

he Estelline City Council held a meeting on Wednesday, January 4, 2017 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Josh Cokens, Paul Setnes, Mike Gunderson, Chris Lilla, Julie Rieckman, Mary Saathoff, Mike Ward. Also present: Jenna Aderhold
Mayor Zafft called the meeting to order at 6:15 PM. The Pledge of Allegiance was recited.
Motion to adopt the agenda was made by J. Rieckman, second by C. Lilla. With all voting aye, motion carried.

Open Public Session:

No one was present.

The minutes of the December 7th & 29th meetings were presented for approval. Motion by J. Rieckman, second by P. Setnes to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by P. Setnes, second by J. Cokens to approve all bills. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$50.38; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$110.97; A-Ox Welding, oxygen \$47.95; Estelline Nursing & Care Center, supplies \$54.28; Hamlin County Publishing, adv. \$20.00; SD Ambulance Assoc., membership fee \$75.00;

PUBLICATIONS

Estelline Journal, minutes/notices \$159.96

ELECTRIC

ITC, load mgmt.internet \$95.13; US Postal Service, envelopes/postage\$550.25

BUILDING

ITC, telephone \$59.55; Estelline Community Oil, LP \$239.57; Bauman Electric, repairs \$99.49;

FIRE

Estelline Community Oil, LP/fuel \$518.20;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$450.00; Josh Cokens, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Paul Setnes, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Chris Lilla, council fee/governing board \$175.00;

FINANCE OFFICE

ITC, telephone \$151.61; wages \$4836.41;

POLICE

ITC, telephone \$49.47;

SEWER

DENR, wastewater fee \$650.00; wages \$4336.41;

STREET

Country Corner, fuel \$57.31; RK Auto, supplies \$49.40;

WATER

Reliabank, water loan \$3699.00; DENR, certification fee \$24.00; wages \$5572.63;

MISC.

First District Assoc., dues \$859.19; SD Municipal League, dues \$891.05; SD Assoc. of Code Enforcement , dues \$40.00; SD Gov. Finance Officers Assoc., dues \$40.00; SDML Workers Comp, work comp \$4068.00

ENCC Payables: \$53,175.69

ENCC Payroll: \$125,781.95

Mayor Zafft reported on a power outage due to a high voltage line break and also on repairs being done at the substation. Preventative maintenance will be done early this spring. Maintenance is continuing work on the wellness center at the clinic.

Mike Ward reported a gain of \$63,545.69 for the month of December and year to date total of \$193,941.67. Census is down and they are currently closed to visitors because of flu and colds.

Old Business:

None

New Business:

The combined voting agreement with Estelline School District and the City of Estelline was presented for approval. Election will be held April 11, 2017. Motion by P. Setnes, second by R. Miller to approve. With all voting aye, motion carried.

A Substation Preventative Maintenance Agreement was presented from Utilities Plus Energy Services Inc. in the amount of \$8,680. An additional amount of \$7,810 was also quoted for replacement of 10 – 12 V 20 year batteries if needed, At this time, a motion was made by R. Miller, second by J. Cokens to approve the Preventative Maintenance Agreement with Utilities Plus Energy Service in the amount of \$8.680. With all voting aye, motion carried.

Information was presented for Remote Read Electric Meters. The Approximate cost will be \$27,620 depending on programming costs. This would include all households and demand meters as well. Installation would begin in early spring, when programming tests are completed. Motion was made by J. Cokens, second by R. Miller to approve the purchase of the meters and get programming efforts underway. With all voting aye, motion carried.

M. Ward presented the Annual Policy Review for ENCC. Motion was made by P. Setnes, second by M. Gunderson to approve. With all voting aye, motion carried.

A letter was presented from Cooks Wastepaper asking for a 3% price increase effective for January 1, 2017, due to equipment costs, labor, etc. Motion was made by R. Miller, second by M. Gunderson to approve. With all voting aye, motion carried.

The Annual Report/Audit proposal for 2016 from Independent Audit Service was reviewed. Cost will be \$600 for the Annual Report and \$5500 for the Audit. Motion was made by J. Rieckman, second by J. Cokens to approve. With all voting aye, motion carried.

Salary Resolution 2017-01 was presented for approval. Motion by R. Miller, second by J. Cokens to approve as presented. With all voting aye, motion carried.

A motion was made by J. Rieckman, second by C. Lilla to move into Executive Session as per SDCL 1-25-2 (1) at 6:35 PM for wage review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 6:38 PM.

Motion by J. Rieckman, second by P. Setnes to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Donielle Archer, CNA \$16.28

Marlyn Kuntz, CNA \$14.98

Joan Davis, Dietary Aide \$12.42

Hannah Hamerl, CNA 6 month review \$13.74

NEW HIRES:

John Hamerl, Diet Aide \$10.15

Keyanna Begalka, Diet Aide \$10.15

With there being no further business, motion to adjourn at 6:39 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

_____ Donald Zafft, Mayor

_____ Mary Saathoff, Finance Officer