

The Estelline City Council met on Wednesday, May 1, 2019 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Josh Cokens, Cheryl Squires, Mike Gunderson, Julie Rieckman, Ross Brandsrud, Mary Saathoff, Mike Ward, Jenna Aderhold.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Cokens, second by J. Rieckman. With all voting aye, motion carried.

Open Public Session:

No one present.

The minutes of the April 3rd and April 15th meetings were presented for approval. Motion by J.

Rieckman, second by C. Squires to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by M. Gunderson. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Rieckman, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$46.99; Estelline Nursing & Care Center, billing fees \$209.90; AT & T, cell phone \$46.97; Nursing & Care Center, pchs serv \$112.64; First Net, cell phone \$138.51; Bound Tree, supplies \$135.49; Estelline Community Oil, fuel \$33.51;

PUBLICATIONS

Estelline Journal, minutes \$222.74; MAS Media, qtrly maint/hosting/domain \$497.00;

LEGAL

Boyd Law Firm, legal fees \$180.00; Davenport, Evans, Hurwitz & Smith, legal fees \$1675.00;

ELECTRIC

WAPA, power \$11,258.64; Heartland, power \$29,180.64; East River, transmission \$2932.02; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$3,240.63; SD One Call, locate requests \$4.20;

ELECTION

Joanne Foster, election fees \$130.00; Marjorie Warborg, election fees \$130.00; Diane Bombeck, election fees \$130.00; McLeods, supplies \$22.41;

BUILDING

Light & Power, utilities \$1122.79; ITC, telephone \$57.17; Star Laundry, rug rental \$22.12; Karen Warborg, maint. \$240.00; Menards, supplies \$301.93; Estelline Community Oil, supplies \$11.99; Estelline Community Oil, LP \$305.96; Overhead Door, repairs \$504.59;

FIRE

Light & Power, utilities \$87.35; Estelline Community Oil, supplies \$21.51; Estelline Community Oil, LP \$735.31;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$175.00; Julie Rieckman, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$172.63; Light & Power, utilities \$456.67; Office Peeps, supplies \$39.90; wages \$4609.20;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4693.23; SD Dept of Revenue, sales tax \$270.71;

POLICE

Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$321.50; Milbank Winwater Works, manhole risers \$319.14; AT&T, cell phone \$46.97; wages \$3444.50;

STREET

Light & Power, utilities \$491.92; Nitteberg Construction, snow removal April, \$2142.00; Estelline Community Oil, fuel \$830.41; Advance Auto Parts, repairs \$91.97;

WATER

Light & Power, utilities \$641.37; Estelline Community Oil, supplies \$73.98; Hawkins, pulse feeder \$155.00;

SIGN

Light & Power, utilities \$19.16; AT & T, wireless \$68.09;

REFLECTION PARK

Light & Power, utilities \$28.60; Display Sales, banner hardware \$66.10;

WEST NILE

Scotting Heating & Cooling, 2000 Ford Ranger \$1500.00; SD Div of Motor Vehicles, title transfer \$15.00;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1192.46; Delta Dental, insurance \$62.40; American Family, insurance \$235.05; SD Retirement, retirement \$966.46; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$17.22; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$69.75; Bauman Electric, repair siren & scoreboard \$173.47.

ENCC Payables: \$64,403.66

ENCC Payroll: \$118,962.29

Mayor Zafft reported that the pool has been cleaned and that the building needs to be painted. A new water hydrant has been put in for the Cemetery and Reflection park. A batting cage has been installed at the park for ball program participants and the scoreboard is being looked at for repair. The clean-up of some properties around town will be addressed.

ENCC had a gain of \$25,931.32 for the month of April. Census is at 53. The America’s Farmers Grow Communities program awarded Dwayne Gorder a \$2500 donation to a nonprofit of his choice. Mr. Gorder directed it to the Estelline Nursing & Care Center and they will be using the \$2500 to help fund their music therapy program. One of the water heaters at ENCC needs replacement at a cost of \$14,500 for one. Mike has received a quote for five tankless water heaters for a cost of \$19,800 which will be more efficient and cost effective.

Old Business:

A Petition to Vacate – Resolution 2019-03 was heard at 6:15 PM. Motion was made by R. Miller, second by J. Rieckman to approve. With all voting aye, motion carried.

RESOLUTION NO. 2019-03

A Resolution Vacating (Petition 1) The unnamed alley/street **33’ x 267’ BETWEEN** Outlot Twenty-One (21) of the Plat entitled: “Subdivision of Block 4 Robinson’s Addition and Lot 13 of Block 8 and Outlots 17-21 to the Town of Estelline”, County of Hamlin, State of South Dakota **and** the South Two Hundred Fifty Feet (250’) of Outlot “R” of the Subdivision entitled Block Thirty-Thirty Two, Outlots N-T and Subdivisions of Block Twenty Six (26) and of Lots One and Two of Block Twenty-Nine in the City of Estelline, County of Hamlin, State of South Dakota

and

(Petition 2) The unnamed alley/street **33’ x 135’BETWEEN** the South Two Hundred Fifty Feet (250’) of Outlot “R” of the Subdivision entitled Block Thirty-Thirty Two, Outlots N-T and Subdivisions of Block Twenty Six (26) and of Lots One and Two of Block Twenty-Nine in the City of Estelline, County of Hamlin, State of South Dakota **and** Lot Six in Block 3 of Kleins Subdivision of Outlot “R” in Section Twenty Five, Township One Hundred Thirteen North Range Fifty-One West of the 5th P.M., City of Estelline, County of Hamlin, State of South Dakota

WHEREAS, Petition for the Vacation of Right of Way and Alley/Street, has been presented to the City of Estelline, South Dakota. Said right-of-way and alley/street petitioned for vacation are described as:

The unnamed alley/street **33' x 267' BETWEEN** Outlot Twenty-One (21) of the Plat entitled: "Subdivision of Block 4 Robinson's Addition and Lot 13 of Block 8 and Outlots 17-21 to the Town of Estelline", County of Hamlin, State of South Dakota **and** the South Two Hundred Fifty Feet (250') of Outlot "R" of the Subdivision entitled Block Thirty-Thirty Two, Outlots N-T and Subdivisions of Block Twenty Six (26) and of Lots One and Two of Block Twenty-Nine in the City of Estelline, County of Hamlin, State of South Dakota, and

The unnamed alley/street **33' x 135' BETWEEN** the South Two Hundred Fifty Feet (250') of Outlot "R" of the Subdivision entitled Block Thirty-Thirty Two, Outlots N-T and Subdivisions of Block Twenty Six (26) and of Lots One and Two of Block Twenty-Nine in the City of Estelline, County of Hamlin, State of South Dakota **and** Lot Six in Block 3 of Kleins Subdivision of Outlot "R" in Section Twenty Five, Township One Hundred Thirteen North Range Fifty-One West of the 5th P.M., City of Estelline, County of Hamlin, State of South Dakota

WHEREAS, Jason and Amanda Saathoff and Jerry D. and Patricia Walker and Mary Saathoff, the owners of all real property abutting the described right of way and alley/street, have petitioned the Mayor and City Council of the City of Estelline, Hamlin County, South Dakota to the vacation of the alley/street described in the Petition; and

WHEREAS, notice by publication has been given in the matter and method provided by law; and

WHEREAS, the City Council for the City of Estelline has considered the petition at a public meeting not less than ten days from the last publication of the notice; and

WHEREAS, the City Council for the City of Estelline determined that the portion of the alley/street being considered is no longer necessary, because it has not been used, worked or traveled by the public for more than twenty years; and

WHEREAS, the City Council for the City of Estelline, Hamlin County, South Dakota has declared by a two-thirds vote that the portion of the alley/street in Kleins Subdivision being considered is hereby declared vacated; now therefore,

IT IS HEREBY RESOLVED by the City Council for the City of Estelline, South Dakota, that it does hereby declare that that portion of the Alley/Street described in the Petitions be, and is hereby, declared vacated and legally described as:

that portion of the alley/street 33' x 267' between Outlot Twenty-One (21) of the Plat entitled: "Subdivision of Block 4 Robinson's Addition and Lot 13 of Block 8 and Outlots 17-21 to the Town of Estelline", County of Hamlin, State of South Dakota **and** the South Two Hundred Fifty Feet (250') of Outlot "R" of the Subdivision entitled Block Thirty-Thirty Two, Outlots N-T and Subdivisions of Block Twenty Six (26) and of Lots One and Two of Block Twenty-Nine in the City of Estelline, County of Hamlin, State of South Dakota; and

that portion of the alley/street 33' x 135' between the South Two Hundred Fifty Feet (250') of Outlot "R" of the Subdivision entitled Block Thirty-Thirty Two, Outlots N-T and Subdivisions of Block Twenty Six (26) and of Lots One and Two of Block Twenty-Nine in the City of Estelline, County of Hamlin, State of South Dakota **and** Lot Six in Block 3 of Kleins Subdivision of Outlot "R" in Section Twenty Five, Township One Hundred Thirteen North Range Fifty-One West of the 5th P.M., City of Estelline, County of Hamlin, State of South Dakota.

AND BE IT FURTHER RESOLVED that this Resolution shall be published, and takes effect immediately upon passage, and the Finance Officer is authorized to note the vacation on the City records and record this Resolution with the office of the Register of Deeds of Hamlin County.

Dated at Estelline, South Dakota, this 1st day of May, 2019.

Mary Saathoff

Mayor

Finance Officer

With there being no further business to come before this board, Mayor Zafft asked for a motion to adjourn at 6:20 PM. Motion was made by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

Meeting was reconvened with the new council. Mayor Zafft called the meeting to order at 6:21 PM.

New Business:

The oath of office was taken by Mayor Donald Zafft, Council members Ross Brandsrud, Ward III; Mike Gunderson, Ward II; and Julie Rieckman, Ward I.

Mayor Zafft then asked for nominations for council president. J. Cokens nominated Ryan Miller.

Motion by J. Rieckman, second by C. Squires that nominations cease and cast a unanimous ballot for Ryan Miller as council president. With all voting aye, motion carried. Mayor Zafft then asked for

nominations for council vice president. J. Rieckman nominated Cheryl Squires. Motion by J. Rieckman, second by J. Cokens that nominations cease and cast a unanimous ballot for Cheryl Squires as council vice president. With all voting aye, motion carried. Motion by R. Miller, second by M. Gunderson to approve the 2019-2020 City and Committee appointments. With all voting aye, motion carried.

Appointments approved are as follows: City Attorney – John Delzer; Finance Officer - Mary Saathoff; Quality Assurance - ENCC: Julie Rieckman. Committee appointments approved are as follows:

Utilities (Water, Sewer & Electric): Mike Gunderson, Ross Brandsrud; **City Buildings, Rubble Site &**

Streets: Ross Brandsrud, Cheryl Squires; **Park & Pool:** Cheryl Squires, Julie Rieckman; **Salaries &**

Wage Negotiations: Josh Cokens, Ryan Miller; **City Equipment & Maintenance:** Ryan Miller, Ross

Brandsrud; **Law Enforcement:** Mike Gunderson, Josh Cokens; **Budget/Finances:** Cheryl Squires, Julie

Rieckman, Ryan Miller; **Zoning/Construction:** Josh Cokens, Ryan Miller; **City**

Promotion/Development: Julie Rieckman, Mike Gunderson. Financial Depository as Reliabank and the Official Newspaper as the Estelline Journal.

A dance/Spiking permit for June 21, 2019 for the Estelline Fire Dept was presented for approval. Motion was made by J. Cokens, second by M. Gunderson to approve. With all voting aye, motion carried.

Permission to block off Main Street for the Street Dance, June 21st and car show/kids activities on June 22nd was approved with a motion by R. Miller, second by C. Squires. With all voting aye, motion carried.

CD #214679 will be maturing on 6-6-19. Finance Officer asked permission to move it to the Super Savers account for a better interest rate and that it is called the Celebration Revolving Fund. Motion was made by C. Squires, second by J. Rieckman to approve. With all voting aye, motion carried.

A Variance hearing was held at 6:45 PM as follows:

Application No.19-01 by Mark Zollner & Lisa Pfeffer, for a variance of the Zoning Ordinance of the City of Estelline to permit the building of a 40' X 60' personal storage garage with fourteen (14) foot sidewalls in a Residentially Zoned area at 306 1st St. S., Kleins Subdivision, Lot 4,5,6, Block 3, Estelline, SD.

Motion was made by R. Miller, second by C. Squires to approve. With all voting aye, motion carried.

Building Permits were presented as follows: – Mark Zollner & Lisa Pfeffer – Storage Garage, Estelline Community Oil – 12' x 44' concrete slab, Estelline Community Oil - 9' x 16' concrete pad. Motion was made by R. Miller, second by J. Cokens to approve. With all voting aye, motion carried.

A Hearing on Applications for Sale of Malt Beverage License were as follows:

***Dale Vohlken**, W 75' of E 150' of OL Lot1, Block 15, Original Plat, Retail (on-off sale) Malt Beverage

***VM Industries LLC, Country Corner**, N 396' of E 430' on N 1/2 NE 1/4, Section 26-113-51, Retail (on-off sale) Malt Beverage

***Jamie Griffith, Main Street Cafe**, Block 4, Lot 6, Original Plat, Retail (on-off sale) Malt Beverage

***HarPed, LLC., The Buckin Chute**, Lots 1 & 2, Block 3, Original Plat, Retail (on-off sale) Malt Beverage

***Wards Shopping Center,LLC**, Lots 9,10,11,12, Block 4, Original Plat, Retail (on-off sale) Malt Beverage

Motion was made by J. Cokens, second by M. Gunderson to approve. With all voting aye, motion carried.

A quote from Nitteberg Construction for 12” storm sewer drain on Davis Avenue was presented in the amount of \$6,020.00. Motion was made by J. Cokens, second by R. Brandsrud to approve. With all voting aye, motion carried.

Cook’s Waste Paper & Recycling has asked for a 2.1% rate increase effective June 1, 2019 because of fluctuating recycling prices. The new rate for residential garbage will be \$11.35. Commercial rates will be determined by Cook’s Waster Paper. Motion was made by J. Rieckman, second by C. Squires to approve. With all voting aye, motion carried.

A motion was made by J. Cokens, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) at 6:55 PM for Wage Review, Personnel. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:15 PM.

Motion by J. Rieckman, second by M. Gunderson to approve the ENCC/City wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Julie Crawford, CNA, \$16.22

Monica Begalka, Dietary Aide \$11.37

Melinda Hagseth, CNA, \$14.66

Abbey Strait, CNA, \$14.44

Chandelle Thompson, CNA, \$14.44

Tasha Vohlken, CNA, \$14.44

Tiffany Vohlken, CNA, \$14.44

Tyler Riggins, Dietary Aide \$10.77

Connie Glines, RN \$27.08

Emily Ladner, CNA, \$14.15 6-Month

Marilyn Campbell, RN, \$28.16 6-Month

Abbi Johnson, Hskp, \$11.05 6-Month

New Hires:

Susan Zafft, Landfill attendant \$10.50

Heather Hall, Pool Mgr. \$14.00

Mayhle Hausman, Asst. Mgr. \$13.50

Harrison Wagner, Lifeguard \$10.25

Marcis Hausman, Lifeguard \$10.25

Kaytlyn Hawley, Lifeguard \$10.25

Riley Benning, Lifeguard \$10.00

Sophie Hall, Lifequard \$10.00

With there being no further business, motion to adjourn at 7:16 PM was made by J. Cokens, second by R. Brandsrud. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer