

The Estelline City Council met on Wednesday, August 4, 2021 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Mary Saathoff and Mike Ward. Also, present Jenna Gerhold, Clint Powell. Absent: Julie Rieckman.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by C. Squires, second by R. Brandsrud. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

Clint Powell, Brosz Engineering, Inc., updated the council on the hydrology study that he is doing on behalf of Economic Development. He discussed the possibility of including the parts of town that are in the proposed flood plain map from FEMA. This would be in addition to the current study. The ultimate goal is to get water out of town and homeowners out of the flood plain. He asked that the council discuss this and let him know if they are interested in having this done.

The minutes of the July 7th meeting were presented for approval. Motion by J. Cokens, second by M. Gunderson to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by J. Cokens. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by C. Squires to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.48; Estelline Nursing & Care Center, billing fees \$104.27; AT & T, cell phone \$45.85; First Net wireless/phones \$80.08; Estelline Community Oil, fuel/repairs \$1548.70;

PUBLICATIONS

Estelline Journal, minutes/notices \$107.47;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$7830.83; Heartland, power \$30576.29; East River, transmission \$2818.48; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2773.69; Kiernan Brandt, refund \$5.40; Eframson Electric, service call \$96.94; WESCO, lights/meter \$2117.00; Omni-Pro Software, software license \$2800.00; SD One Call, locate requests \$19.95;

BUILDING

Light & Power, utilities \$471.64; ITC, telephone \$58.86; Star Laundry, rug rental \$11.13; Marjorie Warborg, maint \$270.00; Estelline Community Oil, supplies \$144.92; Wards Store, supplies \$42.90; Menards, supplies \$87.18; Chesterman Co., supplies \$30.00;

FIRE

Light & Power, utilities \$107.19; Estelline Community Oil, fuel \$503.38;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$175.00; Julie Rieckman, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$161.69; wages \$7953.16; Light & Power, utilities \$73.24;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4825.95; SD Dept of Revenue, sales tax \$277.82;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$64.13;

STREET

Light & Power, utilities \$226.02; Poms Tire Service, tire repair \$348364; Estelline Community Oil, fuel \$139.83; wages \$6469.69;

LANDFILL

AT & T, cell phone \$45.85; wages \$890.57;

WATER

Light & Power, utilities \$622.31; SD Dept of Health, samples \$28.00; Hawkins, chemicals \$417.57;

SIGN

Light & Power, utilities \$33.98; AT&T, wireless \$58.73;

REFLECTION PARK

Light & Power, utilities \$7.08;

PARK

Estelline Community Oil, chemical spray \$140.00; Dales Sinclair, mower fuel \$128.20; Donald Zafft, supplies \$139.86; Runnings, sprayer \$329.99;

POOL

Hawkins, chemicals \$1491.56; Wards Store, supplies \$16.44; Estelline Light & Power, utilities \$95.59; Estelline Community Oil, supplies \$6.99; ITC, telephone \$44.42; NW Energy, utilities \$560.61; Redlinger Bros., repairs/floor grate collapse \$5670.34; wages \$10,442.10;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1337.76; Delta Dental, insurance \$62.40; American Family, insurance \$184.95; SD Retirement, retirement \$1663.92; Flex One Account, cafeteria plan \$377.31; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00.

ENCC Payables: \$74,635.04

ENCC Payroll: \$195660.95

Mayor Zafft reported on miscellaneous repairs that had been done, Hofer Construction is working on the cement projects. Fire department has requested fire hydrants be flushed, and he visited with Heather Hall regarding the pool. ENCC had a loss of \$39,293.29 for the month of July. The current census is at 50. Still need staffing for PM and night shifts. Extra precautions are being taken again because of the COVID flare ups around the area. Because Cheryl Squires was unable to attend, Mayor Zafft attended their meeting and reported on Estelline Area Economic Development. Topics covered were the replotting of the lots along State Ave., the school picnic, Healthy Hometown, and Clint Powell with Brosz Eng. gave an update on the hydrology study.

New Business:

No Parking signs for the north side of the school on Davis Ave. were discussed. The school is addressing this issue.

Resolution 2021-04 South Dakota Retirement Special Pay Program was presented for approval. Motion by J. Cokens, second by R. Miller to approve. With all voting aye, motion carried.

RESOLUTION NO. 2021-04

The City of Estelline is an equal opportunity employer.

BE IT RESOLVED AS FOLLOWS:

WHEREAS, SDCL Chapter 3-13A offers qualified employees of Special Pay Program employer units of the South Dakota Retirement System (SDRS) the opportunity of receiving a tax advantage and a Social Security advantage when terminating active service in SDRS by having special termination payments transmitted to the Special Pay Program;

WHEREAS, SDCL Chapter 3-13A offers such qualified members' employers a corresponding Social Security advantage;

WHEREAS, the City of Estelline agrees to transmit all special pay data by electronic media and understands that reporting final compensation data electronically is a condition which must be met in order to participate;

WHEREAS, the City of Estelline understands and agrees to the following points:

1. Only special, lump-sum payments made to an employee at the time of the employee's termination are transmitted to the Special Pay Program;
2. Only terminated employees who qualify pursuant to SDCL 3-13A-2(8) to have such special pay transmitted to the Special Pay Program will participate;
3. If the employee qualifies, transmission of such special pay to the Special Pay Program is mandatory; and
4. The City of Estelline shall pay to SDRS an initial, onetime fee per participant, based on an established flat fee.

NOW THEREFORE BE IT RESOLVED, that the City of Estelline shall become a Special Pay Program unit of the South Dakota Retirement System with an effective date of September 1, 2021, under the terms and conditions of SDCL Chapter 3-13A.

BE IT FURTHER RESOLVED, that a copy of this RESOLUTION shall be transmitted to SDRS as soon as possible after adoption.

Adopted this 4th day of August, 2021.

APPROVED: Donald Zafft, Mayor

ATTEST: Mary Saathoff, Finance Officer

The lots on North Ridge have been surveyed. Motion was made by R. Miller, second by M. Gunderson to set the selling price at \$5,000 per lot with the stipulations regarding residential housing (R1) being specified in a purchase agreement drawn up City Attorney, John Delzer. With all voting aye, motion carried.

The City of Estelline received a \$2,000 gift card for participating in the Lowe's 100 Hometowns grant program. Motion was made by R. Miller, second by R. Brandsrud to give this gift card to the youth ball program. With all voting aye, motion carried.

Building permits were presented as follows:

Wes Risseeuw – deck

Dan Hawley – move in 8' x 12' shed

Motion was made by R. Miller, second by C. Squires to approve the building permits. With all voting aye, motion carried.

The Budget Committee meeting date was set for August 30, 2021 at 8 AM.

Lift station generator quotes were received from Electrical Engineering & Equipment as follows:

Diesel Kohler Model 30REOZK and transfer switch - \$26,100

Natural gas Kohler Model 30CCL and transfer switch - \$23,100

Installation for either generator is \$5,945 from Efraimson Electric. Motion was made by J. Cokens, second by M. Gunderson to purchase the natural gas unit and see if du-al fuel is available. With all voting aye, motion carried.

A motion was made by J. Cokens, second by R. Miller to move into Executive Session as per SDCL 1-25-2 (1) at 7:10 PM for Wage Review and Personnel. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 8:32 PM.

Motion by M. Gunderson, second by J. Cokens to approve the wage review as presented. With all voting aye, motion carried.

Susan Zafft, Landfill Attendant \$12.07

ENCC

Wages Presented for Approval:

Caylor Rosenlund, LPN - \$21.38

Joelle Kellar, CNA - \$15.30

Keeley Thompson, CNA - \$15.30

New Hires:

Teracy Laue, CNA - \$16.44

Tania Lopez, Dining Aide - \$10.87

Leslie Apgar, Dining Aide - \$10.87

With there being no further business, motion to adjourn at 8:34 PM was made by M. Gunderson, second by J. Cokens. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer