

The Estelline City Council met on Wednesday, April 5, 2023 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Josh Cokens, Ross Brandsrud, Julie Rieckman, Mary Saathoff, Jason Hanssen, Zeb Gilbertson, Jordan Busch, Dean Skoglund, Jesse Saathoff, Jerry Runia, Michaelle Gilbertson, Rollie Trooien. Absent: Mike Gunderson.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

Rollie Trooien presented the council with his bid on the 2008 Ford F150 pickup that is for sale. No decision was made at this time as the bid was not 90% of the appraised value set by the council.

The minutes of the March 1st, March 20th, and March 20th Equalization meetings were presented for approval. Motion by J. Rieckman, second by R. Brandsrud to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Cokens, second by C. Squires. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Rieckman, second by R. Miller to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.14; AT & T, cell phone \$45.96; First Net, wireless \$40.04; PCC, billing fees \$331.89; Estelline Community Oil, fuel \$204.93; Country Corner, fuel/supplies \$156.90; A-Ox Welding Supply, oxygen \$102.74;

PUBLICATIONS

Estelline Journal, minutes/notices \$183.69; Upframe Creative, qtrly.maint. \$375.00;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$16,444.13; Heartland, power \$15,069.62; East River, transmission \$3,182.12; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$3221.60; Office Peeps, supplies \$121.80; Colonial Research, marking paint \$183.59; Rust Fencing, light poles \$600.00;

BUILDING

ITC, telephone \$60.68; Light & Power, utilities \$1100.74; Marjorie Warborg, maint. \$135.00; Office Peeps, supplies \$54.79; Estelline Community Oil, supplies \$22.65; Wards Store, supplies \$44.95;

FIRE

Light & Power, utilities \$138.24; Estelline Community Oil, fuel \$113.64;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$175.00;

FINANCE OFFICE

ITC, telephone \$160.36; Light & Power, utilities \$328.77; Office Peeps, supplies \$35.10; CNA Surety, bond ins. \$373.50; wages \$6840.00;

SOLID WASTE

Cook's Wastepaper, garbage collection \$5,264.95; SD Dept of Revenue, sales tax \$303.81;

POLICE

Hamlin County, contract law \$4008.33;

SEWER

Light & Power, utilities \$344.11; NW Energy, utilities \$14.13; Dakota Pump, dry pit sewage pump \$14,256.51;

STREET

Light & Power, utilities \$598.43; Estelline Community Oil, fuel \$339.22; Transource, parts \$991.16; Rust Fencing, supplies \$557.86;

LANDFILL

AT& T, cell phone \$45.96;

SIGN

Light & Power, utilities \$23.68; AT & T, wireless \$49.47;

REFLECTION PARK

Light & Power, utilities \$3.67;

WATER

Light & Power, utilities \$645.42; SD Public Health Lab, samples \$15.00; Thein Well, well pump repairs \$7835.01; DSG, parts \$13.45; Hawkins, chemicals \$651.72; wages \$5746.32;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$791.23; Delta Dental, insurance \$121.62; American Family, insurance \$295.81; SD Retirement, retirement \$1510.34; Flex One Account, cafeteria plan \$60.00; Avesis, vision ins. \$11.88; Ins.

Account, funding \$125.00; Petty Cash, replenish fund \$60.88; McLeods, election supplies \$60.10.

ENCC Payables: \$170,186.48

ENCC Payroll: \$151,098.15

Mayor Zafft reported that snow piles are causing some water issues and that a better plan should be made for piling up the snow. Zeb and Jordan are busy getting caught up on projects. Jason Hanssen reported ENCC had a gain of \$50,398.40 for the month of March. The current census is at 56 and they have a waiting list. There was a good legislative session and a 25% increase will be coming in the Medicaid rate. Staffing is good at present. There have been no more cases of Covid. The new windows are being installed. Sherry Bjorklund was recently awarded the April Millie E. Olson award.

Cheryl Squires reported that a Healthy Hometown meeting was held. They are still working on completing the inventory in the library and also some improvements at the community gardens in the spring.

Zeb Gilbertson and Jordan Busch reported that well #3 was repaired by Thein Well Co., a new pump was installed at the lift station, Pipemasters came to jet some culverts. They are planning to check out each manhole this spring and also check hydrants for leaks.

New Business:

Jesse Saathoff and Jerry Runia, representing Estelline Township, asked if there might be some possible storage available in the city shop for a payload/snow plow that they had purchased for the township. Mayor Zafft explained that presently the shop is full and we would have to move some of the city equipment out to make room for them, and this would not be feasible for the city.

Michaëlle Gilbertson asked for some repairs at the concession stand. She stated that the door needs to open to the outside and not go inside, there is not enough electrical power, and there is a need for a window on the north side for more air circulation. Motion was made by J. Cokens, second by R. Brandsrud to switch the door, add additional breakers for electricity, and install a ceiling fan for circulation, not to exceed \$600-\$700 total. With all voting aye, motion carried.

Dean Skoglund gave an insurance update and the renewal for the 2023-2024 year. Motion was made by J. Rieckman, second by R. Miller to approve. With all voting aye, motion carried.

J. Hanssen presented a quote from Maxwell Food Equipment for an electric food slicer. Total cost is \$3019.20. Motion was made by J. Cokens, second by C. Squires to approve. With all voting aye, motion carried.

A quote from Direct Supply for Panacea 12 cell Air Mattresses for \$2770.00 was approved with a motion by R. Miller, second by R. Brandsrud. With all voting aye, motion carried.

A quote for a water bottle filling station was presented for \$1374.20. Motion by J. Cokens, second by J. Rieckman to approve. With all voting aye, motion carried.

A building permit for Eli Hofer to move in a 24'x24' garage was approved with a motion by R. Brandsrud, second by C. Squires. With all voting aye, motion carried.

A request was made to block off streets – Rodeo weekend as follows:

1st Two Blocks – Main Street - Car Show & Basketball tournament – June 17th

Arthur Ave. – N. Side of Red Carpet – Pedal Pull – June 17th

2nd Block of Main St. – for Street Dance – June 16th

Motion to allow was made by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

IMEG Amendment 1 – for additional services for a Housing Plan for \$9500.00 was presented for approval. A motion was made by R. Miller, second by R. Brandsrud to approve. With all voting aye, motion carried.

A motion was made by J. Cokens, second by R. Miller to move into Executive Session as per SDCL 1-25-2 (1) at 7:04 PM for Wage Review/Marketing. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 8:03 PM.

Motion by J. Rieckman, second by C. Squires to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Abby Tekrony, Dietary Aide \$15.70

Elizabeth Will, Dietary Aide \$15.70

NEW HIRES:

Jenna Johnson, CNA \$15.95

Parker Crooks, CNA \$15.95

With there being no further business, motion to adjourn at 8:04 PM was made by R. Brandsrud, second by R. Miller. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer