

The Estelline City Council met on Wednesday, August 5, 2020 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Josh Cokens, Cheryl Squires, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mike Ward, Mary Saathoff.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by M. Gunderson, second by J. Rieckman. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes of the July 1st meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by J. Cokens. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$47.93; Estelline Nursing & Care Center, billing fees \$146.14; AT & T, cell phone \$45.71; First Net wireless/phones \$80.08; Fritz Chevrolet, repairs \$1088.11; Bound Tree, supplies \$106.59;

PUBLICATIONS

Estelline Journal, minutes/notices \$82.56;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$7501.83; Heartland, power \$28970.24; East River, transmission \$2493.47; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2671.09; SD One Call, locate requests \$25.48; HD Electric, repairs-power outage \$570.46; Stamp Fulfillment, postage/envelopes \$667.05; OmniPro Software, load mgmt software \$2800.00;

BUILDING

Light & Power, utilities \$546.27; ITC, telephone \$56.44; Star Laundry, rug rental \$11.06; Karen Warborg, maint. \$150.00; Estelline Community Oil, supplies \$104.84; Kerry's Irrigation, repairs \$158.58; Menards, supplies \$156.67; Chesterman Co. supplies \$30.00; Wards Store, supplies \$52.45

FIRE

Light & Power, utilities \$91.55; Estelline Community Oil, fuel \$114.00;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$175.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$152.32; wages \$7563.71; Light & Power, utilities \$78.82; Office Peeps, supplies \$163.59

SOLID WASTE

Cook's Wastepaper, garbage collection \$4686.93; SD Dept of Revenue, sales tax \$269.57;

POLICE

Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$100.68;

STREET

Light & Power, utilities \$238.05; Estelline Community Oil, fuel \$125.02; HD Electric, install speed sensors \$1450.73; wages \$5725.60;

WATER

Light & Power, utilities \$387.42; SD Dept of Health, samples \$767.00; Hawkins, chemicals \$863.20; DGR Engineering, water drainage consult \$1333.00;

PARK

Estelline Community Oil, supplies \$66.11; Russ Saathoff, mowing \$488.00; Karen Warborg, maint. \$75.00; Roelofsen's Implement, blades \$105.12; Dales Sinclair, gasoline \$212.20;

SIGN

Light & Power, utilities \$39.16; AT & T, wireless \$63.39;

REFLECTION PARK

Light & Power, utilities \$17.77;

LANDFILL

Wages, \$800.17; First Net, cell phone \$45.71;

POOL

Estelline Community Oil, supplies \$36.12; Hawkins, chemicals \$1989.68; ITC, telephone \$42.17; Redlinger Bros., pool boiler \$23420.00; NW Energy, utilities \$85.97; Light & Power, utilities \$67.22; SD Dept of Rev., sales tax \$206.05; wages \$11394.69;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1307.64; Delta Dental, insurance \$62.40; American Family, insurance \$184.95; SD Retirement, retirement \$1594.72; Flex One Account, cafeteria plan \$294.00; Avesis, vision ins. \$17.22; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$103.32; EMC Ins. Co., liability ins. \$11324.75; Hamlin Co. Register of Deeds, filing fees \$30.00; Skoglund Ins., liability ins. wellness center \$667.39.
ENCC Payables: \$77519.42
ENCC Payroll: \$210,353.49

Mayor Zafft reported that some tree removal is being done on the Northridge property; speed signs of 20 MPH have been placed on Railroad Street and stop signs have been put in place on Davis Ave. The cement projects are done with some small additions for water flow.

Cheryl Squires reported that the culvert on Eva and 4th Street needs to be marked.

ENCC had a loss of \$93,590.94 for the month of July. Random testing for COVID is being done weekly. Currently staffing is short on CNA's. Census is at 55.

Cheryl Squires gave a report on Estelline Area Economic Development. Meeting was held on July 30th. The walk around town on July 20th went well. Eight people went on the walk and their notes on improvements will be compiled. The former daycare building has been moved out and lot cleaned up.

Old Business:

None

New Business:

Building permits were presented as follows:

Eric Stuckey- 10' x 20' canvas sided garage

Jay Kasdorf – 28'x36' garage, fence, and 25'x25' cement patio

Motion was made by C. Squires, second by R. Brandsrud to approve. With all voting aye, motion carried.

An updated Estelline Ambulance Member listing was presented. Motion by J. Rieckman, second by J. Cokens to approve. With all voting aye, motion carried.

Planning Commission Resolution 2020-C was presented as follows:

RESOLUTION 2020-C

Be it resolved that the City of Estelline Planning and Zoning Commission recommends to the Estelline City Council that they approve and adopt Resolution 2020-07, a resolution to include certain real property into the Corporate Limits of the City of Estelline.

Motion was made by J. Cokens, second by M. Gunderson, to approve Planning Commission Resolution 2020-C. With all voting aye, motion carried.

At 6:30 PM the Public Hearing on Proposed Annexation and Zoning of the following property was held:

Lot B of the Plat of Nelson’s Addition in the SE1/4 of Section 24, Township 113 North, Range 51 West of the 5th P.M., Hamlin County, South Dakota located in the City of Estelline, South Dakota.

No one was present for any additional comments.

Resolution 2020-07 was presented as follows:

RESOLUTION NO. 2020-07

**A Resolution Annexing Certain Real Property into the City of Estelline,
Hamlin County, South Dakota**

WHEREAS, Donald Zafft, Mayor of the City of Estelline, owner(s) of real property in Hamlin County, South Dakota, currently outside city limits and described as:

Lot B of the Plat of Nelson’s Addition in the SE1/4 of Section 24, Township 113 North, Range 51 West of the 5th P.M., Hamlin County, South Dakota.

did petition the City Council of the City of Estelline, Hamlin County, South Dakota, to include the said property within the limits of the City, pursuant to §9-4-1 SDCL 1967 and acts amendatory thereof; and,

WHEREAS, the City Planning and Zoning Commission of the City of Estelline has recommended that the above described property be annexed into the city limits with no zoning designation, and that an appropriate zoning designation be assigned to said property upon recommendation of the Plan Commission and following a public hearing of the City Council; and

WHEREAS, there are no legal voters residing on the said property, and the property petitioned for annexation is contiguous to the City of Estelline and should be annexed thereto.

NOW, THEREFORE, BE IT RESOLVED by the City Council, City of Estelline, Hamlin County, South Dakota, that the petition of Donald Zafft, Mayor of the City of Estelline, is hereby approved and the above described property is hereby declared to be annexed to the City of Estelline, South Dakota with no zoning designation.

Motion was made by M. Gunderson, second by J. Rieckman, to approve Resolution 2020-07. With all voting aye, motion carried.

Planning Commission Resolution 2020-D was presented as follows:

RESOLUTION 2020-D

Be it resolved that the City of Estelline Planning and Zoning Commission recommends to the Estelline City Council that they approve and adopt Ordinance 2020-04, An ordinance amending Ordinance

2005-01 by classifying the following legally described property with a zoning designation of “R1” Residential:

Lot B of the Plat of Nelson’s Addition in the SE1/4 of Section 24, Township 113 North, Range 51 West of the 5th P.M., Hamlin County, South Dakota located in the City of Estelline, South Dakota.

Motion was made by J. Cokens, second by R. Brandsrud, to approve Planning Commission Resolution 2020-D. With all voting aye, motion carried.

The 1st Reading of Ordinance 2020-04 – An ordinance amending Zoning Ordinance 2005-01 was held. The second reading of this ordinance will be held September 2, 2020.

Resolution 2020-08 was presented for approval;

City of Estelline Resolution Number 2020-08

A RESOLUTION AUTHORIZING THE EXECUTION OF CONTRACTUAL DOCUMENTS WITH THE STATE OF SOUTH DAKOTA FOR THE RECEIPT OF CARES ACT FUNDS TO ADDRESS THE COVID-19 PUBLIC HEALTH CRISIS

WHEREAS, pursuant to section 5001 of the Coronavirus Aid, Relief, and Economic Security Act, Pub. L. No. 116-136, div. A, Title V (Mar. 27, 2020) (the “CARES Act”), the State of South Dakota has received federal funds that may only be used to cover costs that: (a) are necessary expenditures incurred due to the public health emergency with respect to the Coronavirus Disease 2019 (COVID-19); (b) were not accounted for in the budget most recently approved as of March 27, 2020, for the State of South Dakota; and (c) were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020; and

WHEREAS, the City of Estelline acknowledges that the State of South Dakota, in its sole discretion, may retain full use of these funds for the purposes delineated in the CARES Act; and

WHEREAS, the City of Estelline acknowledges that in order to provide financial assistance to counties and municipalities in South Dakota, the State of South Dakota, in its sole discretion, may allocate CARES Act funds Act on a statewide basis to reimburse counties and municipalities as delineated herein; and

WHEREAS, the City of Estelline seeks funding to reimburse eligible expenditures incurred due to the public health emergency with respect to COVID-19; and

WHEREAS, the City of Estelline acknowledges that any request for reimbursement of expenditures will only be for expenditures that were not accounted for in the budget for the City of Estelline most recently approved as of March 27, 2020; and

WHEREAS, the City of Estelline acknowledges that it will only seek reimbursement for costs incurred during the period that begins on March 1, 2020, and ends on December 30, 2020;

NOW, THEREFORE BE IT RESOLVED by the City Council of the City of Estelline that the Finance Officer of Estelline may execute any and all documents as required by the State in order to receive CARES Act funds.

It is further RESOLVED that any request for reimbursement will be only for those costs authorized by the State that: (1) Are necessary expenditures incurred due to the public health emergency with respect to COVID-19; (2) Were not accounted for in the City budget most recently approved as of March 27, 2020; and (3) Were incurred during the period that begins on March 1, 2020, and ends on December 30, 2020.

It is further RESOLVED that the City will not request reimbursement from the State under the CARES Act for costs for which the City previously received reimbursement, or for which the City has a reimbursement request pending before another source.

Motion was made by J. Rieckman, second by C. Squires to approve this resolution. With all voting aye, motion carried.

A motion was made by C. Squires, second by R. Miller to move into Executive Session as per SDCL 1-25-2 (1) at 6:35 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:26 PM.

Motion by J. Rieckman, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Stephanie Callesen, RN \$31.89

Kalina Sternhagen, RN \$31.89

Haley Pedersen, CNA \$14.72

Karen Sween, CNA \$17.44

Tammy Minder, RN 6-month \$29.29

Lucia Santiago, Hskp. 6-month \$12.56

Alexa Stenersen, Dietary Tech \$12.56

Robin Callan, CNA \$17.13

NEW HIRES:

Taylor Schaefer, Hskp \$10.45

Lynette Krueger, CNA \$15.81

Brandy Scheller, CNA \$15.81

Hailey Stormo, Cook \$12.00

Manuel Martinez, Diet. Aide \$10.45

Prairie Prouty, Hskp \$10.45

Madelyne Burris, Hskp. \$10.45

With there being no further business, motion to adjourn at 7:27 PM was made by J. Cokens, second by R. Brandsrud. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer