

The Estelline City Council met on Wednesday, July 10, 2024 at the Estelline City Office. Those present included Mayor Ross Brandsrud, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Julie Rieckman, Jordan Busch, Zeb Gilbertson, Jason Hanssen and Lesley Matthys. Absent: Mike Ward

Mayor Brandsrud called the meeting to order at 6:00PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by R. Miller. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:  
No one was present.

The minutes from the June 10<sup>th</sup> meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as presented. With all voting aye, motion carried. The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by J. Cokens. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by M. Gunderson, second by J. Rieckman to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$93.55; AT & T, cell phone \$45.98; First Net, wireless \$40.04; A-OX, oxygen \$152.68; Country Corner, fuel \$80.03; Estelline Community Oil, fuel \$163.13; Henry Schein Inc, supplies \$84.19; Joe Denison, training \$100.00; Stryker, supplies \$392.70; Wards, supplies \$87.40;

#### PUBLICATIONS

Estelline Journal, minutes \$117.52; Upframe Creative, website hosting \$375;

#### LEGAL

Foley & Foley Law Office, legal fees June and July \$260;

#### POLICE

Hamlin County, contract law \$4,008.33;

#### MAYOR & COUNCIL

Ross Brandsrud, council fee/governing board \$475.00; Cheryl Squires, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Mike Ward, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

#### ELECTRIC

WAPA, power \$11,358.37; Heartland, power \$7,020.22; East River, transmission \$2,285.20; ITC, load mgmt. internet \$97.80; Wages \$3,506.79; SD Dept of Revenue, sales tax \$2,037.83;

#### FIRE

Light & Power, utilities \$113.83; Estelline Community Oil, fuel \$297.80;

#### BUILDING

ITC, telephone \$117.47; Light & Power, utilities \$378.95; LeRoy Warborg, maint. \$120.00;

#### FINANCE OFFICE

ITC, telephone \$163.67; Light & Power, utilities \$101.66; Wages \$4,027.49; IMEG, design development \$11,250.00; Wards, supplies \$40.28; Lesley Matthys, travel/conference \$78.54; SD Municipal League, budget training \$30.00;

#### SOLID WASTE

Cook's Wastepaper, garbage collection \$5,552.15; SD Dept of Revenue, sales tax \$306.85;

#### SEWER

Light & Power, utilities \$89.07; NW Energy, utilities \$14.45; Core & Main, supplies \$232.46; Hawkins, supplies \$1,309.19;

#### STREET

Light & Power, utilities \$264.86; Estelline Community Oil, fuel/supplies \$649.05; Wages \$3,621.00; Hamlin Co. Treasurer, title/fees \$35.15;

#### LANDFILL

AT& T, cell phone \$45.98; Wages \$873.96;

#### SIGN

Light & Power, utilities \$29.91; AT & T, wireless \$49.47;

#### PARK

Light & Power, utilities \$3.67;

## WATER

Nitteberg Construction, supplies/labor/mater pit/hydrant \$18,571.60; Light & Power, utilities \$440.47; Lesley Matthys, reimbursement for PH tester \$221.72; SD Public Health Lab, samples \$42.00; Dakota Pump, supplies/maintenance \$3,551.03; Ferguson, supplies \$1,191.64;

## POOL

CWS Custom Welding, maintenance on diving boards \$1,957.23; Hawkins, chemicals \$1,732.83; SD Dept of Revenue, sales tax \$368.45; Wages \$5,118.83; ITC, phone \$81.13; NW Energy, utilities \$397.64; Light and Power, utilities \$284.28;

## MISC.

Equipment Super Savers, equipment savings acct. \$4,983.34; Wellmark Blue Cross, health insurance \$791.24; Delta Dental, insurance \$170.22; American Family, insurance \$187.59; SD Retirement, retirement \$1,776.30; Avesis, vision ins. \$11.88; Office Peeps, copier/supplies \$333.84; Medary Acres, flowers \$591.51; Petty Cash, replenish fund \$34.00; Rust Fencing, reinforced panels \$40.00; EMC Insurance, liability ins. \$12,760.00;

ENCC Payables: \$189,695.72

ENCC Payroll: \$178,051.22

Mayor Brandsrud reported that the Eastside Addition Housing Development is on track to have an anticipated completion date of September 2025.

Jason Hanssen reported that the ENCC census is up a little from last month. Landscaping projects will be put on hold until next year. They will be looking for a new van to purchase in the coming months since their current one is in tough shape.

Zeb Gilbertson reported that maintenance completed a discharge from the lagoons. Reminder to run sump pumps into the city streets – not into the sewer system. City Library electrical work will be starting in the next few weeks. They have been spraying for mosquitoes and will continue to do so.

## Old Business:

ENCC presented a procedure for review – No Smoking at ENCC Campus. A motion was made by R. Miller, second by C. Squires. With all voting aye, motion carried.

## New Business:

ENCC presented quotes for door replacement to the maintenance area. Brian's Glass & Door for \$3,080.00, Glass Products for \$5,015.30, and Builders Supply Company for \$6,690.60. A motion to accept the quote from Brian's Glass & Door was made by R. Miller, second by M. Gunderson. With all voting aye, motion carried.

Motion by J. Cokens, second by M. Gunderson to supply partial funds for a new transformer. With all voting aye, motion carried.

Council held the second reading for Zoning Ordinance 2024-03 Floodplain Overlay District. Motion to adopt was made by R. Miller, second by M. Gunderson. With all voting aye, motion carried.

## Building permits were presented as follows:

Jason Brauner – 25 x 15 Concrete slab with 20 x 10 Greenhouse

Lily Design LLC – Construct Spec Home

A motion was made by J. Cokens, second by R. Miller to approve all building permits. With all voting aye, motion carried.

A motion was made by C. Squires, second by J. Rieckman to move into Executive Session as per SDCL 1-25-2 at 6:58 PM. With all voting aye, motion carried. Mayor Brandsrud declared out of Executive Session at 7:27 PM.

Motion by J. Rieckman, second by J. Cokens to approve the wage review as presented. With all voting aye, motion carried.

## ENCC

### Wages Presented for Approval:

Joyce Andringa, Diet \$16.49

Alexis Antony, NA \$16.49

Brooklin Kreger, CNA \$20.54

Aiden Wegner, Diet \$ 16.49

NEW HIRES

Kyle Knutson, Dining \$ 16.22

With there being no further business, motion to adjourn at 7:29 PM was made by M. Gunderson, second by C. Squires. With all voting aye, motion carried.

---

Ross Brandsrud, Mayor

---

Lesley Matthys, Finance Officer