

The Estelline City Council held a meeting on Wednesday, May 4, 2016 at the Estelline City Office. Those present included Mayor Zafft, Wayne Wegner, Paul Setnes, Chris Lilla, Julie Rieckman, Mary Saathoff, Mike Ward.

Also present: Jenna Aderhold, James Klosterman, Mark Pedersen, Jen Harrison, Deputy Tayt Alexander  
Absent: Ryan Miller, Mike Gunderson

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Rieckman, second by C. Lilla. With all voting aye, motion carried.

Open Public Session:

James Klosterman was present to address the council with his concerns of sewer accessibility. Mr. Klosterman was informed that the City's responsibility for maintenance ends at the sewer main. Motion was made by P. Setnes, second by J., Rieckman to make sure that the main by his house is clear and inform him of such. With all voting aye, motion carried.

Mark Pedersen and Jen Harrison were present to introduce themselves as the new owners of the Red Carpet and their plans for re-opening the bar.

The minutes of the April 6th meeting were presented for approval. Motion by J. Rieckman, second by W. Wegner to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by W. Wegner, second by P. Setnes. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by P. Setnes, second by C. Lilla to approve all bills. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$45.55; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$222.25; Bound Tree, supplies \$34.79; Estelline Community Oil, fuel \$41.97; AT & T, cell phone \$34.79;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$571.51; MAS Media, hosting/domain fees \$166.75;

#### LEGAL

Boyd Law Firm, legal fees \$150.00;

#### ELECTRIC

WAPA, power \$15,639.31; Heartland, power \$15,935.99; East River, transmission \$1,970.55; ITC, load mgmt.internet \$95.19; SD Dept of Revenue, sales tax \$2662.53; SD One Call, locates \$7.84; US Postal Service, envelopes/postage \$553.70;

#### BUILDING

Light & Power, utilities \$868.67; ITC, telephone \$52.98; Estelline Community Oil, supplies \$18.56; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$112.50; Wards Store, supplies \$10.19; Menards, supplies/water heater \$502.21;

#### FIRE

Light & Power, utilities \$102.36; Estelline Community Oil, fuel \$40.88;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Wayne Wegner, council fee/governing board \$175.00; Ryan Miller, council fee/governing board \$150.00; Paul Setnes, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Chris Lilla, council fee/governing board \$150.00;

#### FINANCE OFFICE

ITC, telephone \$142.11; Light & Power, utilities \$178.86; Office Peeps, supplies \$83.89; wages \$6771.15;

#### SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4094.62; SD Dept of Revenue, sales tax \$216.28;

#### POLICE

ITC, telephone \$47.30; Hamlin County, contract law \$3770.00;

## SEWER

Light & Power, utilities \$255.01; wages \$5020.65;

## STREET

Light & Power, utilities \$414.95; Estelline Community Oil, fuel \$396.97; Lyle Signs, signs \$55.27; AT & T, cell phone \$77.22; Hofer Lumber, sander truck sides \$78.48; WW Tire, tire mount and dismount \$529.00;

## LANDFILL

Estelline Community Oil, supplies \$22.18; wages \$45.00

## SIGN

Light & Power, utilities \$17.06; AT & T, wireless \$59.46;

## REFLECTION PARK

Light & Power, utilities \$28.99;

## WATER

Reliabank, water loan \$3699.00; Dept of Revenue, samples \$28.00; Light & Power, utilities \$521.49; Ferguson Waterworks, supplies \$23.92; Hawkins, chemicals \$1083.95; wages \$5004.60;

## POOL

Colonial Research, paint/cleaner \$1740.47;

## REC

NE Softball League, fees \$80.00; Roys Sports, supplies \$523.83; Dwight Reitz, rec coordinator fee \$500.00; Emily Ladner, refund \$25.00;

## PARK

Estelline Community Oil, supplies \$131.91;

## MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1408.35; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$2015.60; Flex One Account, cafeteria plan \$252.00; Avesis, vision ins. \$32.64; Ins. Fund \$375.00; Petty Cash, replenish fund \$17.02; EMC Ins., liability ins. \$9137.50.

ENCC Payables: \$75,221.50

ENCC Payroll: \$179,860.67

Mayor Zafft reported that discussion on the one-way street is quieting down with the exception of a small issue with regard to the school buses and the route they are taking to the school.

Mike Ward reported a loss of \$79,034.18 for the month of April since this was a three payroll month.

Old Business:

None.

With there being no further business to come before this board, Mayor Zafft asked for a motion to adjourn at 6:40 PM. Motion was made by J. Rieckman, second by W. Wegner. With all voting aye, motion carried.

Meeting was reconvened with the new council. Mayor Zafft called the meeting to order at 6:41 PM.

New Business:

The oath of office was taken by Council members Paul Setnes, Ward III; and Wayne Wegner, Ward II; Ryan Miller, Ward I was absent at this meeting.

Mayor Zafft then asked for nominations for council president. Motion by J. Rieckman, second by W. Wegner to nominate Chris Lilla. Motion by W. Wegner, second by P. Setnes that nominations cease.

Motion by J. Rieckman, second by W. Wegner to cast unanimous ballot. With all voting aye, motions carried. Mayor Zafft then asked for nominations for council vice president. Motion by W. Wegner, second by J. Rieckman to nominate Mike Gunderson for vice president. Motion by W. Wegner, second by J.

Rieckman that nominations cease. Motion by J. Rieckman, second by W. Wegner to cast unanimous ballot. With all voting aye, motions carried. Motion by W. Wegner, second by P. Setnes to approve the 2016-2017

City appointments. With all voting aye, motion carried. Appointments approved are as follows: City Attorney - Todd Boyd; Finance Officer - Mary Saathoff; Quality Assurance - ENCC: Julie Rieckman.

Committee appointments approved are as follows: **Utilities (Water, Sewer & Electric):** Mike Gunderson,

Chris Lilla, Paul Setnes; **City Buildings, Park, Pool, Rubble Site & Streets:** Chris Lilla, Paul Setnes, Julie Rieckman; **Salaries & Wage Negotiations:** Wayne Wegner, Paul Setnes, Julie Rieckman; **City Equipment & Maintenance:** Ryan Miller, Mike Gunderson, Paul Setnes; **Law Enforcement:** Mike Gunderson, Wayne Wegner, Ryan Miller; **Budget/Finances:** Wayne Wegner, Julie Rieckman, Ryan Miller; **Zoning/Construction:** Chris Lilla, Wayne Wegner, Ryan Miller; **City Promotion/Development:** Julie Rieckman, Mike Gunderson, Chris Lilla. Financial Depository as Reliabank and the Official Newspaper as the Estelline Journal.

Bid Opening for the 2016 Street Project was held. Bids were received as follows:

F.J. McLaughlin Co. \$132,817.25

Bituminous Paving Inc. \$141,027.50

Motion was made by C. Lilla, second by P. Setnes to accept the bid from F.J. McLaughlin Co. With all voting aye, motion carried.

Bid Opening for the surplus property – 1986 CASE W14B Payloader was held. Bids were received as follows:

Mark Rust \$9,200.00

Glen Intveld \$7,777.77

Motion was made by J. Rieckman, second by W. Wegner to accept the bid from Mark Rust. With all voting aye, motion carried.

A building permit renewal for the Main Street Café was presented for approval. Motion was made by C. Lilla, second by P. Setnes to approve. With all voting aye, motion carried.

Per the recommendation of SDML Work Comp, the roster for the Estelline Volunteer Fire Department and Estelline Volunteer Ambulance was presented for approval. Motion was made by J. Rieckman, second by W. Wegner to approve.

The Hearing on the Applications for the Sale of Malt Beverage License was held. Applications were presented as follows:

\*Dale Vohlken, W 75' of E 150' of OL Lot1, Block 15, Original Plat, Package (off-sale) Malt Beverage

\*3 Star Holdings Inc., N 396' of E 430' on N 1/2 NE 1/4, Section 26-113-51, Package (off-sale) Malt Beverage

\*Jamie Griffith, Main Street Cafe, Block 4, Lot 6, Original Plat, Retail (on-off sale) Malt Beverage

Motion by P. Setnes, second by C. Lilla to approve these malt beverage license applications. With all voting aye, motion carried.

A motion was made by P. Setnes, second by C. Lilla to move into Executive Session as per SDCL 1-25-2 (1) at 7:15 PM for wage review and Personnel. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:35 PM.

Motion by J. Rieckman, second by P. Setnes to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Bobbie Doescher, Hskp Aide \$10.73

Caylor Wendling, CNA \$13.74 – 6 Month

Mackenzie Mack, CNA \$14.02

Abigail Benning, Diet.Aide \$11.04

Stephanie Hruska, CNA \$14.02 – 6 Month

Vicki Zamow-Laney, RN \$27.78 – 6 Month

NEW HIRES:

None

With there being no further business, motion to adjourn at 7:37 PM was made by W. Wegner, second by P. Setnes. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer