

The Estelline City Council met on Wednesday, November 2, 2022 at the Estelline City Office. Those present included Mayor Zafft, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Ryan Miller, Julie Rieckman, Mary Saathoff, and Jason Hanssen. Also present: Jenna Aderhold, Shane Waterman.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda as printed was made by J. Rieckman, second by R. Brandsrud. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes of the October 5th meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Cokens, second by R. Miller. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Brandsrud, second by M. Gunderson to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.13; AT & T, cell phone \$45.74; First Net, wireless \$80.08; Brookings Health, intercept fees \$68.00; PCC, billing fees \$610.01; Estelline Community Oil, fuel \$130.57; Bound Tree, supplies \$495.09; SD Amb. Assoc., membership \$75.00; Jennifer Bortnem-Risty, conference/mileage \$288.66;

PUBLICATIONS

Estelline Journal, minutes/notices \$300.92;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$9,047.51; Heartland, power \$18,991.36; East River, transmission \$2,659.72; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2,233.37; Efraimson Electric, trans fuse repair \$214.28; WESCO, meter covers \$76.80;

BUILDING

ITC, telephone \$61.51; Light & Power, utilities \$461.83; Marjorie Warborg, maint. \$195.00; Estelline Community Oil, supplies \$101.47;

FIRE

Light & Power, utilities \$116.66; Estelline Community Oil, fuel \$3.88; EMC Ins., ins. new equip. \$435.00;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$175.00;

FINANCE OFFICE

ITC, telephone \$162.98; Light & Power, utilities \$77.39; Office Peeps, supplies \$113.74; wages \$8886.69;

SOLID WASTE

Cook's Wastepaper, garbage collection \$5,081.14; SD Dept of Revenue, sales tax \$293.33;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$126.19; NW Energy, utilities \$13.00; Dakota Pump, lift station repair \$642.86; wages \$4151.58;

STREET

Light & Power, utilities \$361.95; Estelline Community Oil, fuel \$574.78; Nitteberg Construction, gravel \$1309.86; Brett Vohlken, carburetor-boom truck \$350.00; wages \$4781.92;

LANDFILL

AT& T, cell phone \$45.74; wages \$624.96;

SIGN

Light & Power, utilities \$27.42; AT & T, wireless \$49.47;

REFLECTION PARK

Light & Power, utilities \$5.18;

WATER

Light & Power, utilities \$331.11; Ferguson Waterworks, meters \$1242.93; Zeb Gilbertson, mileage-classes \$214.20; SD Public Health Lab, samples \$42.00;

PARK

Marjorie Warborg, maint. \$45.00; Tool Time Rental, air compressor \$213.00;

POOL

Hendricks Custom Covers, pool net repair \$229.92;

CAPITOL IMPROVEMENT

IMEG Engineering, fees \$1615.00

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1440.04; Delta Dental, insurance \$98.28; American Family, insurance \$347.71; SD Retirement, retirement \$1622.14; Flex One Account, cafeteria plan \$152.30; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00; Post Office, postage \$60.00.

ENCC Payables: \$84,979.34

ENCC Payroll: \$150,951.23

Mayor Zafft reported that some repairs are being looked into at the baby pool; cement blocks have been purchased for protection of the salt sand; and the skid steer is in for repair.

Jason Hanssen, administrator reported that ENCC had a gain of \$56,359.13 for the month of October. The current census is at 54. The new flooring has been installed in the dining room and living room. The rate increase letters have been sent out.

Cheryl Squires did not have a report on Estelline Area Economic Development as they did not have a meeting.

Old Business:

None

New Business:

Quotes were reviewed for window replacement from Midwest Glass, Brian's Glass and Door, and Hamlin Building Center/Vertex Construction. Motion was made by J. Cokens, second was made by J. Rieckman to approve the quote from Hamlin Building Center/Vertex Construction in the amount of \$140,067.76 and to pay the 20% down payment of \$15,400.00. With all voting aye, motion carried. Shane Waterman from IMEG Engineering presented preliminary plans for the eastside housing addition. The Council is considering option one at this time.

The 2023 Liquor License were presented for approval:

Montgomery Anderson Post #184 - Retail Liquor-On Sale

Wards Shopping Center - Package Liquor-Off Sale and Retail Wine –On-Off Sale

Country Corner - Package Liquor-Off Sale and Retail Wine –On-Off Sale

The Legendary Red Carpet - Retail Liquor-On Sale and Retail Wine –On-Off Sale

A motion was made by J. Rieckman, second by C. Squires to approve all licenses presented.

A quote was presented from Ditch Witch for a new locator at a cost of \$5,473.27. Motion was made by R. Miller, second was made by J. Cokens to approve the quote. With all voting aye, motion carried.

Due to the long lead time to obtain electrical transformers, it was advised that we put in an order for 4 50 KVA transformers at an approximate cost of \$5,000 each. Motion by J. Cokens, second by R. Miller to approve ordering the 50 KVA transformers. With all voting aye, motion carried.

Thein Well Co. has given an approximate cost of \$4000 to repair one of the pumps at the city well. They will know more when they pull it out. Motion by J. Cokens, second by J. Rieckman to approve. With all voting aye, motion carried.

The City health insurance renewal with Wellmark Blue Cross Blue Shield for 2023 was approved with a motion by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

A motion was made by M. Gunderson, second by C. Squires to move into Executive Session as per SDCL 1-25-2 (1) at 7:05 PM. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:53 PM.

Motion by J. Rieckman, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Jessica Schnaible, Skin/Wound RN \$34.10

Keely Thompson, CNA \$16.65 – 6 Month

New Hires:

Thomas Dysthe, NA \$15.00

Brian Goens, CNA \$19.05

Kimberly Berwald, Transportation Specialist \$17.00

With there being no further business, motion to adjourn at 7:55 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer