

The Estelline City Council met on Wednesday, August 7, 2019 at the Estelline City Office. Those present included Mayor Zafft, Julie Rieckman, Ryan Miller, Josh Cokens, Cheryl Squires, Mike Gunderson, Ross Brandsrud, Mary Saathoff, Mike Ward.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Cokens, second by C. Squires. With all voting aye, motion carried.

Open Public Session:

No one present.

The minutes of the July 3rd meeting were presented for approval. Motion by J. Rieckman, second by M. Gunderson to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by C. Squires. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by R. Brandsrud to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$47.68; Estelline Nursing & Care Center, billing fees \$106.52; AT & T, cell phone \$46.54; Nursing & Care Center, pchs serv \$168.96; First Net, cell phone \$42.66; Bound Tree Medical, supplies \$5.99; Donna Thompson, supplies \$391.90; Estelline Community Oil, fuel, \$204.92; A-Ox Welding, oxygen \$54.49;

#### PUBLICATIONS

Estelline Journal, minutes \$102.69; MAS Media, qtrly maint. \$300.00;

#### LEGAL

Delzer Law Firm, legal fees \$130.00;

#### ELECTRIC

WAPA, power \$7501.83; Heartland, power \$28391.68; East River, transmission \$2500.63; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2,245.96; Office Peeps, supplies \$249.96; Omni Pro Software, load mgmt. software lic. \$2800.00; SD One Call, locate requests \$33.60; Estelline Community Oil, supplies \$44.01; AT & T, cell phone \$46.93; wages \$3445.65;

#### BUILDING

Light & Power, utilities \$402.93; ITC, telephone \$65.29; Star Laundry, rug rental \$11.06; Karen Warborg, maint. \$150.00; Northland Chemical Co, supplies \$108.52; Estelline Community Oil, supplies \$76.82;

#### FIRE

Light & Power, utilities \$75.65; Estelline Community Oil, supplies \$66.65;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00;

#### FINANCE OFFICE

ITC, telephone \$160.74; Light & Power, utilities \$71.40; Office Peeps, supplies \$60.33; wages \$4637.05;

#### SOLID WASTE

Cook's Wastepaper, garbage collection \$4697.97; SD Dept of Revenue, sales tax \$270.29;

#### POLICE

Hamlin County, contract law \$3900.00;

#### SEWER

Light & Power, utilities \$233.46; Wards Store, supplies \$13.23; Pipe Masters, clean sewer lift \$649.50; Estelline Community Oil, gas-sewer pump \$452.25; Bauman Electric, repairs lift station \$71.43;

STREET

Light & Power, utilities \$216.40; Estelline Community Oil, fuel \$315.47; AT & T, cell phone \$20.23; Kirkvold Oil, tire repair \$690.00;

WATER

Light & Power, utilities \$235.69; SD Dept of Health, samples \$28.00;

LANDFILL

Wages \$525.00;

SIGN

Light & Power, utilities \$28.93; AT & T, wireless \$62.56; Stein Sign Display, repairs \$260.75;

REFLECTION PARK

Light & Power, utilities \$18.89;

POOL

ITC, telephone \$42.57; Wards Store, supplies \$16.56; Light & Power, utilities \$527.64; Hawkins, chemicals \$3931.98; NW Energy, utilities \$334.82; Angie Wegner, pool coverage \$222.75; Lisa Hausman, pool coverage \$60.75; Andor Inc., pipe repairs \$2172.87; wages \$6137.72;

PARK

Estelline Community Oil, supplies \$158.70; Russ Saathoff, mowing \$312.00;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1192.46; Delta Dental, insurance \$62.40; American Family, insurance \$235.05; SD Retirement, retirement \$969.92; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$17.22; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$42.99; EMC Insurance, liability ins. \$11071.50; Skoglund Ins. Agency, liability-wellness center \$667.39.

ENCC Payables: \$77,119.97

ENCC Payroll: \$121,658.49

Mayor Zafft reported that the lift station impellers have been installed and new bearings need to be put in which will be done at a later date.

ENCC had a gain of \$50,696.26 for the month of July. Census is at 57. Grandparents day will be September 8<sup>th</sup>. A couple of projects coming up will be the sidewalk on the east side of the building and trying to eliminate the water accumulation at the back door. Mike is still getting estimates.

Old Business:

None

New Business:

Resolution 2019-04 – Contingency Transfer was presented for approval as follows:

**NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ESTELLINE**, that the amount of \$8,000.00 will be transferred from Contingency to cover net operating expenses in Promotional Development incurred for a Speaker System and Fireworks.

Motion by Ryan Miller, second by Josh Cokens to approve. With all voting aye, motion carried.

Adopted and effective this 7th day of August, 2019.

Storm sewer drainage specifically on the east side of town was discussed. An engineer will be contacted to find out what options are available.

Building permits presented for approval:

Estelline School – cement pad with storage shed

Kevin and Samantha Grayson - fence

Motion was made by J. Cokens, second by R. Miller to approve. With all voting aye, motion carried.

Information was presented on the SDML Regional Code Enforcement Program. Cost for this is \$1500 per year. It was decided not to join at this time.

The Budget Committee meeting date will be August 27<sup>th</sup> at 7:30 AM.

A motion was made by J. Rieckman, second by C. Squires to move into Executive Session as per SDCL 1-25-2 (1) at 6:58 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:30 PM.

Motion by J. Rieckman, second by R. Brandsrud to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Sommer Riggins, Diet Aide \$11.05

Jessica Tieszen, LPN \$19.34

Robin Callan, CNA \$16.22

New Hires:

Elizabeth Kleinart, NA \$11.89

Makenzie Hendricks, Diet. Aide \$10.45

Ty Lilla, Diet. Aide \$10.45

With there being no further business, motion to adjourn at 7:31 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer