

The Estelline City Council held a meeting on Wednesday, March 1, 2017 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Paul Setnes, Mike Gunderson, Chris Lilla, Julie Rieckman, Josh Cokens, Mary Saathoff, Mike Ward. Also present: Jenna Aderhold, Donna Thompson, and Chad Schlotterbeck.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session:

No one present.

The minutes of the February 1st meeting were presented for approval. Motion by P. Setnes, second by R. Miller to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by P. Setnes, second by R. Miller. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by C. Lilla to approve all bills. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$50.38; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$555.35; Donna Thompson, BLS cards \$70.42; Estelline Community Oil, fuel \$87.19; AT & T, cell phone \$66.98; Sioux Falls two Way Radio, battery \$276.95; EMSAR Midwest, repairs-cot \$886.50; A-OX Welding Supply, oxygen \$35.79;

PUBLICATIONS

Estelline Journal, minutes \$59.98;

LEGAL

Boyd Law Firm, legal fees \$150.00;

ELECTRIC

WAPA, power \$15229.51; Heartland, power \$24841.50; East River, transmission \$2,511.00; ITC, load mgmt. internet \$95.13; SD Dept of Revenue, sales tax \$3,626.50; WESCO, lights \$1333.76; Justin Pitts, refund \$42.32; wages \$3347.10;

BUILDING

Light & Power, utilities \$1232.82; ITC, telephone \$62.10; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$90.00; Menards, supplies \$53.88; Estelline Community Oil, LP \$251.91; Midwest Glass, door lock \$128.38; Dakota Data Shred, document shred \$718.42;

FIRE

Light & Power, utilities \$98.28; SD Division of Motor Vehicles, license fees \$15.00; EMC Ins, liability ins. \$60.00; Estelline Community Oil, LP \$645.56;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$175.00; Ryan Miller, council fee/governing board \$150.00; Paul Setnes, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$151.27; Light & Power, utilities \$540.97; Independent Audit Services, annual report fee \$600.00; wages \$4449.74;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4458.81; SD Dept of Revenue, sales tax \$256.47;

POLICE

ITC, telephone \$50.11; Hamlin County, contract law \$3770.00;

SEWER

Light & Power, utilities \$336.58;

STREET

Light & Power, utilities \$593.27; AT & T, cell phone \$52.95; Estelline Community Oil fuel \$410.18; Hamlin County Highway Dept, salt sand \$687.99; wages \$3335.00;

SIGN

Light & Power, utilities \$13.78; AT & T, wireless \$59.91; Stein Sign Display, repairs \$100.50;

PARK

Menards, supplies \$59.99;

REFLECTION PARK

Light & Power, utilities \$28.34;

WATER

Reliabank, water loan \$3699.00; Dept of Revenue, samples \$42.00; Light & Power, utilities \$619.39;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1554.57; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1335.84; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$25.08; Ins. Fund \$375.00; Petty Cash, replenish fund \$13.79.

ENCC Payables: \$98290.53

ENCC Payroll: \$119,397.34

Mayor Zafft reported that the lights have been put up at the Rodeo grounds. Maintenance is working on repairing some picnic tables in the park. The Equalization Meeting will be held on March 20th at 6 PM.

Mike Ward reported a loss of \$7,028.85 for the month of February. Census is at 55. The care center is currently closed to visitors because of the flu/cold season.

Old Business:

None

New Business:

Sheriff Chad Schlotterbeck gave the council an update for the 2016 year with the Hamlin County Sheriff's Office. He also had met with the Hamlin County Commissioner and they decided it was necessary to raise the hourly rate from \$29.00 per hour to \$30.00 for the 2018-2019 contract year. After some discussion, motion was made by R. Miller, second by P. Setnes to accept the increase, making the new contract rate for 2018-2019 \$46,800 per year. With all voting aye, motion carried. Donna Thompson presented the council information on a new Ambulance Cot. She had received quotes from Ferno for \$44,302 and from Stryker for \$30,135, in addition to applying for and receiving a grant from SDML Workers Comp for approximately \$3,000 for the purchase of the Stryker unit. A demonstration of the Stryker unit will be on March 6th at 6 PM. Motion was made by J. Cokens, second by P. Setnes to approve buying the Stryker unit if it meets with the approval of the Ambulance crew. With Cokens, Setnes, Gunderson, Rieckman, and Miller voting aye, and Lilla abstaining, motion carried.

The Fire Department requested that the 2000 Freightliner Fire Truck be declared surplus and will possibly be sold to another government entity. Motion was made by P. Setnes, second by J. Cokens to declare the fire truck as surplus property. With all voting aye, motion carried.

Mayor Zafft asked that the council consider making a donation to the fire department equipment fund so updating of equipment could continue. After some discussion, motion was made by C. Lilla, second by J. Cokens to donate \$20,000 to match what was being donated by Brookings County. With Cokens, Setnes, Lilla, Rieckman, and Miller voting aye, and Gunderson abstaining, motion carried.

A drawing was presented for revamping the back parking lot at the clinic. Council agreed that the front parking lot should be utilized as intended and repairs will be made to the front steps and signage will be placed that allows for handicapped parking in the rear only.

Discussion was held regarding taking out the walls in the hallway at the soon to be new wellness center. After checking into it further, Mayor Zafft suggests that the walls be removed as well as the

ceiling and replace it with ceiling tiles to give it a cleaner appearance. Motion was made by C. Lilla, second by R. Miller to have the ceiling replaced with ceiling tiles. With all voting aye, motion carried. An overview of the 2016 Annual Report was given. Motion by P. Setnes, second by R. Miller to accept the 2016 Annual Report. With all voting aye, motion carried.

A motion was made by M. Gunderson, second by R. Miller to move into Executive Session as per SDCL 1-25-2 (1) at 6:54 PM for wage review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:08 PM.

Motion by J. Cokens, second by P. Setnes to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Patricia Ward, DON/RN \$36.73

Mariah VanderWal, CNA \$14.02

Tasha Keller, Dietary Aide \$10.46

NEW HIRES:

Melinda Hagseth, CNA \$13.12

Maggie Halling, CNA \$13.12

Gloria Genzler, RN \$26.74

With there being no further business, motion to adjourn at 7:09 PM was made by M. Gunderson, second by J. Cokens. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer