

The Estelline City Council met on Wednesday, April 7, 2021 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Mike Gunderson, Ross Brandsrud, Mary Saathoff, Mike Ward. Also, present Dean Skoglund, Tammy Krein, Linda Salmonson.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by C. Squires, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one present.

The minutes of the March 3rd and March 15th meetings were presented for approval. Motion by J. Rieckman, second by M. Gunderson to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by C. Squires. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by R. Brandsrud to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.67; Estelline Nursing & Care Center, billing fees \$99.96; Estelline Nursing & Care Center, pchs serv \$125.68; AT & T, cell phone \$45.86; First Net wireless/phones \$80.08; Estelline Community Oil, fuel \$122.91;

PUBLICATIONS

Estelline Journal, minutes/notices \$106.50; MAS Media, qtrly maint \$300.00;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$14,127.98; Heartland, power \$17,913.09; East River, transmission \$3,053.68; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$3,691.73; US Postal Service, envelopes/postage \$667.95;

BUILDING

Light & Power, utilities \$1282.46; ITC, telephone \$62.42; Star Laundry, rug rental \$22.12; Karen Warborg, maint \$180.00; Wards Store, supplies \$14.68; Estelline Community Oil, supplies \$351.42; Lowes, supplies \$12.34; Tractor Supply, supplies \$26.13; Menards, supplies 658.30; Chesterman Co., supplies \$24.00; Northeast Overhead Door, replace door openers \$2133.68;

FIRE

Light & Power, utilities \$96.01; Estelline Community Oil, LP \$645.12;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$175.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$166.14; wages \$5332.72; Light & Power, utilities \$435.16; Mary Saathoff, mileage \$33.60; Office Peeps, supplies \$129.44; CNA Surety, bond ins \$373.50; Independent Audit Services, annual report fee \$1000.00;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4797.73; SD Dept of Revenue, sales tax \$275.99;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$267.24; wages \$3958.25; Hydro Klean, clean manholes \$940.00;

STREET

Light & Power, utilities \$510.94; Lyle Signs, yield signs \$206.57; Nitteberg Construction, snow removal Mar. \$1563.15; Estelline Community Oil, fuel/supplies \$1111.44; H-D Electric, move speed sign \$385.32; A&D Graphics, vehicle decals \$233.88; Watertown Ford Chrysler, repairs-pickup \$351.05; Kibble Equipment, supplies \$172.70;

LANDFILL

AT & T, cell phone \$45.86; A&D Graphics, signs \$49.96;

WATER

Light & Power, utilities \$662.75; SD Dept of Health, samples \$41.00; Eframson Electric, service call \$384.18; Nitteberg Construction, water break \$481.95; Estelline Community Oil, supplies \$28.31;

SIGN

Light & Power, utilities \$23.09; AT & T, wireless \$58.73;

REFLECTION PARK

Light & Power, utilities \$6.36;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1337.76; Delta Dental, insurance \$62.40; American Family, insurance \$184.95; SD Retirement, retirement \$1114.92; Flex One Account, cafeteria plan \$251.54; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$41.25.

ENCC Payables: \$92,409.08

ENCC Payroll: \$136,017.57

Mayor Zafft reported on additional grooming that has been done on the property at Northridge. The landfill will be opening earlier this year with April 14, 16, & 17 being free dumping for city residents only. Additional stop signs were placed on Eva Ave because of complaints of speeding around the school.

ENCC had a gain of \$19,180.06 for the month of March. The current census is at 45. They are short on some staffing. A new visitation policy is in effect at ENCC. Cement work for the new walk-in cooler and freezer will begin in June.

Cheryl Squires reported that Estelline Area Economic Development discussed having a Word/Excel program taught by Mrs. Belden. The purchase agreement for the lot on the daycare property is almost completed. A Lowes Hometowns Community Impact grant was discussed.

Old Business:

None

New Business:

Tammy Krein and Linda Salmonson gave the council information on the Lowes Hometowns Community Impact grant that they would like to apply for on the city's behalf. They presented several ideas of areas that could be applied for in the grant. Mayor Zafft told them they would discuss it and let them know if there was interest in applying.

Dean Skoglund with Skoglund Insurance gave an update on the Property/Work Comp Insurance for 2021-2022. Motion was made by J. Cokens, second by J. Rieckman to approve this policy for the upcoming year. With all voting aye, motion carried.

Building permits were presented as follows:

VM Industries – bathrooms & bait room

Brett Vohlken – cement driveway

Brian Vohlken – additional cement work – driveway

Motion was made by J. Cokens, second by R. Miller to approve these building permits. With all voting aye, motion carried.

Estelline Planning Commission and City Council convened jointly for Lentz Plat Approval:

As a Planning Commission member J. Rieckman, second by C. Squires, recommend approval of Plat to City Council. With all voting aye, motion carried.

City Council member M. Gunderson, second by J. Cokens, recommends approval of Resolution 2021-03. With all voting aye, motion carried.

RESOLUTION NO. 2021-03

A Resolution Approving Final Plat of

Tract 1, Lentz's First Addition to the City of Estelline, Hamlin County, South Dakota

BE IT RESOLVED BY THE CITY OF ESTELLINE, WHEREAS, Judy Baschnagel, Jeanne Weibert, and Jim Lentz, AKA James Lentz, owner(s) of the hereinafter described real property, has submitted to the Governing Board a proposed plat of the following described real estate in the City of Estelline in the State of South Dakota, to wit:

Tract 1, Lentz's First Addition to the City of Estelline, Hamlin County, South Dakota

And the board of City Council of said City having examined the proposed Plat and it appearing that all municipal taxes and special assessments, if any, upon said Plat and Survey have been executed according to the law.

NOW, THEREFORE, BE IT RESOLVED that said Plat and Survey be and are in all things accepted and approved.

Passed and approved this 7th day of April, 2021.

Planning Commission is now adjourned and reconvene as City Council only.

Liquid Engineering proposal to clean the water tower was presented in the amount of \$2,985. Motion was made by J. Cokens, second by C. Squires to approve. With all voting aye, motion carried.

A proposal was reviewed from Code Enforcement Specialists, Joel Johnson. This is a company designed to restore/revitalize the community through code enforcement efforts. They require a retainer fee of \$1500 annually, with fees incurred throughout the year being deducted from this retainer. After much discussion, and with past efforts made by the City to enforce code violations being ignored, motion was made by R. Miller, second by J. Rieckman to approve this proposal. With R. Miller, J. Rieckman, C. Squires, and R. Brandsrud voting aye, and J. Cokens and M. Gunderson voting nay, motion carried.

A motion was made by R. Brandsrud, second by C. Squires to move into Executive Session as per SDCL 1-25-2 (1) at 6:55 PM for Wage Review-ENCC. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:42 PM.

Motion by M. Gunderson, second by J. Rieckman to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Alyle Hendricks, Dietary Asst. \$11.20

Mariah Johnson, CNA \$15.62

Allison Risseeuw, RN \$31.99

New Hires:

Mariah VanderWal, RN \$28.22

Emma Carlton, NA \$12.37

Shannon Brown, NA \$12.37

Step Review:

Grace Shay, Hskp 6-month \$11.20

Kelley Thompson, NA to CNA \$14.61

Joelle Kellar, NA to CNA \$14.61
Brooklyn Kreger, NA to CNA \$14.61
Dawn Mickey, Ldry Spvr \$15.61
Lucia Santiago, Hskp Spvr \$14.20

With there being no further business, motion to adjourn at 7:43 PM was made by J. Cokens, second by R. Miller. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer