

The Estelline City Council met on Wednesday, January 8, 2024 at the Estelline City Office. Those present included Mayor Ross Brandsrud, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Michael Ward, Jason Hanssen, Mary Saathoff, Zeb Gilbertson, Jordan Busch, Lesley Matthys and Travis Steffensen. Absent: Julie Rieckman

Mayor Brandsrud called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Cokens, second by C. Squires. With all voting aye, motion carried.

Open Public Session pursuant to SDCL 1-25-1:
No one was present.

The minutes of the December 6th and December 28th meetings were presented for approval. Motion by M. Ward, second by J. Cokens to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by C. Squires, second by M. Ward. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by M. Gunderson to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.82; Estelline Journal, adv \$28.00; Estelline Community Oil, fuel \$205.87; A-Ox, oxygen \$73.68, SDAA, 2022, conference \$150.00; PCC, billing fees \$591.77; Bound Tree, supplies \$73.62;

PUBLICATIONS

Estelline Journal, minutes/notices \$184.73; UpFrame Creative, qtrly maint \$375.00;

MAYOR & COUNCIL

Ross Brandsrud, council fee/governing board \$475.00; Cheryl Squires, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Mike Ward, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

ELECTRIC

ITC, load mgmt. internet \$97.80; SD One Call, locates \$10.50;

FIRE

Estelline Community Oil, LP/fuel \$879.07;

BUILDING

ITC, telephone \$116.42; Estelline Community Oil, supplies \$40.98; LeRoy Warborg, maint. \$67.50; Lowes, supplies \$47.46; Runnings, supplies \$100.72;

FINANCE OFFICE

ITC, telephone \$161.67; Office Peeps, copier \$51.06; Independent Audit Services, 75% of fees – draft \$5,625.00; Independent Audit Services, balance of audit fees upon approval \$1,875.00; Applied Software, anti-virus renewal \$39.75;

SEWER

DANR, wastewater fee \$750.00; DANR, certification fees \$240.00;

STREET

Estelline Community Oil, fuel \$238.60; J&L Machine & Welding, snow blower repair \$2,017.12;

WATER

Hawkins, pump \$722.42;

MISC.

SD Municipal League, dues \$1,103.41; SD Assoc. of Code Enforcement, dues \$75.00; SD Gov. Finance Officers Assoc., dues \$40.00; SDML Workers Comp, work comp \$6,379.00; Post Office, stamps \$66.00; Petty Cash, replenish fund \$50.00; Dakota Data Shred, shredding \$83.40;

ENCC Payables: \$75,711.29

ENCC Payroll: \$245,412.35

Mayor Brandsrud reported that this was Mary Saathoff's last meeting before retirement. Zeb Gilbertson for City Maintenance reported that they have all equipment ready for moving snow. Jason Hanssen reported that ENCC had a loss of \$99,697.88 for the month of December but the year to date total is a gain of \$492,463.80. The current census is at 52. They have received two new

residents and staffing has increased due to wage increase. Annual Christmas party was a success. Annual Survey came back with one deficiency.

Cheryl Squires reported that there was no new news from Economic Development in December.

New Business:

Sioux Rural Water SCADA Bid was presented for approval. A motion was made by M. Ward, second by R. Miller to approve the new bid amount. With all voting aye, motion carried.

Skid Steer Bid Opening was held. Bids were received as follows:

Farmers Implement – New Holland \$43,800.00 after trade.

Kibble Equipment - John Deere \$45,200.00 after trade.

Discussion was held on the size of tires and electrical adaptors for the New Holland. Motion was made by J. Cokens, second by M. Ward to approve if Kibble Equipment can lock in bid price and allow us to use our current equipment until the new Skid Steer is received. With all voting aye, motion carried.

A quote on flooring for ENCC was presented for \$17,983.05 from Williams Carpet One.

Motion was made by M. Gunderson, second by R. Miller to approve. With all voting aye, motion carried.

A quote on Heater and Installation for Walk-in Cooler for ENCC was presented for \$1,718.70 and \$1,000.00 from Thompson Mechanical and Engelstad Electric. Motion was made by M. Ward, second by J. Cokens to approve. With all voting aye, motion carried.

Motion was made by M. Ward, second by C. Squires to approve having Nitteberg Construction remove trees from the landfill. With all voting aye, motion carried.

The Combined Voting Agreement with Estelline School District and City of Estelline for the April 9, 2024 election was presented for approval. Motion was made by J. Cokens, second by R. Miller to approve. With all voting aye, motion carried.

A motion was made by M. Ward, second by M. Gunderson to approve the Installation of Cable/Fiber for Estelline School on city property in front of the pool. With all voting aye, motion carried.

Salary Resolution 2024-01 was presented for approval. Motion by M. Ward, second by J. Cokens to approve as presented. With all voting aye, motion carried.

A motion was made by M. Gunderson, second by C. Squires to move into Executive Session as per SDCL 1-25-2, Subsections (1)(5) at 6:45 PM for Wage Review. With all voting aye, motion carried. Mayor Brandsrud declared out of Executive Session at 7:35 PM.

Motion by J. Cokens, second by M. Ward to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Pamela Bates, Hskp/Laundry \$16.49

Tammy Minder, RN \$36.97

Angel Mullaney, CNA \$20.28

MaRita Price, RN \$37.03

New Hires:

Alexa Stenerson, NA \$16.22

Vivki Creswell, RN \$37.66

Stephanie Kastens, LPN \$25.00

With there being no further business, motion to adjourn at 7:35 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.