

The Estelline City Council held a meeting on Wednesday, July 3, 2018 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Chris Lilla, Josh Cokens, Cheryl Squires, Julie Rieckman, Mary Saathoff, Mike Ward.

Absent: Mike Gunderson

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

Public Comment:

No one present.

The minutes of the June 6<sup>th</sup> meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Cokens, second by R. Miller. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by C. Squires to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$46.88; AT & T, cell phone \$85.45; Estelline Nursing & Care Center, billing fees \$91.16; Wards Store, supplies \$42.97; Estelline Nursing & Care Center, pchs service \$160.44; Bound Tree Medical, supplies \$239.33; Country Corner, food \$48.43;

PUBLICATIONS

Estelline Journal, minutes \$73.47; MAS Media, qtrly maint fee \$300.00;

LEGAL

Boyd Law Firm, legal fees \$260.00;

ELECTRIC

WAPA, power \$9359.82; Heartland, power \$18206.92; East River, transmission \$2129.78; ITC, load mgmt. internet \$87.85; SD Dept of Revenue, sales tax \$2416.99; AT & T, cell phone \$38.65; Engelstad Electric, switchgear box and repairs \$30717.25; wages \$4289.46;

BUILDING

Light & Power, utilities \$513.74; ITC, telephone \$59.32; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$225.00; Chesterman Company, supplies \$60.00; Lyle Signs, clinic signs \$214.10; Wards Store, supplies \$9.30;

FIRE

Light & Power, utilities \$82.89;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$175.00; Cheryl Squires, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$151.25; Light & Power, utilities \$98.23; wages \$4580.88;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4743.83; SD Dept of Revenue, sales tax \$273.99;

POLICE

ITC, telephone \$49.97; Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$180.43;

POOL

Hawkins, chemicals \$1403.00; ITC, phone \$40.88; Light & Power, utilities \$138.49; Wards Store, supplies \$12.07; SD Dept of Revenue, sales tax \$242.97; Northwestern Energy, utilities \$499.39; Estelline Ambulance, supplies \$44.40; wages \$4223.09;

PARK

Dales Sinclair, gasoline \$104.60; Karen Warborg, maint. \$60.00; Medary Acres, supplies \$212.69; JH Larson, supplies \$200.00; Foresight Land Surveyors, park survey \$500.00;

STREET

Light & Power, utilities \$255.22; Nitteberg Construction, dirt/gravel/rentals \$627.76; wages \$3433.20;

LANDFILL

Marvin Walker, pchs serv. \$240.00; wages \$43.04;

SIGN

Light & Power, utilities \$32.73; AT & T, wireless \$61.22;

REFLECTION PARK

Estelline Light & Power, utilities \$27.61;

WATER

Light & Power, utilities \$326.07; Dept. of Rev., samples \$42.00; Hawkins, chemicals \$578.04; Dales Sinclair, batteries-generator \$263.90; Glacial Lakes Radiator, repairs \$127.50;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1793.82; Delta Dental, insurance \$93.60; American Family, insurance \$258.55; SD Retirement, retirement \$1370.54; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$25.08; SD Federal Property Agency, generator \$9950.00.

ENCC Payables: \$76,584.00

ENCC Payroll: \$125,835.56

Mayor Zafft reported the generator for the wells and lift stations is being checked out by the state's mechanic and then it should be ready to be hooked up. The playground installers should be here on July 14<sup>th</sup>.

ENCC had a loss of \$9,949.43 for the month of June. Census is down by 11.

Old Business:

None.

New Business:

Per request of City Attorney Todd Boyd, motion was made by C. Lilla, second by J. Rieckman to authorize the Mayor and finance officer to sign the Quit Claim Deed conveying a portion of the City Park property to Estelline School District #28-2. With all voting, aye, motion carried.

Demolition permit #D18-01 for David Gorder to remove a 22'x10' old garage was approved with a motion by J. Cokens, second by R. Miller. With all voting aye, motion carried.

A quote from Kerry's Landscaping in the amount of \$5304.00 to install an underground sprinkler system at the clinic was approved with a motion by J. Rieckman, second by C. Lilla. With all voting aye, motion carried.

A motion was made by J. Cokens, second by C. Squires to move into Executive Session as per SDCL 1-25-2 (1) at 6:18 PM for wage review/personnel. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 6:50 PM.

Motion by J. Rieckman, second by R. Miller to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Patrick Fitzpatrick, Maint. Supervisor \$22.05

Sommer Riggins, Diet Aide \$10.73

Kalina Sternhagen, RN \$28.76

Stephanie Callesen, RN \$28.76

Karen Sween, CNA, \$15.75

NEW HIRES - ENCC:

Tyler Riggins, Diet Aide \$10.15

With there being no further business, motion to adjourn at 6:51 PM was made by J. Cokens, second by C. Squires. With all voting aye, motion carried.

---

Donald Zafft, Mayor

---

Mary Saathoff, Finance Officer