

The Estelline City Council held a meeting on Wednesday, December 5, 2018 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Chris Lilla, Cheryl Squires, Julie Rieckman, Mike Gunderson, Mary Saathoff, Mike Ward. Absent: Josh Cokens.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried.

Public Comment: No one present.

The minutes of the November 7th meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by J. Rieckman. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by C. Lilla to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$47.15; AT & T, cell phone \$85.32; Estelline Nursing & Care Center, billing fees \$40.57; Riteway Business Forms, laser checks \$137.15; Estelline Nursing & Care Center, pchs serv \$164.04; Two Way Solutions, supplies \$11.99; SDEMSA State Treasurer, dues \$270.00;

#### PUBLICATIONS

Estelline Journal, minutes \$60.32;

#### LEGAL

Boyd Law Firm, legal fees \$776.00;

#### ELECTRIC

WAPA, power \$7725.69; Heartland, power \$30209.02; East River, transmission \$2262.58; ITC, load mgmt. internet \$87.85; SD Dept of Revenue, sales tax \$3066.98; Engelstad Electric, set transformer/plow wire \$4506.78; Office Peeps, supplies \$168.89; WESCO, freight chgs-wire \$790.39;

#### BUILDING

Light & Power, utilities \$804.40; ITC, telephone \$61.02; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$225.00; Office Peeps, supplies \$90.45; Chesterman Co., supplies \$30.00;

#### FIRE

Light & Power, utilities \$132.62; Estelline Community Oil, LP fuel \$622.94;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$175.00; Josh Cokens, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00;

#### FINANCE OFFICE

ITC, telephone \$155.48; Light & Power, utilities \$223.86; Office Peeps, supplies \$705.00; Riteway Business Forms, checks \$170.97; wages \$4653.72;

#### SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4759.95 SD Dept of Revenue, sales tax \$275.05;

#### POLICE

Hamlin County, contract law \$3900.00;

#### SEWER

Light & Power, utilities \$217.97; AT & T, cell phone \$40.32; Pipe Masters, clean lift station \$649.50; wages \$1097.82;

#### STREET

Light & Power, utilities \$461.09;

#### SIGN

Light & Power, utilities \$22.11; AT & T, wireless \$69.20;

#### REFLECTION PARK

Estelline Light & Power, utilities \$29.91;

#### WATER

Light & Power, utilities \$463.07; SD Dept of Health Lab, samples \$70.00;

#### MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1192.46; Delta Dental, insurance \$62.40; American Family, insurance \$184.95; SD Retirement, retirement \$690.16; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$17.22; Petty Cash, replenish fund \$49.61.

ENCC Payables: \$56,659.23

ENCC Payroll: \$119,291.59

Mayor Zafft reported that the first snow of the season was removed by Nitteberg Construction with very minimal problems.

ENCC had a gain of \$39,384.66 for the month of November, and census is currently at 55. The resident and family Christmas party was held tonight and over 160 meals were served

Old Business:

None

New Business:

The date for the year end council meeting was set for December 28<sup>th</sup> at 8 AM.

A motion was made by J. Rieckman, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) at 6:20 PM for wage review and cost of living for 2019. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:03 PM.

Motion by J. Rieckman, second by M. Gunderson to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Cynthia Betts, CNA \$14.23

Catherine Harrenga, Cook \$15.25

Dawn Mickey, Hskp/Laundry Aide \$11.04

NEW HIRES - ENCC:

Sheila Helms, RN \$27.30

Emily Ladner, CNA \$13.12

Motion was made by C. Lilla, second by J. Rieckman to approve a 3% cost of living for 2019. With C. Lilla, J. Rieckman, M. Gunderson and C. Squires voting aye, and R. Miller voting nay, motion carried.

With there being no further business, motion to adjourn at 7:20 PM was made by M. Gunderson, second by C. Lilla. With all voting aye, motion carried.

---

Donald Zafft, Mayor

---

Mary Saathoff, Finance Officer