

The Estelline City Council held a meeting on Wednesday, April 4, 2018 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Chris Lilla, Josh Cokens, Cheryl Squires, Mike Gunderson, Julie Rieckman, Mary Saathoff, Mike Ward, Jenna Aderhold, Todd Bjorklund and Dean Skoglund.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

Open Public Session:

No one present.

The minutes of the March 7<sup>th</sup> and March 19<sup>th</sup> meetings were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Cokens, second by M. Gunderson. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by C. Lilla to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$51.63; AT & T, cell phone \$99.01; Estelline Nursing & Care Center, billing fees \$65.12; Estelline Community Oil, fuel \$78.83; Estelline Nursing & Care center, pchs. service \$106.96; Prairie Lakes Campus Pharmacy, vaccine \$590.00;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$247.78;

#### LEGAL

Boyd Law Firm, legal fees \$1098.91;

#### ELECTRIC

WAPA, power \$13,528.98; Heartland, power \$20,126.80; East River, transmission \$2,602.88; ITC, load mgmt. internet \$97.23; SD Dept of Revenue, sales tax \$3712.12; BUILDING

Light & Power, utilities \$1319.10; ITC, telephone \$55.34; Star Laundry, rug rental \$13.52; Marjorie Warborg, maintenance \$150.00; Midwest Glass, supplies \$307.00; Estelline Community Oil, supplies \$78.77;

#### FIRE

Light & Power, utilities \$93.26;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00;

#### FINANCE OFFICE

ITC, telephone \$161.59; Light & Power, utilities \$547.72; Office Peeps, supplies \$221.61; Mary Saathoff, mileage \$36.96; CNA Surety, bond ins. \$373.50; wages \$6960.33;

#### SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4699.35; SD Dept of Revenue, sales tax \$271.10;

#### POLICE

ITC, telephone \$49.25; Hamlin County, contract law \$3900.00;

#### SEWER

Light & Power, utilities \$344.61; AT & T, cell phone \$37.67; Dakota Pump, lift station repair \$322.14; PipeMasters, clean lift station \$649.50; wages \$5298.08;

#### STREET

Light & Power, utilities \$563.97; Estelline Community Oil, fuel \$391.11; Elite Drain, jet frozen culvert \$380.50; SD Dept of Rev. license plates \$118.75;

#### PARK

Macksteel Warehouse, parts-picnic table \$916.06; Menards, parts-picnic table \$259.95;

#### SIGN

Light & Power, utilities \$23.94; AT & T, wireless \$59.91;

#### REFLECTION PARK

Estelline Light & Power, utilities \$31.55;

#### WATER

Light & Power, utilities \$637.71; Dept. of Rev., samples \$28.00; Hawkins, chemicals \$500.06; wages \$5556.92

#### MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1793.82; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$2137.80; Flex One Account, cafeteria plan \$192.00; Avesis, vision ins. \$25.08; Petty Cash, replenish fund \$54.63; EMC, liability ins. \$10,459.00.

ENCC Payables: \$77,902.41

ENCC Payroll: \$185,391.54

Mayor Zafft reported the four picnic tables for the park have been completed. Snow removal is still continuing.

ENCC had a loss of \$44,010.89 for the month of March. Census is at 58. Prom banquet will at the nursing home on Friday, April 13<sup>th</sup>.

In May, there will be 4 Little Britches Rodeo events held – 2 during the week and 2 on weekends.

#### Old Business:

Todd Bjorklund, Estelline School Board member, was present to ask if the proposal to sell a portion of the park to the school was still on the table. After some discussion, motion was made by R. Miller, second by J. Rieckman to sell approximately 180' x 180' of the park property to the Estelline School District for \$1.00 and share the cost to survey out this piece of property, with the stipulation that if anything ever happened to the school, the land would revert back to the City of Estelline. With all voting aye, motion carried.

#### New Business:

Dean Skoglund with Skoglund Ins. Agency gave an update on the property liability and work comp insurance coverages for the City. Because of some additional equipment, there was a slight increase from last year.

Quotes for street repairs for 2018 were received from Bituminous Paving for \$43,225.60 and from Duininck Inc. for \$34,608.88. Motion by C. Lilla, second by J. Cokens to accept the bid from Duininck, Inc. for \$34,608.88. With all voting aye, motion carried.

A building permit for Darin & Megan Sinner for a new house was approved with a motion by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

A quote from NB Golf Cars for a golf cart to be used at the Landfill was presented in the amount of \$2600.00. A motion was made by J. Cokens, second by J. Rieckman to approve. With all voting aye, motion carried.

Quotes for replacing a sidewalk at the clinic were presented for review. Due to one of the quotes lacking information, motion was made by J. Cokens, second by M. Gunderson to table until the May meeting.

Quotes for repair to the parking lot on the north side of the clinic were presented. Motion was made by M. Gunderson, second by R. Miller to table this project at this time.

A motion was made by J. Rieckman, second by R. Miller to move into Executive Session as per SDCL 1-25-2 (1) at 7:01 PM for wage review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:05 PM.

Motion by M. Gunderson, second by C. Lilla to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Allison Risseuw, RN \$27.34

Haley Strait, Diet. Aide \$10.73

Emily Ladner, CNA \$13.74 – 6-Month

NEW HIRES:

Hannah Mickey, Diet Aide \$10.15

Brody Popham, Diet Aide \$10.15

With there being no further business, motion to adjourn at 7:06 PM was made by M. Gunderson, second by C. Squires. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer