

The Estelline City Council held a meeting on Wednesday, June 6, 2018 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Chris Lilla, Josh Cokens, Cheryl Squires, Mike Gunderson, Mary Saathoff, Mike Ward, Jenna Aderhold, Nancy Scofield, Aaron Scofield.

Absent: Julie Rieckman

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Cokens, second by C. Lilla. With all voting aye, motion carried.

Public Comment:

No one present.

The minutes of the May 2nd meeting were presented for approval. Motion by C. Squires, second by J. Cokens to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by C. Lilla. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$51.63; AT & T, cell phone \$85.45; Estelline Nursing & Care Center, billing fees \$160.02; Office of Rural Health/EMS, license renewal \$12.00; Swenson Sales & Service, repairs \$1993.80; Stryker Sales Corp, stair pro \$2422.78; Estelline Community Oil, fuel \$154.59;

PUBLICATIONS

Estelline Journal, minutes/notices \$397.38; MAS Media, qtrly maint fee \$300.00;

LEGAL

Boyd Law Firm, legal fees \$180.00;

ELECTRIC

WAPA, power \$10,218.36; Heartland, power \$20,226.60; East River, transmission \$2,214.44; ITC, load mgmt. internet \$97.23; SD Dept of Revenue, sales tax \$2975.06; US Postal Service, envelopes w/postage \$581.75; Ryan Hardesty, refund \$150.04; Jennifer Loban, refund \$36.24; wages \$3429.15;

BUILDING

Light & Power, utilities \$911.80; ITC, telephone \$59.79; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$210.00; Hofer Construction, sidewalk-clinic \$4896.50; Menards, AC/supplies \$605.06; Wards Store, supplies \$8.12; Office Peeps, supplies \$33.65; Brians Glass & Door, repairs-clinic \$101.82; Estelline Community Oil, supplies \$59.65;

FIRE

Light & Power, utilities \$83.94; Estelline Community Oil, fuel \$131.38;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$175.00; Cheryl Squires, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$156.49; Light & Power, utilities \$320.95; Office Peeps, supplies \$67.10; Wards Store, supplies \$6.68; Post Office, box rent/postage \$106.00; wages \$4654.85;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4721.59; SD Dept of Revenue, sales tax \$272.55;

POLICE

ITC, telephone \$50.40; Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$286.37;

POOL

Hawkins, chemicals \$4887.91; ITS, phone \$78.09; Light & Power, utilities \$47.66; Wards Store, supplies \$97.64; Mongan Painting Co., sandblasting/painting pool \$26,323.00; Northwestern Energy, utilities \$14.33; Estelline Community Oil, supplies \$18.74;

PARK

Dales Sinclair, gasoline \$142.50; ENCC Activities, flowers \$300.58; Lowes, flowers \$54.74;

STREET

Light & Power, utilities \$401.83; Duininck, street patching \$39,522.47; Nitteberg Construction, gravel/rentals \$1609.30; Matt Willis, repairs \$30.82; Popham Construction, street sweeping, \$2635.00; TITAN Machinery, snow plow repairs \$4109.36; Estelline Community Oil, fuel \$920.86; wages \$3429.60;

LANDFILL

A & D Graphics, sign \$135.00; Estelline Community Oil, fuel \$149.88; Marvin Walker, pchs serv. \$80.00; Dale Sonnenburg, pchs serv. \$80.00; wages \$394.74;

SIGN

Light & Power, utilities \$25.65; AT & T, wireless \$60.45;

REFLECTION PARK

Estelline Light & Power, utilities \$26.39; Display Sales, banners \$659.00;

WATER

Light & Power, utilities \$449.98; Dept. of Rev., samples \$28.00; Hawkins, chemicals \$413.40; AT & T, cell phone \$38.65;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1793.82; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1381.62; Flex One Account, cafeteria plan \$192.00; Avesis, vision ins. \$25.08; Petty Cash, replenish fund \$88.68; EMC, liability ins. \$10,459.00.

ENCC Payables: \$85,592.10

ENCC Payroll: \$123,452.86

Mayor Zafft reported that Engelstad's have finished installing the electrical switchgear and elbow cabinets on Fjerestad Ave. The sidewalk project at the Clinic has been completed. The snowplow has been repaired and returned. The generator for the wells and lift stations has been picked up and will be tested to see if it will work with our systems. Morton Building will be here on the 11th to start on the front of the city office building.

ENCC had a gain of \$31,621.40 for the month of May. Census is at 58.

Old Business:

None.

New Business:

Building Permits were presented for the following:

Russell Marotz – 30' x 36' garage

Ronold Squires – storage shed 12' x 25'

Patricia McKee – 48 foot privacy fence

Bill Mitchell – driveway on north side of shop

Motion was made by M. Gunderson, second by C. Lilla to approve the building permits. With all voting aye, motion carried.

Motion by M. Gunderson, second by J. Cokens to move the July City Council meeting to Tuesday, July 3rd at 6 PM because of the July 4th holiday. With all voting aye, motion carried.

At 6:25 PM Variance Hearing #18-02 – Aaron Scofield – to allow a 8'x10' storage shed to encroach on the 7' setback was held. With no one present to object to the setback encroachment, motion was made by C. Lilla, second by C. Squires to approve. With all voting aye, motion carried.

A building permit for Aaron Scofield for 8'x10' storage shed was approved with a motion by C. Lilla, second by J. Cokens. With all voting aye, motion carried.

A motion was made by J. Cokens, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) at 6:27 PM for wage review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 6:30 PM.

Motion by C. Squires, second by M. Gunderson to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Samantha Kjenstad, Diet Aide \$10.46

Pamela Shultis, Activity Aide \$12.47

Cynthia Betts, CNA, 6-month \$14.02

NEW HIRES - ENCC:

Deb Peterson, Diet Aide \$10.15

Alyle Hendricks, Diet Aide \$10.15

Shelly Jurgens, Diet Aide \$10.15

Abbi Johnson, Hskp Aide \$10.15

Amanda Holter, CNA, \$13.12

Maggie Halling, CNA, \$13.12

With there being no further business, motion to adjourn at 6:30 PM was made by J. Cokens, second by C. Lilla. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer