

The Estelline City Council met on Wednesday, January 8, 2020 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Josh Cokens, Cheryl Squires, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff, Mike Ward and Jenna Aderhold. Also present: Chris Verhoek.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Rieckman, second by R. Brandsrud. With all voting aye, motion carried.

Open Public Session:

No one present.

The minutes of the December 4<sup>th</sup> and December 30<sup>th</sup> meetings were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by J. Cokens. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by C. Squires, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$47.29; Bound Tree, supplies \$152.91; Nursing & Care Center, pchs serv \$56.32; Estelline Community Oil, fuel, \$58.30; SD Ambulance Assoc., dues/conference \$295.00; Two Way Solutions, battery \$21.99;

#### LEGAL

Delzer Law Firm, legal fees \$150.00; Wards Stores, supplies \$34.23;

#### ELECTRIC

WAPA, power \$12,633.27; Heartland, power \$26,998.61; East River, transmission \$2,933.81; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$3341.00;

#### BUILDING

ITC, telephone \$56.49; Estelline Community Oil, supplies \$5.98; Chesterman Company, supplies \$24.00;

#### FIRE

Estelline Community Oil, LP \$811.97; Estelline Community Oil, fuel \$205.92;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00;

#### FINANCE OFFICE

ITC, telephone \$153.14; wages \$4976.50;

#### SOLID WASTE

Cook's Wastepaper, garbage collection \$4678.91; SD Dept of Revenue, sales tax \$269.05;

#### SEWER

DENR, wastewater fee \$750.00; Estelline Community Oil, fuel \$174.52; Cummins Sales, lift station generator repairs \$1129.27;

#### STREET

Estelline Community Oil, fuel \$607.10; Nitteberg Construction, snow removal Dec. \$3633.75;

#### WATER

DENR, certification fee \$24.00; wages \$3762.90;

#### MISC.

First District Assoc., dues \$938.36; SD Municipal League, dues \$979.14; SD Assoc. of Code Enforcement, dues \$40.00; SD Gov. Finance Officers Assoc., dues \$40.00; SDML Workers Comp, work comp \$3911.00.

ENCC Payables: \$71,456.45

ENCC Payroll: \$132,348.80

Mayor Zafft reported that the snow removal has been going well and Lyle would be working on getting rid of the large snow piles as time permits. The Mayor and Council also congratulated Mike Ward and the ENCC Staff for a great job done for the year 2019. When many nursing homes across the state are closing their doors, ENCC has remained strong and will hopefully continue to do so for 2020.

ENCC had a gain of \$55,689.34 for the month of December and a YTD total of \$299,538.80. Census is at 56.

Cheryl Squires gave a report on the Estelline Area Economic Development. She stated that they had no meeting in December. Healthy Hometown came on December 17<sup>th</sup>. Various topics were discussed.

Old Business:

None

New Business:

A Public Hearing on Application for Liquor License – VM Industries, LLC, Package Liquor Off-Sale was held at 6:15 PM. With there being no opposition, motion was made by J. Rieckman, second by J. Cokens to approve the 2020 Package Liquor Off-Sale license for VM Industries, LLC. With all voting aye, motion carried.

The Combined Voting Agreement with Estelline School District and City of Estelline for the April 14, 2020 election was presented for approval. Motion was made by J. Cokens, second by R. Miller to approve. With all voting aye, motion carried.

The Annual Report/Audit Proposal for 2019 from Independent Audit Services was presented for \$1,000 for the Annual Report and \$5,700 for the Audit. Motion was made R. Miller, second by R. Brandsrud to approve. With all voting aye, motion carried.

Salary Resolution 2020-01 was presented for approval. Motion by R. Miller, second by J. Rieckman to approve as presented. With all voting aye, motion carried.

Resolution 2020-02 – Hamlin County Pre-Disaster Mitigation Plan as presented as follows:

**RESOLUTION # 2020-02**  
**Estelline City Council**  
**Resolution Adopting the Hamlin County Pre-Disaster Mitigation Plan**  
**2019 – 2024**

WHEREAS, Hamlin County received assistance in the preparation of the Hamlin County Pre-Disaster Mitigation Plan 2019-2024 from representatives of the City of Estelline and received funding from the South Dakota Office of Emergency Management / FEMA; and

WHEREAS, several public planning meetings were held between October 2018 and March of 2019 regarding the development and review of the Hamlin County Pre-Disaster Mitigation Plan 2019-2024; and

WHEREAS, the Hamlin County Pre-Disaster Mitigation Plan 2019-2024 contains several potential future projects to mitigate hazard damage in the City of Estelline and

WHEREAS, the Federal Emergency Management Agency (FEMA) has rendered its approval of the Hamlin County Pre-Disaster Mitigation Plan on December 19th, 2019; and

WHEREAS, a duly-noticed public hearing was held by the Hamlin County Pre-Disaster Mitigation Team on November 13th, 2019 to solicit public comment on the Hamlin County Pre-Disaster Mitigation Plan 2019-2024; and

WHEREAS, a duly-noticed public meeting was held by the City of Estelline on January 8, 2020 to formally approve and adopt the final Hamlin County Pre-Disaster Mitigation Plan 2019-2024.

NOW, THEREFORE BE IT RESOLVED that the City of Estelline adopts the Hamlin County Pre-Disaster Mitigation Plan 2019-2024.

ADOPTED AND SIGNED this 8th day of January, 2020. Motion was made by J. Rieckman, second by C. Squires to approve. With all voting aye, motion carried.

The First Reading of Ordinance 8-3-8 Crossing Double Yellow Lines was held. The second reading will be held February 5, 2020.

A motion was made by J. Cokens, second by J. Rieckman to move into Executive Session as per SDCL 1-25-2 (1) at 6:37 PM for Wage Review -ENCC. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:17 PM.

Motion by J. Rieckman, second by C. Squires to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Marlys Kuntz, CNA \$16.87

New Hires:

Kaden Madsen, Dining Asst. \$10.45 12-18-19

Alyle Hendricks, Dining Asst. \$10.45 12-23-19

Claudia Tvedt, Hskp Tech \$10.45 12-13-19

With there being no further business, motion to adjourn at 7:17 PM was made by J. Cokens, second by R. Brandsrud. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer