

The Estelline City Council held a meeting on Wednesday, December 6, 2017 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Mike Gunderson, Chris Lilla, Josh Cokens, Cheryl Squires, Julie Rieckman, Mary Saathoff and Mike Ward. Also present: Jenna Aderhold  
Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.  
Motion to adopt the agenda was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session:

No one present.

The minutes of the November 1st meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by R. Miller. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by J. Rieckman to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$50.94; Estelline Nursing & Care Center, billing fees \$279.47; AT & T, cell phone \$67.61; Estelline Nursing & Car Center, flu shots/pchs serv \$701.65; Daniel Cecil, MD, med director fee-yearly \$300.00; Donna Thompson, lodging-conference \$1107.01; Bound Tree Medical, supplies \$178.95; Petty Cash, replenish fund \$51.91; Pam Willis, travel \$25.20; Russell Marotz, travel \$325.92, Donna Thompson, travel \$396.12; Estelline Community Oil, fuel \$64.97; Office Peeps, laptop \$949.00; A-Ox Welding, oxygen \$49.26;

#### PUBLICATIONS

Estelline Journal, minutes \$135.83;

#### LEGAL

Boyd Law Firm, legal fees \$380.00;

#### ELECTRIC

WAPA, power \$9067.29; Heartland, power \$30472.75; East River, transmission \$2258.35; ITC, load mgmt. internet \$95.75; SD Dept of Revenue, sales tax \$2454.52; Office Peeps, supplies \$104.36; WESCO, street lights \$1155.00; US Postal Service, envelopes w/postage \$570.25;

#### BUILDING

Light & Power, utilities \$665.31; ITC, telephone \$57.99; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$225.00; Menards, supplies \$865.42; Wards Store, supplies \$305.30; Blasé Welding, repairs \$68.82; Estelline Community Oil, supplies \$321.17; Midwest Glass, supplies \$284.76; Office Peeps, supplies \$82.47;

#### FIRE

Light & Power, utilities \$88.51;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Paul Setnes, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00;

#### FINANCE OFFICE

ITC, telephone \$162.34; Light & Power, utilities \$180.69; Reliabank, notary bond \$50.00; Post Office, postage \$49.00; wages \$4529.76;

#### SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4560.41; SD Dept of Revenue, sales tax \$263.08;

#### POLICE

ITC, telephone \$49.49; Hamlin County, contract law \$3770.00;

#### SEWER

Light & Power, utilities \$250.58; Pipe Masters, vac lift station \$649.50; AT & T, cell phone \$54.59; wages \$3350.70;

**STREET**

Light & Power, utilities \$378.25; Kibble Equipment, supplies \$39.31; Estelline Community Oil, fuel \$140.12; Popham Construction, street sweeping \$2635.00;

**SIGN**

Light & Power, utilities \$17.91; AT & T, wireless \$59.91;

**REFLECTION PARK**

Estelline Light & Power, utilities \$26.70;

**WATER**

Reliabank, water loan \$3699.00; Dept of Revenue, samples \$56.00; Light & Power, utilities \$382.11; Estelline Community Oil, supplies \$7.99; wages \$3305.60;

**MISC.**

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1554.57; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1342.36; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$25.08; Ins. Fund \$375.00; Petty Cash, replenish fund \$40.77.

ENCC Payables: \$68,942.21

ENCC Payroll: \$116,512.98

Mayor Zafft reported that some street lights had been replaced and a dog incident was reported and charges were pending.

ENCC had a gain of \$30,051.97 for the month of November. Census is at 57. The Resident Christmas party was held this evening with 116 Residents and family members being served. ENCC has received a Quality Initiative Award for one of the top 1500 Nursing Homes in the nation and they are in the top 15 in South Dakota.

**Old Business:**

A revised 2018 Liquor License for HarPed LLC, The Buckin Chute (Lots 1 & 2, Block 1, Original Plat) Retail Liquor-On Sale Only was presented for approval. Motion was made by J. Cokens, second by M. Gunderson to approve. With all voting aye, motion carried.

**New Business:**

A quote from Ferguson Waterworks for a MRX920 Reader in the amount of \$8,500.00 was presented for approval. Motion was made by J. Cokens, second by C. Squires to approve. With all voting aye, motion carried.

RESOLUTION 2017-01 was presented as follows:

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ESTELLINE**, that the amount of \$27,000.00 will be transferred from Contingency to cover net operating expenses in Publication \$1,000, Fire \$20,000, Buildings \$3,000, and Park \$3,000.

Motion was made by M. Gunderson, second by J. Rieckman. With all voting aye, motion carried.

Adopted and effective this 6th day of December, 2017.

RESOLUTION 2017-02 was presented as follows:

**BE IT RESOLVED BY THE CITY OF ESTELLINE, SOUTH DAKOTA**

Whereas, Kenneth A. Joseph and Troylyn H. Joseph, Owners of the hereinafter described real property, has submitted to the governing board a proposed plat of the following described real estate situated in the City of Estelline in the State of South Dakota to wit:

PLAT of LOT 3B OF NORTHRIDGE ADDITION, being a replat of Lots 3A and 4A in Block 5 of Northridge Addition in the City of Estelline, Hamlin County, South Dakota. And the Board of City Council of said City having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been executed according to the law.

**NOW, THEREFORE, BE IT RESOLVED THAT SAID PLAT AND SURVEY BE AND ARE IN ALL THINGS ACCEPTED AND APPROVED.**

Motion by R. Miller, second by J. Rieckman. PASSED AND APPROVED THIS 6<sup>th</sup> DAY OF DECEMBER, 2017.

The yearend meeting date to approve bills and any transfers was set for December 28<sup>th</sup> at 8 AM.

ENCC Nursing Policies were presented for approval. Motion was made by R. Miller, second by M. Gunderson to approve. With all voting aye, motion carried.

A motion was made by J. Cokens, second by C. Lilla to move into Executive Session as per SDCL 1-25-2 (1) at 6:27 PM for wage review and Personnel. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:14 PM.

Motion by J. Rieckman, second by C. Lilla to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Catherine Harrenga, Diet. Cook \$14.80

Dawn Mickey, Hskp Aide \$10.73

Tonya Begalka, CNA \$13.74 6 Month

NEW HIRES:

Susan Zafft, Diet. Aide \$11.59

Motion was made by M. Gunderson, second by C. Lilla to approve a 2.5% Cost of Living Bonus for 2018 for all benefit earning employees and a 2017 yearend bonus for all employees employed 6 months or more. With all voting aye, motion carried.

With there being no further business, motion to adjourn at 7:20 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer