

The Estelline City Council met on Wednesday, October 5, 2022 at the Estelline City Office. Those present included Mayor Zafft, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Ryan Miller, Julie Rieckman, Mary Saathoff, and Jason Hanssen. Also present: Linda Salmonson, Jennifer Risty and Rick Nicola.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda as printed was made by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

Linda Salmonson representing Estelline Area Economic Development gave a report on the group's activities over the past year.

The minutes of the September 7th meeting were presented for approval. Motion by J. Rieckman, second by R. Brandsrud to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Rieckman, second by C. Squires to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.13; AT & T, cell phone \$45.86; First Net, wireless \$80.08; Daniel Cecil, MD, med director fee \$300.00; PCC, billing fees \$720.91; Petty Cash, replenish fund \$53.89; Skoglund Ins., liability ins. \$1391.25; Watertown Ford Chrysler, repairs \$810.84; Wards Store, supplies \$32.95; Donna Thompson, epi-pens \$848.01; SDEMSEA, assoc. dues \$765.00; Sanford Health, EMS education \$800.00; A-Ox Welding, oxygen \$119.32;

PUBLICATIONS

Estelline Journal, minutes/notices \$154.66; Upframe Creative, qtrly maint \$375.00;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$9,252.97; Heartland, power \$25,371.44; East River, transmission \$2,912.56; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2,563.45; Office Peeps, supplies \$54.60; WESCO, lights \$1872.00; Mariana DeLoera Soto, refund \$18.87;

BUILDING

ITC, telephone \$61.61; Light & Power, utilities \$556.29; Marjorie Warborg, maint. \$165.00;

FIRE

Light & Power, utilities \$147.84; Heiman, Inc. fire ext. recharge \$74.00;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$175.00;

FINANCE OFFICE

ITC, telephone \$174.05; Light & Power, utilities \$80.21; Office Peeps, supplies \$38.20; wages \$5702.73; Banyon Data Systems, fund support \$840.00;

SOLID WASTE

Cook's Wastepaper, garbage collection \$5,057.22; SD Dept of Revenue, sales tax \$291.79;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$144.35; NW Energy, utilities \$13.62; Menards, supplies \$189.99; HydroKlean, clean manholes \$1395.00; wages \$4146.63;

STREET

Light & Power, utilities \$338.66; Hofer Lumber & Construction, driveway & curb \$2872.00; Beld Tree Service, tree removal & stumps \$4500.00; Lyle Vohlken, boom truck plugs \$78.30; wages \$3566.41;

LANDFILL

AT& T, cell phone \$45.86; wages \$624.96;

SIGN

Light & Power, utilities \$30.04; AT & T, wireless \$49.47;

REFLECTION PARK

Light & Power, utilities \$6.23;

WATER

Light & Power, utilities \$402.89; Ferguson Waterworks, parts \$32.56; Hawkins, chemicals \$1344.00; SD Public Health Lab, samples \$312.00; Nitteberg Construction, waterline to curb stop \$1554.48;

PARK

Marjorie Warborg, maint. \$90.00; Lowes, supplies \$42.52; Hofer Lumber & Construction, shelter materials \$1871.31; Dales Sinclair, mowing gas \$314.70;

POOL

NW Energy, utilities \$138.61; Estelline Light & Power, utilities \$323.12;

CAPITOL IMPROVEMENT

IMEG Engineering, fees \$1755.00

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1440.04; Delta Dental, insurance \$98.28; American Family, insurance \$347.71; SD Retirement, retirement \$1609.88; Flex One Account, cafeteria plan \$152.30; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00; EMC Ins. Co., liability ins. \$11,182.25; Petty Cash, replenish fund \$12.00.

ENCC Payables: \$89,586.53

ENCC Payroll: \$155,147.64

Mayor Zafft reported that the park shelter has been completed, sewer and water lines have been installed to the Global property; tree trimming for overhanging branches will start soon; people have been tearing around on the vacant lots on the Northridge property.

Jason Hanssen, administrator reported that ENCC had a gain of \$54,772.74 for the month of September. The current census is at 55. They are currently looking for a part time van driver. The new sign has been installed. The Department of Health and CMS are easing up on Covid restrictions. Cheryl Squires did not have a report on Estelline Area Economic Development but the Healthy Hometown meeting discussed a cleanup day for the gardens. The watering pump is planned to be replaced in the spring.

Old Business:

The building permit for Rick Nicola was presented again for a 28' x 48' steel building. After much discussion, motion to approve the building permit was made by J. Cokens, second by M. Gunderson amending the permit to read that color matching steel will be installed on both 8 foot high sidewalls. With all voting aye, motion carried.

New Business:

A quote was reviewed from Dakota Pump for a lift station pump installed in the amount of \$13,971.35. Motion was made by J. Cokens, second was made by R. Miller to approve. With all voting aye, motion carried.

Building permits were presented as follows:

Eli Hofer – 30'x44' garage

Jason Saathoff – 55' x 100' 4-plex townhome

Motion was made by J. Cokens, second by R. Miller to approve these building permits. With all voting aye, motion carried.

The 2nd Reading of Ordinance 2022-02 – Supplemental Appropriation Ordinance was held.

Motion by J. Rieckman, second by J. Cokens to approve Ordinance 2002-02. With all voting aye, motion carried.

The 2nd Reading of Ordinance 2022-03 – 2023 Annual Appropriation Ordinance was held. Motion by R. Miller, second by R. Brandsrud to approve Ordinance 2022-03. With all voting aye, motion carried.

Motion was made by R. Miller, second by C. Squires to transfer \$50,000 from sales tax infrastructure to the capitol project fund. With all voting aye, motion carried.

A motion was made by R. Miller, second by R. Brandsrud to move into Executive Session as per SDCL 1-25-2 (1) at 6:55 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:20 PM.

Motion by J. Rieckman, second by J. Cokens to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Megan Kuipers, PTA \$23.84

Jessica Schnaible, Skin/Wound RN \$33.49

Rachel Plaisted, to CNA \$15.34

New Hires:

Gladys Sterud, RN \$30.79

Charles Lindgren, NA \$15.00

Julian Preacely, Cook \$16.84

Brielle Koistinen, NA \$15.00

Tarah Johnson, CNA Temp \$20.00

Crystal Yonker, LPN \$22.70

With there being no further business, motion to adjourn at 7:21 PM was made by J. Cokens, second by J. Rieckman. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer