

The Estelline City Council met on Wednesday, April 1, 2020 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Josh Cokens, Cheryl Squires, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff, and Jenna Aderhold.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Cokens, second by C. Squires. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one present.

The minutes of the March 4,6,16, and 26 meetings were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by C. Squires. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Rieckman, second by R. Brandsrud to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$47.09; Estelline Nursing & Care Center, billing fees \$180.60; Estelline Nursing & Care Center, pchs serv \$89.13; AT & T, cell phone \$47.29; First Net wireless/phones \$84.51; Bound Tree, supplies \$57.73; Swenson Sales & Service, repairs \$167.74; Estelline Community Oil, fuel/maintenance \$517.91;

PUBLICATIONS

Estelline Journal, minutes \$134.01;

LEGAL

Delzer Law Firm, legal fees \$404.30;

ELECTRIC

WAPA, power \$13786.65; Heartland, power \$17750.95; East River, transmission \$2736.91; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$3401.25; Colonial Research, supplies \$757.01; American Casting, supplies \$368.70;

BUILDING

Light & Power, utilities \$1222.28; ITC, telephone \$55.74; Star Laundry, rug rental \$22.12; Karen Warborg, maint \$225.00; Lowes, supplies \$795.04; Menards, supplies \$394.13; Wards Store, supplies \$31.22; Slumberland, chairs \$487.47;

FIRE

Light & Power, utilities \$89.32; Estelline Community Oil, fuel/LP \$463.05;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$156.66; wages \$5242.03; Light & Power, utilities \$445.52; Office Peeps, supplies \$186.44; CNA Surety, bond ins. \$373.50; Independent Audit Service, annual report fee \$1000.00;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4678.91; SD Dept of Revenue, sales tax \$269.05;

POLICE

Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$817.07; First Net, cell phone \$47.29; Dakota Pump, lift station reel \$3073.36; wages \$3805.60;

STREET

Light & Power, utilities \$546.27; Estelline Community Oil, fuel \$695.46; Michael Todd Co. supplies \$178.79;

WATER

Light & Power, utilities \$611.53; SD Dept of Health, samples \$28.00; Hawkins, chemicals \$566.72;

PARK

Tractor Supply, supplies \$116.11;

POOL

Colonial Research, cleaning supplies \$2344.42;

SIGN

Light & Power, utilities \$22.04; AT & T, wireless \$66.54;

REFLECTION PARK

Light & Power, utilities \$19.22;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1307.64; Delta Dental, insurance \$62.40; American Family, insurance \$184.95; SD Retirement, retirement \$1085.72; Flex One Account, cafeteria plan \$196.00; Avesis, vision ins. \$17.22; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$26.46; EMC Ins. Co. property & liability ins. \$11,324.75.

ENCC Payables: \$74,042.20

ENCC Payroll: \$131,879.90

Mayor Zafft reported residents have been asked to stop pumping their sump pumps into the city sewer and to also stop all excessive running of water as temperatures have not been below zero for over a month.

ENCC had a gain of \$52,688.15 for the month of March. Census is at 56. They are still seeing some shortages on personal protective equipment but supplies are coming in slowly. The staff and facility are staying up to date on all state requirements for COVID-19.

Cheryl Squires gave a report on Estelline Area Economic Development. Meeting was held on March 20th. Lots owned by Economic Development will be surveyed and replotted. EDC will be finding a manager for the community gardens. Mayor Zafft and Councilman Ross Brandsrud attended this meeting. Discussion held on how the City and EDC could better work together. Discussion was held on communication, housing, beautification, and future goals. Healthy Hometown will be back on April 7th at 6 PM at the firehall.

Old Business:

None

New Business:

Property/Work Comp Insurance update and quote for the 2020/2021 year was reviewed. Motion was made by J. Cokens, second by R. Miller to approve the renewal. With all voting aye, motion carried. The quote for the speed display signs was presented for approval. Including installation, the maximum cost will be \$7758.77. Motion was made by R. Miller, second by J. Rieckman to approve. With all voting aye, motion carried.

The first reading of Supplemental Appropriation Ordinance 2020-01 was held. The second reading will be on April 6, 2020 at 8 AM.

The 2019 Annual Report was presented for review. Motion was made by J. Cokens, second by M. Gunderson to approve. With all voting aye, motion carried.

A motion was made by C. Squires, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) (5) at 6:20 PM for Wage Review – ENCC and Marketing. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 6:38 PM.

Motion by J. Cokens, second by R. Brandsrud to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Shelley Jurgens, Dietary Aide \$11.05

Mariah Johnson, CNA \$14.72

Allison Risseeuw, RN \$30.21

Donna Thompson, RN \$30.21

The first reading of Supplemental Appropriation Ordinance 2020-02 was held. The second reading will be on April 6, 2020 at 8 AM.

With there being no further business, motion to adjourn at 6:53 PM was made by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer