

The Estelline City Council met on Wednesday, September 6, 2023 at the Estelline City Office. Those present included Mayor Ross Brandsrud, Ryan Miller, Cheryl Squires, Josh Cokens, Julie Rieckman, Mike Gunderson, Michael Ward, Mary Saathoff, Jason Hanssen.

Mayor Brandsrud called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one present.

The minutes of the August 2nd meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by M. Ward. With all voting aye, motion carried.

The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Rieckman, second by M. Gunderson to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.16; AT & T, cell phone \$45.86; PCC, billing fees \$270.64; Estelline Community Oil, fuel \$75.49; Donna Thompson, supplies \$57.33; Country Corner, fuel \$69.63; A-Ox Welding, oxygen (July) \$73.68; A-Ox Welding, oxygen (August) \$99.95; Brookings Health, pchs. ser. \$68.00; Coro Medical, AED \$1560.00; Jackrabbit Tire & Service, repairs \$82.67;

PUBLICATIONS

Estelline Journal, minutes/notices \$98.06;

LEGAL

Code Enforcement Specialists, fees \$35.93;

ELECTRIC

WAPA, power \$10,808.65; Heartland, power \$26,167.58; East River, transmission \$3,218.16; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2579.78; Tarah Johnson, refund \$64.55; Maria Martinez, refund \$200.00; T & R Electric, (4) 50 KVA transformers \$20,411.42; wages \$3736.26;

BUILDING

ITC, telephone \$173.98; Light & Power, utilities \$408.00; LeRoy Warborg, maint. \$120.00; Menards, supplies \$41.96; Bauman Electric, repairs \$91.84; Estelline Community Oil, supplies \$165.69;

FIRE

Light & Power, utilities \$186.87; Estelline Community Oil, fuel/LP \$527.55;

MAYOR & COUNCIL

Ross Brandsrud, council fee/governing board \$475.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Michael Ward, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$167.73; Light & Power, utilities \$81.26; Mary Saathoff, Heartland meeting \$53.55; Wards Store, supplies \$7.00; Office Peeps, supplies \$77.30; wages \$6040.56;

SOLID WASTE

Cook's Wastepaper, garbage collection \$5,282.39; SD Dept of Revenue, sales tax \$290.79;

POLICE

Hamlin County, contract law \$4008.33;

SEWER

Light & Power, utilities \$165.48; NW Energy, utilities \$12.22; wages \$4203.75;

STREET

Light & Power, utilities \$300.62; Jim Greene, reshape & grade ally's \$1852.04; Estelline Community Oil, fuel \$608.54; Ludwig Concrete, valley gutter/road repair \$6046.56;

LANDFILL

AT& T, cell phone \$45.86; wages \$792.00

SIGN

Light & Power, utilities \$34.90; AT & T, wireless \$49.47;

REFLECTION PARK

Light & Power, utilities \$7.35;

WATER

Light & Power, utilities \$529.04; SD Public Health Lab, samples \$28.00; SDARWS, leak detection/dues \$520.00; Hawkins, chemicals \$506.00;

POOL

Light & Power, utilities \$558.05; ITC, telephone \$11.19; Wards Store, supplies \$12.24; NW Energy, utilities \$334.82; Hawkins, chemicals \$3087.97; Estelline Community Oil, supplies \$33.98; Jensen Repair, baby pool \$35.68; SD Dept of Revenue, sales tax \$201.31; wages \$4699.82;

PARK

Kerry's Landscaping & Irrigation, repairs \$326.61; Estelline Community Oil, gas \$329.77;

CAPITOL PROJECTS

IMEG, engineering fees \$6603.50;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$791.23; Delta Dental, insurance \$162.10; American Family, insurance \$295.81; SD Retirement, retirement \$1677.68; Flex One Account, cafeteria plan \$60.00; Avesis, vision ins. \$11.88; Ins. Account, funding \$125.00; Derek Leisure, quit claim deed \$1000.00; Cheryl's Flowers, flowers \$65.95; Petty Cash, replenish fund \$25.39; EMC Ins. , liability ins. \$12,760.00.

ENCC Payables: \$91,815.80

ENCC Payroll: \$152,267.29

Mayor Brandsrud reported that work on Catlett Avenue is complete and Duininck's will be here next week to start milling of the streets and asphalt is scheduled for the following week.

Jason Hanssen reported ENCC had a gain of \$122,889.51 for the month of August. The current census is at 52. Prairie Lakes will no longer be doing OT and Aegis will be taking over. The health care conference is next week. There are some staffing openings.

Cheryl Squires did not have a report from Economic Development.

Old Business:

None

New Business:

The 1st Reading of Ordinance 2023-02 – 2024 Annual Appropriation Ordinance was held. The second reading will be October 4, 2023 at the City Office in Estelline, SD.

Estelline School District has offered \$5,750 for the purchase of the 2008 Ford F150 ½ Ton Pickup.

Motion was made by J. Cokens, second by J. Rieckman to accept this offer of purchase. With all voting aye, motion carried.

Shane Waterman with IMEG presented an engineering proposal for Hillside Drive. Motion was made by J.Rieckman, second by M. Ward to table this until next month when he can be here. With all voting aye, motion carried. The housing study is completed and a copy was presented.

A quote from Dakota Pump for an additional lift station pump for the north and south pumps was presented for \$7,901.25. Motion by R. Miller, second by M. Ward to approve. With all voting aye, motion carried.

The Bauer Land & Tree Service proposal for tree removal at the landfill in the amount of \$25,207.83 was rejected with a motion by R. Miller, second by J. Cokens. With all voting aye, motion carried.

Building permits were presented as follows:

Duane Sonen – 26x40 Garage and driveway

Jakob Weinberg - Fence in backyard

Motion by R. Miller, second by M. Gunderson to approve. With all voting aye, motion carried.

Controls & Integration Proposal – In Control, Inc. was tabled with a motion by J.Rieckman, second by M. Ward. With all voting aye, motion carried.

Resolution 2023-05 – Authorization to Sign was approved with a motion by R. Miller, second by J. Cokens. With all voting aye, motion carried.

RESOLUTION 2023-05 AUTHORIZATION TO SIGN

WHEREAS, the City of Estelline, Owners of the hereinafter described real property:

LOTS 2,3, & 4, BLOCK 7A, NORTH RIDGE ADDITION to the City of Estelline, in Outlots 2 & 3 and in Lot A of Outlots 2 & 3, located in the NW ¼ of Section 24, T113N, R51W of the 5th P.M., Hamlin County, South Dakota; and

WHEREAS, the Estelline City Council have accepted an offer to sell this property to Lily Design, LLC, a Limited Liability Company organized under the laws of the State of South Dakota, of 46749 199th Street, Bruce, SD 57220.

NOW THEREFORE BE IT RESOLVED that the Estelline City Council appoints Ross Brandsrud, Mayor of the City of Estelline, the authority to sign all documents necessary to transfer the title to the above-described real property.

Adopted and Effective this 6th day of September, 2023.

Ross Brandsrud, Mayor
Estelline, South Dakota

ATTEST:

Mary Saathoff, Finance Officer
Estelline, South Dakota

A motion was made by M. Gunderson, second by C. Squires to move into Executive Session as per SDCL 1-25-2 (1) at 7:12 PM for Wage Review and Legal. With all voting aye, motion carried. Mayor Brandsrud declared out of Executive Session at 7:55 PM.

Motion by J. Cokens, second by J. Rieckman to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Nancy Effling, RN, Asst. DON \$42.10

Kim Berwald, Trans Spec \$17.93

NEW HIRES:

Joyce Andringa, Diet.Aide \$15.60

Alexis Antony, Act. Aide \$15.60

Annabelle Burris, Temp. CNA \$20.00

Morgan Glines, Temp. CNA \$20.00

Anita Buamah, Temp. CNA \$20.00

CITY

Zeb Gilbertson, Maint. \$26.59

Jordan Busch, Maint. \$23.98 6-month

Motion was made by M.Ward, second by R. Miller to approve the Real Estate Purchase Agreement between the City of Estelline and Mary Lou A. Malli, for the following described real property: Outlot Twenty-Six (26) in the Southwest One-Fourth (SW1/4) of Section Twenty-Four (24), Township One Hundred Thirteen (113) North, Range Fifty-One (51) West of the 5th P.M., County of Hamlin, City of Estelline, State of South Dakota, except the South 100 feet thereof.

With all voting aye, motion carried.

Resolution 2023-06 – Authorization to Sign was approved with a motion by M. Ward, second by R. Miller. With all voting aye, motion carried.

**RESOLUTION 2023-06
AUTHORIZATION TO SIGN**

WHEREAS, the City of Estelline, desires to purchase the below described real property:

Outlot Twenty-Six (26) in the Southwest One-Fourth (SW1/4) of Section Twenty-Four (24), Township One Hundred Thirteen (113) North, Range Fifty-One (51) West of the 5th P.M., County of Hamlin, City of Estelline, State of South Dakota, except the South 100 feet thereof, and

WHEREAS, the Estelline City Council has made an offer to purchase this property from Mary Lou A. Malli, of PO Box 2, Arvada, Wyoming, 82831.

NOW THEREFORE BE IT RESOLVED that the Estelline City Council appoints Ross Brandsrud, Mayor of the City of Estelline, the authority to sign all documents necessary to purchase and transfer the title to the above-described real property.

Adopted and Effective this 6th day of September, 2023.

Ross Brandsrud, Mayor
Estelline, South Dakota

ATTEST:
Mary Saathoff, Finance Officer
Estelline, South Dakota

With there being no further business, motion to adjourn at 8:06 PM was made by M. Gunderson, second by J. Cokens. With all voting aye, motion carried.

Ross Brandsrud, Mayor

Mary Saathoff, Finance Officer