

The Estelline City Council held a meeting on Wednesday, December 7, 2016 at the Estelline City Office. Those present included Mayor Zafft, Paul Setnes, Chris Lilla, Ryan Miller, Mike Gunderson, Joshua Cokens, Julie Rieckman, Mary Saathoff, Mike Ward and Jenna Aderhold.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda as printed was made by J. Rieckman, second by P. Setnes. With all voting aye, motion carried.

Open Public Session: No one present.

The minutes of the November 2nd meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Cokens, second by C. Lilla. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by M. Gunderson to approve all bills. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$46.22; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$144.84; Lewis Drug, supplies \$74.99; AT & T, cell phone \$69.75;

#### PUBLICATIONS

Estelline Journal, minutes \$103.13;

#### LEGAL

Boyd Law Firm, legal fees \$170.00;

#### ELECTRIC

WAPA, power \$10,730.73; Heartland, power \$22,011.49; East River, transmission \$1716.80; ITC, load mgmt.internet \$95.65; SD Dept of Revenue, sales tax \$2632.65; Daniel Kopman, refund \$39.24;

#### BUILDING

Light & Power, utilities \$612.06; ITC, telephone \$57.61; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$90.00; Wards Store, supplies \$30.60; Tricia Schwartz, exercise equipment \$600.00; Mary Jean Hormann, exercise equipment \$600.00; Estelline Community Oil, supplies \$82.20; Estelline Community Oil, LP \$186.17;

#### FIRE

Light & Power, utilities \$90.76; Estelline Community Oil, fuel \$432.83;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Josh Cokens, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Paul Setnes, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Chris Lilla, council fee/governing board \$175.00;

#### FINANCE OFFICE

ITC, telephone \$139.28; Light & Power, utilities \$172.95; Office Peeps, supplies \$209.33; Riteway, checks \$157.62; wages \$4439.56;

#### SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4326.84; SD Dept of Revenue, sales tax \$249.47;

#### POLICE

ITC, telephone \$45.31; Hamlin County, contract law \$3770.00;

#### SEWER

Light & Power, utilities \$240.50; wages \$3594.69;

#### STREET

Light & Power, utilities \$398.66; AT & T, cell phone \$93.29; Estelline Community Oil, fuel \$277.08; Northern Truck, supplies \$68.03; Tractor Supply, light bar \$149.99; Popham Construction, street sweeping \$8426.75; WESCO, light \$21.45; RK Auto, belts \$105.97; Gary Johnson, pickup loader \$752.00;

#### LANDFILL

wages \$342.13;

#### SIGN

Light & Power, utilities \$15.74; AT & T, wireless \$59.91;

REFLECTION PARK

Light & Power, utilities \$27.68;

WATER

Reliabank, water loan \$3699.00; Dakota Supply Group, supplies \$485.41; Light & Power, utilities \$358.58; wages \$3580.54;

POOL

Hofer Lumber & Construction, pool deck repair \$4675.00;

PARK

Reitz Pest & Weed Control, spraying \$145.00;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1602.66; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; Avesis, vision ins. \$23.88; SD Retirement, retirement \$1393.76; Flex One Account, cafeteria plan \$168.00; Ins. Fund \$375.00; Petty Cash, replenish fund \$29.69.

ENCC Payables: \$74,116.94

ENCC Payroll: \$122,751.09

Mayor Zafft reported that the old x-ray machine has been removed at the clinic and work will start as time permits for remodeling for the wellness center. The sidewalk repair has been done on south 6<sup>th</sup> street. Mike Ward reported a gain of \$29,697.80 for the month of November; census is full with a waiting list; the Christmas party for the Residents was this evening. Pro-PT has gone from seeing patients 2 days per week to 3 days now. .

Old Business:

None

New Business:

The yearend meeting date to approve bills and any transfers was set for December 29<sup>th</sup> at 8 AM.

A motion was made by J. Rieckman, second by J. Cokens to move into Executive Session as per SDCL 1-25-2 (1) at 6:30 PM for wage review, 2017 Cost of Living, and Personnel. With all voting aye, motion carried.

Mayor Zafft declared out of Executive Session at 7:20 PM.

Motion by J. Rieckman, second by P. Setnes to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Cathy Harrenga, Dietary Cook \$14.43

Sarah Croyman, CNA \$14.02 6-Month

New Hires:

Nicole Schultz, HSKP Aide \$10.46

Dorothy Konshak, HSKP Aide \$10.46

Motion was made by P. Setnes, second by J. Cokens to allow no cost of living for 2017. With all voting aye, motion carried.

Motion P. Setnes, second by C. Lilla to pay all city employees a yearend bonus based on the following schedule:

Non-benefit employees \$50.00 each

Up to and including 5 years employment \$100.00 each

6 years to and including 10 years employment \$200.00 each

11 years employment and above \$300.00 each

With all voting aye, motion carried.

With there being no further business, motion to adjourn at 7:37 PM was made by M. Gunderson, second by J. Cokens. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer