

The Estelline City Council met on Tuesday, September 10th, 2024 at the Estelline City Office. Those present included Mayor Ross Brandsrud, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Mike Ward, Julie Rieckman, Jordan Busch, Jason Hanssen, Shane Waterman, Jenna Aderhold, and Lesley Matthys.

Mayor Brandsrud called the meeting to order at 6:00PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by C. Squires, second by R. Miller. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:
No one was present.

The minutes from the August 7th and 21st meetings were presented for approval. Motion by J. Cokens, second by R. Miller to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by M. Ward, second by J. Cokens. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by M. Gunderson to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$93.55; AT & T, cell phone \$45.98; Firstnet, wireless \$40.04; A-OX, oxygen \$120.95; CLIA, certification fee \$248.00; Office Peeps, supplies \$10.60; PCC, billing fees \$1,132.18; Stryker, AEDs \$4,281.76; SDEMSEA, dues \$400.00; Tom Clarke, reissue check \$250.00;

PUBLICATIONS

Estelline Journal, subscription renewal \$65.00;

POLICE

Hamlin County, contract law/qtly fees \$4,008.33;

LEGAL

Foley & Foley Law Office, legal fees \$552.50;

MAYOR & COUNCIL

Ross Brandsrud, council fee/governing board \$475.00; Cheryl Squires, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Mike Ward, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

ELECTRIC

WAPA, power \$10,808.65; Heartland, power \$25,819.97; East River, transmission \$3,338.48; ITC, load mgmt. internet \$97.80; SD Dept of Revenue, sales tax \$2,847.60; SD One Call, locates \$15.75; Nitteberg Construction, supplies/transformer \$345.10; Wesco, meter \$353.00;

FIRE

Light & Power, utilities \$132.02; Estelline Community Oil, fuel \$12.63;

BUILDING

ITC, telephone \$115.88; Light & Power, utilities \$473.42; LeRoy Warborg, maint. \$165.00;

FINANCE OFFICE

ITC, telephone \$167.05; Light & Power, utilities \$91.43; Wages \$4,068.28; IMEG, design development \$15,000.00; US Postal Service, stamped envelopes \$905.20;

SOLID WASTE

Cook's Wastepaper, garbage collection \$5,565.09; SD Dept of Revenue, sales tax \$307.66;

SEWER

Light & Power, utilities \$120.39; Wages \$3,349.23; NW Energy, utilities \$11.59;

STREET

Light & Power, utilities \$266.29; Estelline Community Oil, fuel/supplies \$536.05; Miller Farm Services, supplies \$138.75;

LANDFILL

AT& T, cell phone \$34.02; Wages \$1,049.37; Sue Zafft, maint \$90.00;

SIGN

Light & Power, utilities \$36.08; AT & T, wireless \$49.47;

PARK

Light & Power, utilities \$5.38; Kerry's Landscaping, sprinkler system \$287.51;

WATER

SDARW, dues \$445.00; Light & Power, utilities \$496.54; Wages \$3,439.60; SD Public Health Lab, samples \$15.00; Sioux Rural Water, connection fee \$130,000.00;

POOL

Andor, boiler repairs \$2,760.85; Wages \$5,730.43; AT&T, wireless \$46.60; ITC, phone \$28.30; NW Energy, utilities \$107.58; Light and Power, utilities \$498.74; SD Dept of Revenue, sales tax \$237.53;

MISC.

Equipment Super Savers, equipment savings acct. \$4,983.34; Wellmark Blue Cross, health insurance \$791.24; Delta Dental, insurance \$170.22; American Family, insurance \$187.59; SD Retirement, retirement \$1,742.42; Avesis, vision ins. \$11.88; AT&T, device \$545.70; Country Corner, supplies/fuel \$73.74; Meter Refund, p. urso \$6.48; Meter Refund, w. tapia valle \$45.46; Office Peeps, copier/supplies \$301.37; EMC Insurance, liability ins. \$6,570.91;

ENCC Payables: \$172,295.95

ENCC Payroll: \$175,269.57

Mayor Brandsrud reported that the clinic parking lot will be under construction in the days ahead.

Jordan Busch reported that the transition to Rural Water on August 28th went well.

Jason Hanssen reported that the ENCC census is looking good at 56. The residents and staff are really enjoying the new van that was purchased.

New Business:

Second reading of Ordinance 2024-04 – Zoning Ordinance was held. Motion by J. Cokens, second by J. Rieckman to adopt Ordinance 2024-04 as amended. With all voting aye, motion carried.

Shane Waterman with IMEG presented the sealed bids that were opened on August 28th for the Eastside Addition – Phase 1. Bids are as follows:

Nitteberg Construction total bid \$866,696.00

Basin Construction and Drain Tile, LLC total bid \$973,561.00

Dunick, Inc. total bid \$1,015,141.50

Winter Contracting, LLC total bid \$1,089,000.00

LL & Sons Excavating, Inc. total bid \$1,117,135.30

Level Contracting, LLC total bid \$1,132,342.82

IMEG recommended the city consider the lowest bid from Nitteberg Construction. A motion by M. Ward, second by M. Gunderson to accept the bid from Nitteberg Construction in the amount of \$866,696.00. With all voting aye, motion carried.

First reading of Ordinance 2024-05 Annual Appropriation Ordinance 2025 was held. Second reading will be October 9th, 2024 at the City Office in Estelline, SD.

Audit proposal from Independent Audit Services, P.C. in the amount of \$9,500 was presented.

Motion by J. Cokens, second by J. Rieckman to approve. With all voting aye, motion carried.

A quote from Core & Main for two new hydrants for the Eastside Addition was presented in the amount of \$8,706.22. Motion by R. Miller, second by M. Ward to approve the quote. With all voting aye, motion carried.

The renewal application for the General Permit for Restricted Use Storage and Disposal Facilities was presented. Motion by M. Gunderson, second by C. Squires to approve the renewal. With all voting aye, motion carried.

Building permits were presented as follows:

Dan Hawley – 38' x 8' Front Porch

Tim West – Adding additional 4' to current deck

Lanie Lemberg – 12' x 20' Shed

Mike Hausman – 6' x 7' Front Entry

Josh Cokens – 12' x 20' Garage

Mark Jensen – 18' x 10' Shed

A motion was made by M. Ward, second by R. Miller to approve all building permits. With all voting aye, motion carried.

A motion was made by J. Rieckman, second by C. Squires to move into Executive Session as per SDCL 1-25-2 at 7:14 PM. With all voting aye, motion carried. Mayor Brandsrud declared out of Executive Session at 8:19 PM.

Motion by J. Rieckman, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Kimberly Berwald, Activities \$18.66

NEW HIRES

Grace Sarkinen, NA \$16.22

CITY

Zeb Gilbertson, Maint Supervisor \$28.65

With there being no further business, motion to adjourn at 8:20 PM was made by R. Miller, second by J. Rieckman. With all voting aye, motion carried.

Ross Brandsrud, Mayor

Lesley Matthys, Finance Officer