

The Estelline City Council held a meeting on Wednesday, July 6, 2016 at the Estelline City Office. Those present included Mayor Zafft, Wayne Wegner, Paul Setnes, Chris Lilla, Julie Rieckman, Ryan Miller, Mike Gunderson, Mary Saathoff, Mike Ward.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda as printed was made by P.Setnes, second by R. Miller. With all voting aye, motion carried.

Open Public Session: No one present.

The minutes of the June 1<sup>st</sup> and June 13<sup>th</sup> meetings were presented for approval. Motion by J. Rieckman, second by W. Wegner to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by C. Lilla. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Rieckman, second by P. Setnes to approve all bills. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$46.05; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$151.55; Country Corner, supplies \$64.62; Estelline Community Oil, fuel \$164.04; AT & T, cell phone \$52.54;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$99.40; MAS Media, qtrly maint. \$300.00;

#### LEGAL

Boyd Law Firm, legal fees \$150.00;

#### ELECTRIC

WAPA, power \$13,000.58; Heartland, power \$7,206.81; East River, transmission \$1,397.80; ITC, load mgmt.internet \$95.19; SD Dept of Revenue, sales tax \$2175.81; AT & T, cell phone \$89.96; Office Peeps, supplies \$67.47; wages \$4747.32;

#### BUILDING

Light & Power, utilities \$452.76; ITC, telephone \$56.00; Star Laundry, rug rental \$27.04; Karen Warborg, maintenance \$120.00; Wards Store, supplies \$8.51; Office Peeps, supplies \$28.90; Estelline Community Oil, supplies \$141.26;

#### FIRE

Light & Power, utilities \$95.14; Estelline Community Oil, LP \$59.33;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Wayne Wegner, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Paul Setnes, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Chris Lilla, council fee/governing board \$175.00; Sodak Gardens, plant \$56.00;

#### FINANCE OFFICE

ITC, telephone \$148.50; Light & Power, utilities \$130.97; Office Peeps, supplies \$51.37; wages \$4584.94;

#### SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4110.18; SD Dept of Revenue, sales tax \$235.41;

#### POLICE

ITC, telephone \$54.21; Hamlin County, contract law \$3770.00;

#### SEWER

Light & Power, utilities \$88.88; Elite Drain & Sewer Cleaning, televising \$218.80;

STREET

Light & Power, utilities \$258.06; Nitteberg Construction, blade & gravel \$483.56; Lowes, supplies \$338.12; Popham Construction, street sweeping, \$2600.00; RK Auto supplies \$17.50; Estelline Community Oil, fuel \$283.16; wages \$3333.60;

LANDFILL

wages \$420.00

SIGN

Light & Power, utilities \$24.27; AT & T, wireless \$59.91;

REFLECTION PARK

Light & Power, utilities \$24.40;

WATER

Reliabank, water loan \$3699.00; Dept of Revenue, samples \$212.00; Light & Power, utilities \$301.35; DENR, drinking water fee \$260.00;

POOL

Office Peeps, supplies \$28.90; SD Dept of Rev., sales tax \$268.22; HACH Company, chemical \$48.46; Hawkins, chemicals \$620.09; ITC, telephone \$36.38; Recreation Supply, supplies \$165.21; NW Energy, utilities \$395.90; Trevor Gorder, supplies \$42.45; Estelline Community Oil, supplies \$87.79; Dept of Revenue, samples \$30.00; wages \$4440.00;

REC

Dwight Reitz, pitching machine/ball supplies \$455.76; Estelline Coop Grain, lime \$15.98;

PARK

A & D Graphics, sign \$38.00; Estelline Community Oil, supplies \$27.18;

WEST NILE

Van Diest Supply Co., chemical \$1343.00; Michael Todd Co. supplies \$183.44; Estelline Community Oil, supplies \$35.47;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1408.35; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1351.24; Flex One Account, cafeteria plan \$168.00; Avesis, vision ins. \$32.64; Ins. Fund \$375.00; Petty Cash, replenish fund \$143.77; Post Office, box rent \$52.00; Post Office, postage \$47.00.

ENCC Payables: \$84,387.90

ENCC Payroll: \$119,758.44

Mayor Zafft reported that the door at the clinic had been installed this week; the south siren was not programmed correctly for fire but is being corrected; cleaning is being done at the light plant; and the Safe Routes to School sidewalk project has started.

Mike Ward reported a gain of \$19,361.60 for the month of June. Census is at 60.

Old Business:

Mayor Zafft and Councilman Miller went to Bowdle on July 5<sup>th</sup> to bid on that city's surplus pay loader. The City of Estelline was the successful bidder at \$58,000.00. Resolution 2016-04 was presented as follows:

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ESTELLINE,** that the amount of \$58,000.00 will be transferred from Equipment Savings in General, Electric, Water, and Sewer to cover net operating expenses for the cost of the 1997 L70 C Volvo Pay Loader and that the following sum is supplementally appropriated to meet the obligations of the municipality.

General Fund:

|     |                                     |             |
|-----|-------------------------------------|-------------|
| 430 | Public Works                        |             |
|     | 431 Highway and Streets - Equipment | \$14,500.00 |

Enterprise Funds:

|     |                       |             |
|-----|-----------------------|-------------|
| 602 | Water Fund            |             |
|     | 433 Water – Equipment | \$14,500.00 |

|                      |                          |             |
|----------------------|--------------------------|-------------|
| 603                  | Electric Fund            |             |
|                      | 434 Electric – Equipment | \$14,500.00 |
| 604                  | Sewer Fund               |             |
|                      | 432 Sewer – Equipment    | \$14,500.00 |
| Total Appropriations |                          | \$58,000.00 |

Motion by Ryan Miller, second by Julie Rieckman to approve. With all voting aye, motion carried.

Adopted and effective this 6th day of July, 2016.

New Business:

A concrete estimate has been received from WW Concrete to replace sidewalk on the south side of the library building and at the light plant in the amount of \$12,349.14. Motion was made by C. Lilla, second by P. Setnes to approve. With Lilla, Setnes, Rieckman, Wegner, and Miller voting aye and Gunderson voting nay, motion carried.

A request for a teen night at the pool was presented. It would be July 16<sup>th</sup> from 8-10 Pm for 7<sup>th</sup>-12<sup>th</sup> grade. Motion by W. Wegner, second by J. Rieckman to approve. With all voting aye, motion carried.

Cook’s Wastepaper & Recycling has asked for a 2% rate increase to off set the charges they are receiving from their recycling vendor Millennium Recycling in Sioux Falls. The new rate effective July 1, 2016 would be \$10.49. Motion was made by R. Miller, second by J. Rieckman to approve. With all voting aye, motion carried.

Building permits presented for approval as follows:

Ken Joseph - fence

Mike & Ann Gorder - deck

Motion was made by P. Setnes, second by M. Gunderson to approve. With all voting aye, motion carried. The building permits for the Main Street Café and Jerry Squashingroff were not approved as they were not returned for the meeting. Clarification was also given on the issuing of building permits in that they are required for all structures, whether permanent or temporary.

A motion was made by R. Miller, second by W. Wegner to move into Executive Session as per SDCL 1-25-2 (1) at 6:40 PM for wage review. With all voting aye, motion carried.

Mayor Zafft declared out of Executive Session at 6:42 PM.

Motion by W. Wegner, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Stephanie Callesen, RN \$27.78

Patrick Fitzpatrick, Maint. \$20.75

Wendy Ilaug, CNA \$15.25

Karen Sween, CNA \$15.25

Kalena Sternhagen, RN \$27.78

Patricia Wallace, Activities \$14.12

Michelle Zafft, LPN \$18.78

Due to moving out of Ward II, Wayne Wegner resigned his position on the city council.

Mayor Zafft thanked him for his years of service to the City of Estelline.

With there being no further business, motion to adjourn at 6:50 PM was made by W. Wegner, second by M. Gunderson. With all voting aye, motion carried.