

The Estelline City Council held a meeting on Wednesday, November 4, 2015 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Wayne Wegner, Paul Setnes, Julie Rieckman, Mike Gunderson, Chris Lilla, Mary Saathoff, Mike Ward.

Also present: Jenna Aderhold

Mayor Zafft called the meeting to order at 6:00 PM.

Motion to adopt the agenda was made by J. Rieckman, second by P. Setnes. With all voting aye, motion carried.

Open Public Session:

James Klosterman scheduled – did not show up.

The minutes of the October 7th meeting was presented for approval. Motion by P. Setnes, second by C. Lilla to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by J. Rieckman. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Rieckman, second by P. Setnes to approve all bills. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$41.74; AT & T, cell phone \$91.11; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, flu vaccine/billing fees \$231.84; Petty Cash, replenish fund \$26.74; SDEMTA Treasurer, EMT due \$312.50;

PUBLICATIONS

Hamlin Co. Publishing, minutes/notices \$163.99;

LEGAL

Gunderson, Evenson, Boyd, & Knight, LLP, legal fees \$976.25;

ELECTRIC

WAPA, power \$12,094.41; Heartland, power \$15,387.23; East River, transmission \$2944.55; Department of Revenue, sales tax \$2004.75; ITC, load mgmt.internet \$94.33; wages \$4870.80; SD One Call, locate requests \$33.60;

BUILDING

Light & Power, utilities \$456.04; ITC, telephone \$54.44; Karen Warborg, maint. \$50.00; Estelline Community Oil, supplies \$112.85; Star Laundry, rug rental \$13.52; Menards, supplies \$43.65;

FIRE

Light & Power, utilities \$92.52; Bauman Electric, siren repair \$234.29;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$450.00; Wayne Wegner, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$125.00; Paul Setnes, council fee/governing board \$125.00; Julie Rieckman, council fee/governing board \$125.00; Mike Gunderson, council fee/governing board \$125.00; Chris Lilla, council fee/governing board \$125.00; Cheryl's Flower, flowers \$30.00; Sodak Gardens, flowers \$50.00; Donald Zafft, mileage \$18.48;

FINANCE OFFICE

Light & Power, utilities \$93.58; ITC, telephone \$136.71; Office Peeps, supplies \$203.37; wages \$9992.85;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4209.29; Dept. of Revenue, sales tax \$223.16;

POLICE

ITC, telephone \$43.49; AT & T, cell phone \$73.22; Brookings register, help wanted \$180.00; Watertown Public Opinion, help wanted \$289.80; Marlyn Pomrenke, mileage \$335.16; wages \$526.38

SEWER

Light & Power, utilities \$82.02;

STREET

Light & Power, utilities \$820.47; Estelline Community Oil, fuel \$255.19; RK Auto, supplies \$33.98; Hofer Lumber, cement work \$370.39; wages \$4854.65;

LANDFILL

wages \$708.53

SIGN

Light & Power, utilities \$25.58; AT & T, wireless \$59.46;

REFLECTION PARK

Light & Power, utilities \$25.71;

WATER

Reliabank, water loan \$3699.00; Dept of Revenue, water samples \$56.00; Light & Power, utilities \$287.99; JH Larson, supplies \$120.17; AT & T, cell phone \$73.22; Lyle Vohlken, light for tower \$100.00; Hawkins, chemicals \$659.90;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1387.77; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1947.26; Flex One Account, cafeteria plan \$300.00; Avesis, vision ins. \$32.64; Petty Cash, replenish fund \$11.50.

ENCC Payables: \$89,280.50

ENCC Payroll: \$162,930.56

Mayor Zafft reported that Dennis and Lyle are continuing with fall cleanup projects. The power for the south siren is scheduled to be put in this week. He also handled some complaints regarding a skunk disposal, burning of leaves in town, and chickens wandering about.

Mike Ward reported a loss of \$57,894.45 for the month of October. Three payrolls this month and a large work comp billing contributed to this loss. Census is at 60. Most of the job openings have been filled.

Old Business:

None

New Business:

The applications for the 2016 liquor license were presented for the following:

Montgomery Anderson Post #184 (Lots 1 & 2, Block 1, Original Plat) Retail Liquor On Sale

Main Street Cafe (Lot 6, Block 4, Original Plat) Retail Liquor-On and Off Sale

With no opposition being stated, motion by P. Setnes, second by J. Rieckman to approve the above applications. With all voting aye, motion carried.

The 1st Reading of Ordinance 9-1-32 Co-Generation and Small Power Production Facilities was held.

Second reading will be held on December 2, 2015.

A quote from Northern Truck Equipment was presented for a Western Stainless Steel 8' Striker Hopper Spreader in the amount of \$5,759.00. Motion was made by M. Gunderson, second by R. Miller to purchase. With all voting aye, motion carried.

M. Ward presented several Nursing policies for ENCC. After review, motion was made by J. Rieckman, second by P. Setnes to approve. With all voting aye, motion carried.

Paul Setnes gave a report on a meeting he attended at Sanford Clinic for their annual Rural Health Clinic review. Areas of concern in the report are being addressed to correct any issues cited.

A motion was made by J. Rieckman, second by P. Setnes to move into Executive Session as per SDCL 1-25-2 (1) at 6:47 PM for wage review and personnel. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:30 PM.

Motion by J. Rieckman, second by C. Lilla to approve the December wage review as presented. With all voting aye, motion carried.

Wages presented for approval:

Chris Florey, RN 429.37

Karen Koepke, Diet.Aide \$12.92

Jodi Mundahl, C-NA \$15.29

NEW HIRES:

Julie Crawford, C-NA \$11.20

Jennie Howard, C-NA \$11.20

Emily Westfield, C-NA \$13.82

The council discussed the police chief situation and the applicants received, etc. This item will be addressed at the December 2, 2015 meeting.

With there being no further business, motion to adjourn at 7:40 PM was made by J. Rieckman, second by W. Wegner. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer