

The Estelline City Council held a meeting on Wednesday, February 7, 2018 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Chris Lilla, Josh Cokens, Cheryl Squires, Mike Gunderson, Julie Rieckman, Mary Saathoff and Mike Ward, and Jenna Aderhold.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda adding 11A ENCC Policy, was made by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session:

No one present.

The minutes of the January 10th meeting were presented for approval. Motion by J. Cokens, second by C. Squires to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by R. Miller. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by J. Rieckman to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$51.91; AT & T, cell phone \$77.69; District 1 SDEMSEA, refresher class \$50.00; Estelline Nursing & Care Center, billing fees \$105.69; Bound Tree Medical, supplies \$234.29; Eric Risty, mileage-class \$75.60; Estelline Community Oil, fuel \$77.65; Estelline Nursing & Care center, pchs service \$213.92;

PUBLICATIONS

Estelline Journal, minutes \$185.10;

LEGAL

Boyd Law Firm, legal fees \$307.45;

ELECTRIC

ITC, load mgmt. internet \$95.51; SD Dept of Revenue, sales tax \$4051.60; Post Office, postage \$50.00; Utilities Plus, ABB breaker \$24,550.00; Applied Software, laptop/meter reading \$223.08; SD One Call, locate requests \$16.80; US Postal Service, envelopes w/postage \$581.45; wages \$3484.41;

BUILDING

Light & Power, utilities \$1412.24; ITC, telephone \$56.39; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$225.00; Menards, supplies \$280.52; Wards Store, supplies \$20.61; Merle Behrens, repairs \$175.00; Estelline Community Oil, supplies \$201.37; Estelline Community Oil, LP \$692.81;

FIRE

Light & Power, utilities \$104.84; Estelline Community Oil, LP \$1429.36;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Paul Setnes, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$157.36; Light & Power, utilities \$590.89; Office Peeps, supplies \$151.96; Independent Audit Service, annual report fee \$800.00; J.P. Cooke, license tags \$52.60; wages \$4758.04;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4571.21; SD Dept of Revenue, sales tax \$263.78;

POLICE

ITC, telephone \$52.59; Hamlin County, contract law \$3900.00;

LANDFILL

Tractor Supply, gate supplies \$97.97; Rust Fencing, gate supplies \$228.02; Macksteel Warehouse, gate supplies \$10.18;

SEWER

Light & Power, utilities \$385.26;

STREET

Light & Power, utilities \$684.46; Estelline Community Oil, fuel \$493.91; wages \$3427.80;

SIGN

Light & Power, utilities \$21.91; AT & T, wireless \$59.91;

REFLECTION PARK

Estelline Light & Power, utilities \$32.27;

WATER

Reliabank, water loan \$3699.00; Light & Power, utilities \$669.57; Applied Software, laptop/meter reading \$223.08; AT & T, cell phone \$55.46;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1793.82; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1400.44; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$25.08; Ins. Fund \$375.00; Petty Cash, replenish fund \$28.51.

ENCC Payables: \$82,375.44

ENCC Payroll: \$124,170.30

Mayor Zafft reported no issues currently. Councilman Miller said he had been asked if the City could have at least 4 picnic tables placed in the Gazebo park area. Mayor Zafft said he would see if city maintenance could build some like they have at the park.

ENCC had a loss of \$14,242.27 for the month of January. Census remains at 59.

Old Business:

None

New Business:

Cooks Wastepaper & Recycling has asked for a 3% rate increase effective with the February billing. They have stated this is due to increasing costs in oil and tire prices as well as steel, labor and insurance increases. Motion by R. Miller, second by J. Cokens to approve. With all voting aye, motion carried. Montgomery Anderson Post 184 Liquor Operating Agreement was revised to allow Sunday Sales. Motion was made by J. Rieckman, second by M. Gunderson to approve. With all voting aye, motion carried.

M. Ward presented a quote from Office Peeps for a new copy machine in the amount of \$10,109.

Motion by J. Rieckman, second by J. Cokens to approve this purchase at ENCC. With all voting aye, motion carried.

An ENCC policy on Blood Borne Pathogens was presented for review. Motion was made by J. Rieckman, second by M. Gunderson to approve. With all voting aye, motion carried.

M. Saathoff presented the council with information on the water loan the city currently has with Rural Development. The initial loan was \$1,019,000. Current balance after 6 years is \$928,280 with \$90,720 being paid on principal and \$175,608 paid in interest. The auditor has recommended that the loan be either paid down or paid in full if possible to reduce the expense of the interest being paid. After some discussion of funding, motion was made by C. Lilla, second by J. Cokens to pay the loan in full with funding to come from sales tax and water dept. savings. With all voting aye, motion carried.

Quotes were received to sandblast and paint the pool as follows: Mongan Painting & Sandblasting \$26,323 to include 2 coats of epoxy paint; MC & R Pools Inc. \$41,521 to include 2 coats of epoxy paint; and MC & R Pools Inc. \$68,333 with application of a 3/8" Marquis bluestone plaster. Motion was made by R. Miller, second by C. Squires to accept the bid from Mongan Painting & Sandblasting for \$26,323. With all voting aye, motion carried.

A building permit for Brian Vohlken for a 16'x24' addition to an existing garage was tabled until a variance could be obtained.

A motion was made by C. Squires, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) at 6:47 PM for wage review and personnel. With all voting aye, motion carried.

Mayor Zafft declared out of Executive Session at 6:55 PM.

Motion by R. Miller, second by M. Gunderson to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Kathleen Christensen, LPN \$21.98

Megan Kuipers, PTA \$18.78

Megan Schake, CNA \$15.75

Emily Ladner, NA to CNA \$13.12

Liz Cantu-Sanchez, NA to CNA \$13.12

NEW HIRES:

Cynthia Betts, CNA \$13.74

M Saathoff recommend hiring Jen Greene and Rebecca Saathoff as Pool Co-Managers at the rate of \$13.50/hour. Motion to approve by R. Miller, second by J. Cokens. With all voting aye, motion carried. With there being no further business, motion to adjourn at 6:57 PM was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer