELECTRIC

WAPA, power \$17,547.13; Heartland, power \$19,388.09; East River, transmission \$2,280.85; ITC, load mgmt.internet \$94.95; SD Dept of Revenue, sales tax \$3,248.25; US Postal Service, postage/envelopes \$573.70; SD One Call, locate requests \$19.04; wages \$3340.35;

#### BUILDING

Light & Power, utilities \$1009.70; ITC, telephone \$50.75; Estelline Community Oil, LP \$226.24; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$50.00; Wards Store, supplies \$6.91; Nielsens, heater motor \$138.47;

#### FIRE

Light & Power, utilities \$105.64; Estelline Community Oil, LP \$428.41; Bauman Electric, sire \$130.10;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Wayne Wegner, council fee/governing board \$175.00; Ryan Miller, council fee/governing board \$150.00; Paul Setnes, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Chris Lilla, council fee/governing board \$150.00;

#### FINANCE OFFICE

ITC, telephone \$143.16; Light & Power, utilities \$564.58; Independent Audit Service, annual report fee \$600.00; Office Peeps, supplies \$82.24; wages \$4578.94;

#### SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4046.86; SD Dept of Revenue, sales tax \$213.62;

#### POLICE

ITC, telephone \$45.93; AT & T, cell phone \$73.34; Hamlin County, contract law \$3770.00;

#### SEWER

Light & Power, utilities \$209.21; AT & T, cell phone \$73.34; Eframson Electric, lift station breaker \$224.49; Harry's Septic, clean lift stations \$1670.00;

#### STREET

Light & Power, utilities \$544.96; Estelline Community Oil, fuel \$255.31; R K Auto, supplies \$100.47; wages \$3330.80;

#### SIGN

Light & Power, utilities \$11.81; AT & T, wireless \$59.68;

REFLECTION PARK

Light & Power, utilities \$28.99;

WATER

Reliabank, water loan \$3699.00; Dept of Revenue, samples \$56.00; Light & Power, utilities \$471.41; MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1408.35; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1350.04; Flex One Account, cafeteria plan \$168.00; Avesis, vision ins. \$32.64; Ins. Fund \$375.00; Petty Cash, replenish fund \$32.13.

ENCC Payables: \$49,627.67

ENCC Payroll: \$129,535.17

Mayor Zafft reported that the south siren has been tested and is in working order. The broom purchased for the skid steer has been used several times and does a good job. Nitteberg Construction has offered to sell their road grader for \$15,000. Council decided not to pursue this at this time. The Mayor attended an Economic Development meeting with regard to a wellness center at the school arena. More information may be coming when the school has all the cost figures compiled.

Mike Ward reported a gain of \$25,976.39 for the month of January and census is currently at 60.

An anonymous donation of \$1,000 has been received to be used for the summer recreation programs.

Old Business:

An offer of \$200 has been received from Joe Ebbers for the Winchester Defender 12 ga. shotgun.

Motion by P. Setnes, second by C. Lilla to accept. With all voting aye, motion carried.

New Business:

M. Ward presented a quote from Audio Video Connections in the amount of \$6,980 for a new sound system in living room at ENCC. Funding will come from memorial savings donations. Motion was made by W. Wegner, second by P. Setnes to approve. With all voting aye, motion carried.

ENCC Nursing Policies were presented as follows: Certified Nurse Assistant Procedures; Quality Assurance Plan; Bloodborne Pathogens Policy; Family Medical Leave Act. Motion by J. Rieckman, second by M. Gunderson to approve as presented. With all voting aye, motion carried.

The annual report for the City of Estelline was presented for approval. Motion by R. Miller, second by C. Lilla to approve. With all voting aye, motion carried.

A recommendation of Dwight Reitz for the Summer Baseball/Softball coordinator was presented for approval. Motion by W. Wegner, second by R. Miller to approve. With all voting aye, motion carried.

A motion was made by W. Wegner, second by J. Rieckman to move into Executive Session as per SDCL 1-25-2 (1) at 6:29 PM for wage review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 6:47 PM.

Motion by J. Rieckman, second by P. Setnes to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Kathleen Christensen, LPN \$21.20

Megan Schake, CNA \$15.25

Michaela Stokes, Diet. Aide \$11.04

April VanWormer, CNA \$15.99

NEW HIRES:

Jasmine Cochran, CNA \$13.12

Cathy Harrenga, Cook \$13.71

With there being no further business, motion to adjourn at 6:50 PM was made by W. Wegner, second by M. Gunderson. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer