

The Estelline City Council met on Wednesday, September 4, 2019 at the Estelline City Office. Those present included Mayor Zafft, Julie Rieckman, Ryan Miller, Josh Cokens, Cheryl Squires, Mike Gunderson, Ross Brandsrud, Mary Saathoff, Mike Ward and Jenna Aderhold.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

Open Public Session:

No one present.

The minutes of the August 7th meeting were presented for approval. Motion by J. Cokens, second by R. Brandsrud to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by J. Cokens. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by M. Gunderson, second by C. Squires to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$47.68; Estelline Nursing & Care Center, billing fees \$184.37; AT & T, cell phone \$47.35; Nursing & Care Center, pchs serv \$168.96; First Net, cell phone \$68.90; Bound Tree Medical, supplies \$194.31; Country Corner, supplies \$33.53; Estelline Community Oil, fuel, \$116.47; Watertown Ambulance, intercept fees \$503.62;

PUBLICATIONS

Estelline Journal, minutes \$103.07;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$8918.10; Heartland, power \$27892.46; East River, transmission \$2582.97; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$3125.89; WESCO, street lights/parts \$3056.00; US Postal Service, envelopes/postage \$633.65; Engelstad Electric, locate bad wires \$292.86; wages \$5194.60;

BUILDING

Light & Power, utilities \$603.70; ITC, telephone \$58.99; Star Laundry, rug rental \$11.06; Karen Warborg, maint. \$300.00; Hillyard, supplies \$121.74; Estelline Community Oil, supplies \$156.38; Wards Store, supplies \$3.49; Estelline Community Oil, LP \$302.66;

FIRE

Light & Power, utilities \$79.19; Estelline Community Oil, LP \$617.43;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$154.97; Light & Power, utilities \$84.98; Office Peeps, supplies \$61.22; wages \$6995.98;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4719.32; SD Dept of Revenue, sales tax \$271.68;

POLICE

Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$372.25; Dakota Pump, 2 Impellers \$7183.26; Elite Drain & Cleaning, jet clean outs \$202.50; SD Dept of Health, samples \$518.00;

STREET

Light & Power, utilities \$249.97; Estelline Community Oil, fuel \$87.05; First Net, cell phone \$47.35; Advanced Auto Parts, parts \$25.99; Lowes, marking paint \$17.04; GCR, tires-skid steer \$1100.94;

WATER

Light & Power, utilities \$263.93; SD Dept of Health, samples \$240.00; SDARWS, dues \$485.00; Hawkins, chemicals, \$421.28; Eframson Electric, faulty wires \$204.08;

WEST NILE

VanDiest Supply, chemical \$1410.80;

LANDFILL

Kibble Equipment, parts \$277.91; Estelline Community Oil, oil \$228.60; Wages \$756.00;

SIGN

Light & Power, utilities \$40.54; AT & T, wireless \$63.22;

REFLECTION PARK

Light & Power, utilities \$18.23;

POOL

ITC, telephone \$18.18; Country Corner, supplies \$8.49; Light & Power, utilities \$649.99; SD Dept of Revenue, sales tax \$110.18; NW Energy, utilities \$346.69; Estelline Community Oil, antifreeze \$47.88; wages \$8203.86;

PARK

Estelline Community Oil, supplies \$19.99; Russ Saathoff, mowing \$338.00; Dales Service, fuel \$618.15

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1192.46; Delta Dental, insurance \$62.40; American Family, insurance \$235.05; SD Retirement, retirement \$1462.88; Flex One Account, cafeteria plan \$192.00; Avesis, vision ins. \$17.22; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$16.10.

ENCC Payables: \$60,798.86

ENCC Payroll: \$189,110.53

Mayor Zafft reported that they will be grinding main street this Sunday and will be laying the matt the following Sunday. October 14th the new breakers will be installed in the light plant and electrical power will be off for the whole town for a portion of that day.

ENCC had a loss of \$27,874.29 for the month of August. Census is at 58. Grandparents day will be on Sunday, September 8th. Filming will begin soon for their new promo.

Old Business:

None

New Business:

Quotes for four new tires for the pay loader were received from Kirkvold Oil Co. for \$4,680 or \$3,836 depending on brand of tires and also from GCR Tires & Service for \$3,007. Motion was made by R. Miller, second by R. Brandsrud to accept the quote from GCR Tires. With all voting aye, motion carried.

Discussion was held regarding the lack of representation from the City Council on the Estelline Economic Development board. Mayor Zafft recommended Cheryl Squires be appointed to the position. Motion was made by J. Rieckman, second by M. Gunderson to appoint Cheryl Squires as the representative from the City Council to the Estelline Economic Development Board. With all voting aye, motion carried. Council would like to have a summary from the development board as to what business and employees they have brought to town over the past 2-3 years.

Building permits presented for approval:

Estelline Community Oil – cement pad

Stuart Busch – 28’x24’ garage

Motion was made by J. Cokens, second by R. Miller to approve. With all voting aye, motion carried.

M. Ward presented a quote from Thompson Concrete Construction for \$5,600 for cement work at ENCC. Motion was made by J. Cokens, second by J. Rieckman to approve. With all voting aye, motion carried.

A quote to replace the back door at ENCC was presented from Midwest Glass for \$6,178. Motion was made by R. Miller, second by J. Cokens to approve. With all voting aye, motion carried.

The first reading of 2020 Appropriation Ordinance 2019-01 was held. The second reading will be on October 2nd.

A motion was made by R. Brandsrud, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) at 6:47 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:20 PM.

Motion by J. Rieckman, second by C. Squires to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Nancy Effling, Asst. DON \$33.45

Dianne Prince, CNA \$16.22

New Hires:

Holly Mellendorf, RN \$27.60

Haley Pederson, NA \$11.89

Hannah Karst, NA \$11.89

Whitney Thompson, NA \$11.89

Nicole Frederickson, RN \$28.12

Hailey Warneke, NA \$11.89

With there being no further business, motion to adjourn at 7:21 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer