

The Estelline City Council held a meeting on Wednesday, September 5, 2018 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Chris Lilla, Josh Cokens, Cheryl Squires, Julie Rieckman, Mike Gunderson, Mary Saathoff, Mike Ward, Jenna Aderhold and Tammy Krein. Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried.

Public Comment:

No one present.

The minutes of the August 1st meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by C. Squires. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by C. Lilla, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$46.88; AT & T, cell phone \$90.14; Estelline Nursing & Care Center, billing fees \$252.37; Brookings Ambulance, billing fees \$62.00; Estelline Community Oil, fuel \$91.74; CLIA Lab Program, cert. fee \$150.00; ENCC, pchs serv \$82.02; First Net, wireless \$10.00; Country Corner, food \$48.43;

PUBLICATIONS

Estelline Journal, minutes \$158.19;

LEGAL

Boyd Law Firm, legal fees \$270.00;

ELECTRIC

WAPA, power \$8918.10; Heartland, power \$27559.83; East River, transmission \$2433.56; ITC, load mgmt. internet \$87.85; SD Dept of Revenue, sales tax \$2927.49; Utilities Plus Energy Service, downpayment on breakers \$31,383.46; David Trego, refund \$134.11; Berwald Family RLLP, refund \$564.47; US Postal Service, envelopes w/postage \$581.75

Utilities Plus, cell fit breaker \$1200.00; Engelstad Electric, repairs \$296.71; WESCO, demand meter \$293.00;

BUILDING

Light & Power, utilities \$643.49; ITC, telephone \$59.02; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$225.00; Menards, supplies/door \$648.38; A & D Graphics, door sign \$45.00; Wards Store, supplies \$4.98; Estelline Community Oil, supplies \$5.99; Merle Behrends, repairs \$50.00; Bauman Electric, install lights \$256.15;

FIRE

Light & Power, utilities \$83.45; Estelline Community Oil, fuel \$66.06;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$175.00; Josh Cokens, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$157.72; Light & Power, utilities \$75.08; Office Peeps, supplies \$383.08; Independent Audit Services, audit fees \$5500.00; wages \$7330.35;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4754.95; SD Dept of Revenue, sales tax \$274.72;

POLICE

ITC, telephone \$50.07; Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$150.80; Bierschbach Equipment & Supply, pump \$1472.12; Pipemasters, clean lift station \$649.50; wages \$5141.25;

POOL

Nitteberg Construction, pool drains \$3305.78; ITC, phone \$23.50; Light & Power, utilities \$545.64; SD Dept of Rev, sales tax \$75.86; M C & R Pools, parts \$139.47; Northwestern Energy, utilities \$247.44; Estelline Community Oil, supplies \$18.99; wages \$7954.87;

PARK

Dales Sinclair, gasoline \$187.60; Karen Warborg, maint. \$75.00; Estelline Co-Op Grain, grass seed \$15.18;

STREET

Light & Power, utilities \$237.72; Lyle Signs, signs \$23.87 Estelline Community Oil, fuel \$116.26; AT & T, cell phone \$40.14;

LANDFILL

Estelline Community Oil, fuel \$17.60; wages \$516.48;

SIGN

Light & Power, utilities \$35.69; AT & T, wireless \$65.66;

REFLECTION PARK

Estelline Light & Power, utilities \$28.60;

WATER

Light & Power, utilities \$380.87; Dept. of Rev., samples \$28.00; Hawkins, chemicals \$827.30; Efraimson Electric, service call \$168.37; SD Assoc of Rural Water, dues \$485.00; wages \$5143.28;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$597.94; Delta Dental, insurance \$93.60; American Family, insurance \$258.55; SD Retirement, retirement \$2113.76; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$16.72; Petty Cash, replenish fund \$42.93; EMC Ins. Co, liability ins. \$10,459.00.

ENCC Payables: \$61,114.86

ENCC Payroll: \$177,129.72

Mayor Zafft reported that a drain has been put in by the pool to allow for the water to not pool up in the park when the pool is emptied each year. A roll up door has been ordered for the back room. Sealant should be applied soon on the new sidewalk at the clinic.

ENCC had a loss of \$80,545.56 for the month of August, due to three payrolls this month and a lower census.

Old Business:

Discussion was held again regarding a swimming pool cover. Additional information was given regarding the strength of the mesh cover and how it was attached to the deck. No action was taken at this time.

New Business:

Tammy Krein presented information on the Estelline Area Economic Development Corporation Small Business Improvement Grant which would offer new and existing businesses the opportunity to improve commercial properties for their store fronts.

Council agreed that it would be a worthwhile program.

Building permits were presented as follows:

James Benning – 10' x 16' storage shed

Northwestern Energy – erect wooden utility pole – up to 55' in height in the Public Right of Way

Lynne Duin – 10' x 12' deck

Kim Ward – 12' x 16' front porch with railings

Jerry Squashingroff - 12' x 16' storage shed

Motion was made by C. Lilla, second by J. Cokens to approve all permits. With all voting aye, motion carried.

Street repair quotes were reviewed for approximately 7,153 Sq Ft of patching. Quotes were received from Bituminous Paving for \$20,847.75 and Duininck, Inc. for \$39,566.26. Motion was made by R. Miller, second by M. Gunderson to have Bituminous Paving do the work for \$20,847.75. With all voting aye, motion carried.

The first reading of the 2019 Appropriation Ordinance 2018-01 was held. The second reading will be held on October 3, 2018.

A motion was made by C. Squires, second by R. Miller to move into Executive Session as per SDCL 1-25-2 (1) at 6:51 PM for wage review/personnel. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:22 PM.

Motion by J. Rieckman, second by M. Gunderson to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Dianne Prince, CNA, \$15.51

Lily Ruhd, Diet.Aide, \$10.46

Adam Callesen, Maint. \$18.80

Kodi Rust, Diet Aide \$11.29 – 6 Month

NEW HIRES - ENCC:

Cydni Wittun, CNA, \$13.12

Morgan Salanoa, CNA, \$13.12

With there being no further business, motion to adjourn at 7:35 PM was made by M. Gunderson, second by C. Lilla. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer