

The Estelline City Council held a meeting on Wednesday, May 2, 2018 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Chris Lilla, Josh Cokens, Cheryl Squires, Mike Gunderson, Julie Rieckman, Mary Saathoff, Mike Ward, Jenna Aderhold, Mark and Jennifer Pedersen. Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by C. Lilla. With all voting aye, motion carried.

Open Public Session:

No one present.

The minutes of the April 4th meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by M. Gunderson, second by C. Squires. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by M.

Gunderson, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$51.63; AT & T, cell phone \$85.45; Estelline Nursing & Care Center, billing fees \$91.44; Prairie Lakes Hospital, CPR renewal \$50.00; Donna Thompson, conf. mileage & flowers \$166.35; C-Store, food \$81.96;

PUBLICATIONS

Estelline Journal, minutes/notices \$141.90; MAS Media, hosting/domain fee \$197.00;

LEGAL

Boyd Law Firm, legal fees \$322.76;

ELECTRIC

WAPA, power \$11,258.64; Heartland, power \$19,105.36; East River, transmission \$2,214.44; ITC, load mgmt. internet \$97.23; SD Dept of Revenue, sales tax \$2978.27; SD One Call, locate requests \$5.60;

BUILDING

Light & Power, utilities \$1149.20; ITC, telephone \$58.65; Star Laundry, rug rental \$27.04; Karen Warborg, maintenance \$225.00; SD Federal Property, supplies \$4.00; Menards, supplies \$103.62; Wars Store, supplies \$5.19; Office Peeps, supplies \$44.40;

FIRE

Light & Power, utilities \$88.01;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$151.22; Light & Power, utilities \$349.94; Office Peeps, supplies \$19.74; wages \$4548.59;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4710.47; SD Dept of Revenue, sales tax \$271.83;

POLICE

ITC, telephone \$51.54; Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$415.00; wages \$3435.45;

POOL

Menards, supplies \$16.85;

STREET

Light & Power, utilities \$433.10; WESCO, street lights \$1184.58; TrueNorth Steel, culverts \$1222.28; AT & T, cell phone \$38.65;

LANDFILL

A & D Graphics, sign \$155.00; N.B. Gold LLC, golf car \$2659.00;

SIGN

Light & Power, utilities \$20.99; AT & T, wireless \$60.90;

REFLECTION PARK

Estelline Light & Power, utilities \$26.89;

WATER

Light & Power, utilities \$593.62; Dept. of Rev., samples \$42.00; Hawkins, pumps \$1493.62; wages \$3719.90;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1793.82; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1404.44; Flex One Account, cafeteria plan \$192.00; Avesis, vision ins. \$25.08; Petty Cash, replenish fund \$57.98;

ENCC Payables: \$78,715.63

ENCC Payroll: \$125,615.02

Mayor Zafft reported that a new culvert has been put in at 8th & Davis to alleviate some of the water backing up in that area. Work will be starting on the electrical switchgear and elbow cabinets being installed on Fjerestad Ave. The swimming pool sandblasting is complete and one coat of paint has been applied.

ENCC had a gain of \$52,212.02 for the month of April. Census is at 58.

Old Business:

Quotes to install a new sidewalk at the clinic were received from Mack Concrete in the amount of \$4,433.68 and Hofer Construction in the amount of \$4,496.50. Motion was made by C. Lilla, second by J. Cokens to award the project to Hofer Construction for the amount of \$4,496.50 with the stipulation that the project is totally complete by June 8, 2018 or a 10% penalty for each day past the deadline will be deducted from the final payment. With all voting aye, motion carried.

Quotes on the clinic back parking lot were tabled with a motion by M. Gunderson, second by J. Rieckman. With all voting aye, motion carried.

With there being no further business to come before this board, Mayor Zafft asked for a motion to adjourn at 6:20 PM. Motion was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried. Meeting was reconvened with the new council. Mayor Zafft called the meeting to order at 6:21 PM.

New Business:

The oath of office was taken by Council members Cheryl Squires, Ward III; Josh Cokens, Ward II; and Ryan Miller, Ward I.

Mayor Zafft then asked for nominations for council president. Motion by C. Lilla, second by J.

Rieckman to nominate Mike Gunderson. With all voting aye, motion carried. Mayor Zafft then asked for nominations for council vice president. Motion by J. Rieckman, second by Mike Gunderson to nominate Cheryl Squires for vice president. With all voting aye, motion carried. Motion by J. Rieckman, second by C. Squires to approve the 2017-2018 City appointments. With all voting aye, motion carried.

Appointments approved are as follows: City Attorney - Todd Boyd; Finance Officer - Mary Saathoff; Quality Assurance - ENCC: Julie Rieckman. Committee appointments approved are as follows:

Utilities (Water, Sewer & Electric): Mike Gunderson, Chris Lilla, Josh Cokens; **City Buildings, Park, Pool, Rubble Site & Streets:** Chris Lilla, Cheryl Squires, Julie Rieckman; **Salaries & Wage**

Negotiations: Josh Cokens, Ryan Miller, Julie Rieckman; **City Equipment & Maintenance:** Ryan

Miller, Mike Gunderson, Chris Lilla; **Law Enforcement:** Mike Gunderson, Josh Cokens, Cheryl Squires;

Budget/Finances: Cheryl Squires, Julie Rieckman, Ryan Miller; **Zoning/Construction:** Chris Lilla,

Josh Cokens, Ryan Miller; **City Promotion/Development:** Julie Rieckman, Mike Gunderson, Cheryl Squires. Financial Depository as Reliabank and the Official Newspaper as the Estelline Journal.

With all voting aye, motion carried.

A dance/Spiking permit for June 15, 2018 for the Estelline Fire Dept was presented for approval. Motion was made by J. Cokens, second by M. Gunderson to approve. With all voting aye, motion carried.

Mark Pedersen, representing the Buckin' Chute, asked permission to use the lot behind the city building for a band outside on Saturday night, June 16th. The area would be fenced in for control purposes. A dance/Spiking permit for June 16, 2018 for the Buckin Chute was also presented for approval. Motion was made by C. Lilla, second by J. Cokens to approve. With all voting aye, motion carried.

Permission to block off Main Street for the Street Dance, June 15th and car show/kids activities on June 16th was approved with a motion by J. Cokens, second by J. Rieckman. With all voting aye, motion carried.

The roster for the Estelline Volunteer Fire Department and Estelline Volunteer Ambulance was presented for approval as follows: **Fire Department** – Ken Keimig, Jeff Nystrom, Randy Derby, Boyd Gilligan, Dennis Pedersen, Dustin Foster, Jerry Kjenstad, Ken Krein, Matt Willis, Robert Foster, Scott Thompson, Stuart Busch, Terry Weinberg, Jamie Griffith, Michael Gunderson, Max Gorder, Dan Sternhagen, Jeremy Gorder, Cougar Griffin, Mark Francisco, Dwight Reitz, Jerry Bauman, Roger Krein, Mark Pedersen, Darin Sinner. **Estelline Ambulance** – Steph Callesen, Blaine Edwards, Connie Glines, Russell Marotz, Marla Mitchell, Eric Risty, Jen Risty, Jim Taylor, Donna Thompson, Patti Ward, Angie Marotz, Matt Willis, Pam Willis. Drivers – Adam Callesen, Patrick Fitzpatrick, Tom Clarke, Todd Jongeling, Ken Krein, Chris Lilla, Jeff Nystrom, Brent Rasmussen, Dwight Reitz, Jerry Kjenstad, James Klimple. Motion was made by C. Squires, second by M. Gunderson to approve all of the above and thank them for their service. With all voting aye, motion carried.

The Hearing on the Applications for the Sale of Malt Beverage License was held. Applications were presented as follows:

*Dale Vohlken, W 75' of E 150' of OL Lot1, Block 15, Original Plat, Retail (on-off-sale) Malt Beverage

*3 Star Holdings Inc., N 396' of E 430' on N 1/2 NE 1/4, Section 26-113-51, Retail (on-off-sale) Malt Beverage

*Jamie Griffith, Main Street Cafe, Block 4, Lot 6, Original Plat, Retail (on-off sale) Malt Beverage

*HarPed, LLC, The Buckin Chute, Lots 1 & 2, Block 3, Original Plat, Retail (on-off sale) Malt Beverage

*Wards Shopping Center, Lots 9,10,11 & 12, Block 4, Original Plat, Retail (on-off sale) Malt Beverage

Motion by M. Gunderson, second by C. Lila to approve these malt beverage license applications. With all voting aye, motion carried.

Building Permits were presented for the following:

Rodeo Club – office/storage building

Aaron Scofield – storage shed

Motion was made by J. Cokens, second by M. Gunderson to approve the building permit for the rodeo club. With all voting aye, motion carried.

Motion by C. Lilla, second by J. Rieckman to table the permit for Aaron Scofield until a variance has been obtained. With all voting aye, motion carried.

The snow plow is in need of repair. Motion by C. Lilla, second by M. Gunderson to have it checked out and get an estimate for the repairs before the work is done. With all voting aye, motion carried.

A quote from Highway Improvement Inc. for asphalt crack sealing in the amount of \$10,000.67 for 12,049 lf was reviewed. Motion was made by R. Miller, second by J. Cokens to approve. With all voting aye, motion carried.

SD Federal Surplus Property has a Onan 175KW generator for \$9,950.00. It would be used as a backup electrical supply source for the wells and the sewer lift stations in the event of an emergency. We would be able try it out for 30 days to make sure it would work before having to pay for it. Motion was made by R. Miller, second by C. Squires to go ahead and see if it will work with our systems. With all voting aye, motion carried.

Joshua Cokens presented quotes for Poly-Cap for the outfield fence at the ball field in the amount of \$1,174.84 and 50' of 9 gauge chain link fence for \$210.00. Motion was made by J. Rieckman, second by C. Lilla to approve. With all voting aye, motion carried.

A motion was made by J. Rieckman, second by R. Miller to move into Executive Session as per SDCL 1-25-2 (1) at 6:50 PM for wage review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:00 PM.

Motion by R. Miller, second by M. Gunderson to approve the ENCC/City wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Gloria Genzler, RN \$27.74
Monica Begalka, Hskp/Ldry \$10.73
Debbie Thompson, Hskp aide \$11.04
Julie Crawford, CNA \$15.51
Amber Cunningham, CNA \$13.74
Melinda Hagseth, CNA \$14.02
Abbey Strait, CNA \$13.74
Chandelle Thompson, CNA \$13.74
Tasha Vohlken, CNA \$13.74
Tiffany Vohlken, CNA \$13.74

NEW HIRES - ENCC:

Hayden Burrell, Diet Aide \$10.15
Angela Moritz, RN \$26.74
LeAnne Johnson, RN \$24.84

NEW HIRES – CITY POOL

Marcis Hausman, lifeguard \$10.00
Harrison Wegner, lifeguard \$10.00
Kaytlyn Hawley, lifeguard \$10.00
Samantha Ludwig, lifeguard \$10.25
Aislynn Bortnem, lifeguard \$10.25
Taylor Kaski, lifeguard \$10.25
Makensie Saathoff, lifeguard \$10.50
Heather Hall, co-mgr & lessons \$13.50

With there being no further business, motion to adjourn at 7:01 PM was made by M. Gunderson, second by J. Cokens. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer