

The Estelline City Council held a meeting on Wednesday, May 3, 2017 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Paul Setnes, Mike Gunderson, Chris Lilla, Julie Rieckman, Josh Cokens, Mary Saathoff. Also present: Jenna Aderhold, Justin Pitts, Mark Pedersen. Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session:

No one present.

The minutes of the April 5th and April 17th meetings were presented for approval. Motion by J. Rieckman, second by R. Miller to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by P. Setnes. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by M. Gunderson, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$50.59; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$395.65; Estelline Community Oil, fuel \$83.66; AT & T, cell phone \$67.51; Brookings Credit Bureau, coll.fees \$282.56; Wards Store, supplies \$12.91;

PUBLICATIONS

Estelline Journal, minutes/notices \$272.34;

LEGAL

Boyd Law Firm, legal fees \$150.00;

ELECTRIC

WAPA, power \$13212.97; Heartland, power \$20834.97; East River, transmission \$2,106.45; ITC, load mgmt. internet \$95.39; SD Dept of Revenue, sales tax \$2896.41; Engelstad Electric, substation-batteries-repairs \$5498.49; AT & T, cell phone \$53.50; SD One Call, locate requests \$12.32; Post Office, postage \$150.92; Office Peeps, supplies \$368.62; US Postal Service, envelopes/postage \$286.75;

BUILDING

Light & Power, utilities \$1066.20; ITC, telephone \$54.99; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$105.00; Menards, supplies \$874.10; Wards Store, supplies \$15.51; Estelline Community Oil, supplies \$69.49;

FIRE

Light & Power, utilities \$102.22; Estelline Community Oil, fuel \$37.36;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$175.00; Ryan Miller, council fee/governing board \$150.00; Paul Setnes, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$155.32; Light & Power, utilities \$516.04; Office Peeps, supplies \$61.83; Estelline Journal, envelopes \$56.25; wages \$4588.79;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4448.81; SD Dept of Revenue, sales tax \$255.77;

POLICE

ITC, telephone \$50.86; Hamlin County, contract law \$3770.00;

SEWER

Light & Power, utilities \$287.96; Estelline Community Oil, LP \$190.66; wages \$3469.32;

STREET

Light & Power, utilities \$497.18; Estelline Community Oil fuel \$76.91;

SIGN

Light & Power, utilities \$19.02; AT & T, wireless \$59.91;

ELECTION

McLeods, supplies \$28.98; JoAnne Foster, judge fees \$140.00; Karen Warborg, clerk fees \$140.00;

Mary Ann Rector, clerk fees \$140.00;

POOL

RecSupply, supplies \$96.69;

LANDFILL

Dale Sonnenburg, pchs service \$35.00; A&D Graphics, sign \$95.00; wages \$84.00;

REFLECTION PARK

Light & Power, utilities \$28.99;

WATER

Reliabank, water loan \$3699.00; Dept of Revenue, samples \$55.00; Light & Power, utilities \$578.64; wages \$3558.34;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1554.57; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1393.98; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$25.08; Ins. Fund \$375.00; Petty Cash, replenish fund \$47.90.

ENCC Payables: \$65,383.49

ENCC Payroll: \$115,726.741

Mayor Zafft reported that the maintenance work at the substation has been completed. No applicants for the pool manager or lifeguards have been received and there could be the possibility the pool may not open. Additional advertising for help will continue.

ENCC had a gain of \$20,048.64 for the month of April. Census is at 55.

Old Business:

Justin Pitts, Estelline Elementary Principal, was here to discuss the playground equipment project, the drainage issue and the joint agreement. Mayor Zafft explained that the council had agreed that perhaps selling that portion of the park to the school would be the best solution with regard to their grant writing project and eliminate the need to redo the current joint agreement. No monetary commitment is being made by the City. Motion was made by P. Setnes, second by R. Miller to sell approximately 180' x 180' of the park property to the Estelline School District for \$1.00 and share the cost to survey out this piece of property, with the stipulation that if anything ever happened to the school, the land would revert back to the City of Estelline. With all voting aye, motion carried.

With there being no further business to come before this board, Mayor Zafft asked for a motion to adjourn at 6:34 PM. Motion was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

Meeting was reconvened with the new council. Mayor Zafft called the meeting to order at 6:35 PM.

New Business:

The oath of office was taken by Mayor Donald Zafft, and Council members Chris Lilla, Ward III; Mike Gunderson and Josh Cokens, Ward II; and Julie Rieckman, Ward I.

Mayor Zafft then asked for nominations for council president. Motion by P. Setnes, second by C. Lilla to nominate Josh Cokens. With all voting aye, motion carried. Mayor Zafft then asked for nominations for council vice president. Motion by J. Rieckman, second by C. Lilla to nominate Mike Gunderson for vice president. With all voting aye, motion carried. Motion by M. Gunderson, second by J. Cokens to approve the 2017-2018 City appointments. With all voting aye, motion carried.

Appointments approved are as follows: City Attorney - Todd Boyd; Finance Officer - Mary Saathoff; Quality Assurance - ENCC: Julie Rieckman. Committee appointments approved are as follows:

Utilities (Water, Sewer & Electric): Mike Gunderson, Chris Lilla, Josh Cokens; **City Buildings, Park, Pool, Rubble Site & Streets:** Chris Lilla, Paul Setnes, Julie Rieckman; **Salaries & Wage Negotiations:** Josh Cokens, Paul Setnes, Julie Rieckman; **City Equipment & Maintenance:** Ryan Miller, Mike Gunderson, Paul Setnes; **Law Enforcement:** Mike Gunderson, Josh Cokens, Ryan Miller; **Budget/Finances:** Paul Setnes, Julie Rieckman, Ryan Miller; **Zoning/Construction:** Chris Lilla, Josh Cokens, Ryan Miller; **City Promotion/Development:** Julie Rieckman, Mike Gunderson, Chris Lilla. Financial Depository as Reliabank and the Official Newspaper as the Estelline Journal. Mark Pedersen, representing the Buckin' Chute, asked permission to use the lot behind the city building for a band outside on Saturday night, June 17th. The area would be fenced in for control purposes. Motion was made by J. Cokens, second by P. Setnes to allow. With all voting aye, motion carried.

Leonard and Darlene Ludwig requested a Demolition Permit for the house at 612 5th St. N. in order to build a new home. Motion by J. Cokens, second by J. Rieckman to approve. With all voting aye, motion carried.

Building Permits were presented for the following:

Leonard & Darlene Ludwig, new house with garage and an extra garage, 30'x48'

Barb Mohror, 8'x10' deck

Andy Hansen, 10'x14' deck

Motion was made by M. Gunderson, second by P. Setnes to approve all of the above building permits. With all voting aye, motion carried.

The roster for the Estelline Volunteer Fire Department and Estelline Volunteer Ambulance was presented for approval as follows: Fire Department – Ken Keimig, Jeff Nystrom, Randy Derby, Boyd Gilligan, Dennis Pedersen, Dustin Foster, Jerry Kjenstad, Ken Krein, Matt Willis, Randy Thompson, Robert Foster, Scott Thompson, Stuart Busch, Terry Weinberg, Jamie Griffith, Michael Gunderson, Max Gorder, Dan Sternhagen, Jeremy Gorder, Cougar Griffin, Mark Francisco, Dwight Reitz, Jerry Bauman, Roger Krein, Mark Pedersen. Estelline Ambulance – Steph Callesen, Blaine Edwards, Connie Glines, Betty Knutson, Russell Marotz, Marla Mitchell, Eric Risty, Jen Risty, Jim Taylor, Donna Thompson, Patti Ward, Angie Whitney, Matt Willis, Pam Willis, Drivers – Tom Clarke, Todd Jongeling, Ken Krein, Chris Lilla, Jeff Nystrom, Brent Rasmussen, Dwight Reitz, Tim West. Motion was made by R. Miller, second by C. Lilla to approve all of the above. With all voting aye, motion carried.

The Hearing on the Applications for the Sale of Malt Beverage License was held. Applications were presented as follows:

*Dale Vohlken, W 75' of E 150' of OL Lot1, Block 15, Original Plat, Package (off-sale) Malt Beverage
*3 Star Holdings Inc., N 396' of E 430' on N 1/2 NE 1/4, Section 26-113-51, Package (off-sale) Malt Beverage

*Jamie Griffith, Main Street Cafe, Block 4, Lot 6, Original Plat, Retail (on-off sale) Malt Beverage

*HarPed, LLC, The Buckin Chute, Lots 1 & 2, Block 3, Original Plat, Retail (on-off sale) Malt Beverage

Motion by J. Rieckman, second by J. Cokens to approve these malt beverage license applications. With all voting aye, motion carried.

A draft Flood Risk Assessment Map prepared by FEMA which put most of the City of Estelline in a flood plain was presented for approval/comment. After much discussion regarding the fact the map was created with lidar imaging and not actual elevations, the council agreed they did not want any changes made to the current flood zone map.

A motion was made by J. Rieckman, second by J. Cokens to move into Executive Session as per SDCL 1-25-2 (1) at 7:05 PM for wage review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:07 PM.

Motion by P. Setnes, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Julie Crawford, CNA \$15.25
Abigail Benning, Dietary Aide \$11.29
Debra Thompson, Hskp. \$11.04

With there being no further business, motion to adjourn at 7:08 PM was made by M. Gunderson, second by J. Cokens. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer