

The Estelline City Council met on Wednesday, March 5, 2025 at the Estelline City Office. Those present included Mayor Ross Brandsrud, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Mike Ward, Julie Rieckman, Zeb Gilbertson, Jason Hanssen, Renee Axtell, Austin Suther, Max Gorder, Shane Waterman, and Lesley Matthys.

Mayor Brandsrud called the meeting to order at 6:00PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by M. Gunderson, second by C. Squires. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes from the February 5<sup>th</sup> meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by M. Ward. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by M. Gunderson to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

AT&T, cell phone \$46.80; Firstnet, wireless \$40.04; Axxess Coop, fuel \$54.09; Country Corner, supplies \$51.48; Donna Thompson, mileage reimb \$262.64; Henry Schein, supplies \$190.87; ITC, telephone \$95.78; Legacy Medical Supplies, supplies \$1,378.00; ; PCC, billing fees \$158.63;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$70.09;

#### POLICE

Hamlin County, contract law \$4,225.00

#### MAYOR & COUNCIL

Ross Brandsrud, council fee/governing board \$600; Cheryl Squires, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Mike Ward, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

#### ELECTRIC

ITC, load mgmt. internet \$101.80; SD Dept of Revenue, sales tax \$4,041.29; Wages \$3,831.49; WAPA, power \$16,936.90; Heartland, power \$30,507.03; East River, transmission \$4,781.12; Wesco, meter work \$437.00; USPS, stamped envelopes \$905.20; A&D Graphics, door hangers \$64.00;

#### FIRE

Axxess Coop, fuel \$1,291.01; Light & Power, utilities \$177.64;

#### BUILDING

ITC, telephone \$119.84; LeRoy Warborg, maint. \$60.00; Light & Power, utilities \$1,370.83; Zeb Gilbertson, phone reimb \$50.00; Jordan Busch, phone reimb \$50.00; Ron's Saw Shop, chain \$90.00;

#### FINANCE OFFICE

ITC, telephone \$164.44; Light & Power, utilities \$566.76; Wages \$4,787.20; Firstnet, wireless \$35.44;

#### SOLID WASTE

SD Dept of Revenue, sales tax \$308.28; Cook's Wastepaper & Recycling, garbage collection \$5,575.09;

#### SEWER

Light & Power, utilities \$335.90; NW Energy, utilities \$14.40; Kinsman Company, flower basket liners \$238.40;

#### STREET

J&L Machine & Welding, supplies for grapple \$108.26; Light & Power, utilities \$690.61; Wages \$3,695.24; TranSource, supplies \$215.29; Vollan Oil, tire repair and mileage \$313.45;

#### SIGN

AT & T, wireless \$49.47; Light & Power, utilities \$25.39;

#### PARK

Light & Power, utilities \$4.72;

#### POOL

Lesley Matthys, reimb- drain plug/inlet fitting/test plug \$93.53;

#### WATER

Sioux Rural Water, monthly fees \$10,527.85; Light & Power, utilities \$470.72; Firstnet, wireless \$60.49; SD Dept of Health, samples \$1,777.00;

#### MISC.

Equipment Transfer, equipment svgs \$4,983.34; Wellmark, insurance \$719.10; Delta Dental, insurance \$170.22; American Family, insurance \$409.76; Avesis, insurance \$11.17; SD Retirement, retirement \$1,978.96; Menards, supplies \$279.33; Petty Cash, replenish fund \$28.36; Office Peeps, supplies \$54.80; Heiman, fire ext inspection \$73.00; Hamlin County Treasurer, taxes \$384.60; Bauman Electric, clinic building heat \$694.71; Estelline School, HM Grant Funds \$16,1450.00; IMEG, admin fees \$1,500.00.

ENCC Payables: \$186,048.41

ENCC Payroll: \$182,928.63

Zeb Gilbertson reported that the library is all cleaned out and ready for the new occupant. Discussion was had about wiring over at the campground and location of camping pads.

Jason Hanssen reported that the ENCC census is at 56. The manikin purchased has been a great training tool. Spring conference is in the month of April and he will be attending. There have been no breakouts of any kind through the cold/flu season.

#### Old Business:

Discussion was had for a new speed sign – item was tabled for further information.

#### New Business:

Max Gorder with the Estelline Fire Department was present to discuss options for a new fire truck. No decision was made in this discussion.

Dance Permit for June 20<sup>th</sup>, 2025 for Estelline Fire Department was presented for approval. Motion by R. Miller, second by J. Cokens to approve permit. With all voting aye, motion carried.

Motion by J. Cokens, second by R. Miller to approve Estelline Rodeo Club blocking off streets for June 20<sup>th</sup> and 21<sup>st</sup>. With all voting aye, motion carried.

Shane Waterman with IMEG was present to give an update on the Eastside Housing Addition. There will be a preconstruction meeting taking place within the next month. He also discussed future opportunities for the land that is in a flood zone.

Motion by J. Cokens, second by J. Rieckman to approve the HIFP Grant Agreement. With all voting aye, motion carried.

The second reading of Ordinance No. 9-1-27: Reading of Electric and Water Meters by City Employees. Motion by R. Miller, second by M. Gunderson to approve. With all voting aye, motion carried.

Motion by J. Cokens, second by C. Squires to approve Resolution #2025-02 Hamlin County Pre-Disaster Mitigation Plan 2025-2023. With all voting aye, motion carried.

Motion by J. Rieckman, second by R. Miller to approve the 3% Cable Franchise Agreement with Mediacom. With all voting aye, motion carried.

Motion by J. Rieckman, second by M. Ward to approve the final billing in the amount of \$1,875.00 for the 2024 audit. With all voting aye, motion carried.

Motion by J. Rieckman, second by R. Miller to approve the donation of books to the women's shelter in Brookings and Bishop House in Sioux Falls. With all voting aye, motion carried.

Discussion was had about running a line from the wells to the city pool for a water source. Item was tabled for further information.

Quotes for the wellness center security system were presented. Midwest Glass in the amount of \$2,120.00 and 3D Security in the amount of \$3,861.47. Motion by J. Cokens, second by R. Miller to approve the quote from 3D Security. With all voting aye, motion carried.

Discussion was had about street repairs. Item was tabled for more information.

City wide clean up – dates will be determined based on Cooks availability. The April meeting will be held on Wednesday, April 9<sup>th</sup>, 2025.

A motion was made by J. Rieckman, second by C. Squires to move into Executive Session as per SDCL 1-25-2 at 7:54 PM. With all voting aye, motion carried. Mayor Brandsrud declared out of Executive Session at 8:26 PM.

Motion by M. Ward, second by C. Squires to approve Jeff Pitts to sell the lots for the housing addition. With all voting aye, motion carried.

Motion by J. Rieckman, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Elizabeth Blumeyer, Dietary Top of Pay

Jennifer Bortnem-Risty, Activities \$17.04

Jason Hanssen, Administrator \$55.97

Isabella Ladner, Diet \$17.29

Kayleb Luckhurst, Diet \$17.29

Angela Moritz, RN \$36.93

Kodi Rust, Diet Top of Pay

With there being no further business, motion to adjourn at 8:27PM was made by M. Gunderson, second by J. Cokens With all voting aye, motion carried.

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Ross Brandsrud, Mayor

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Lesley Matthys, Finance Officer