

The Estelline City Council held a meeting on Wednesday, April 6, 2016 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Wayne Wegner, Paul Setnes, Mike Gunderson, Chris Lilla, Julie Rieckman, Mary Saathoff, Mike Ward.

Also present: Jenna Aderhold, Dean Skoglund, Bruce Will

Mayor Zafft called the meeting to order at 6:03 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Rieckman, second by C. Lilla. With all voting aye, motion carried.

Open Public Session:

Bruce Will was present to address the council with concerns on the One-Way street which went into effect on April 1 for one block on 6<sup>th</sup> Street between Catlett and Davis Avenues and if there were streets going thru the school parking lot and the school property on the south side of the school.

The minutes of the March 2<sup>nd</sup> and March 21<sup>st</sup> meetings were presented for approval. Motion by P. Setnes, second by R. Miller to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by W. Wegner. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by P. Setnes, second by M. Gunderson to approve all bills. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$45.55; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$453.58; Bound Tree, supplies \$32.21; Estelline Community Oil, fuel \$65.61; AT & T, cell phone \$108.28; Physio Control Inc., multitech 3G gateway data plan \$596.88; Watertown Ambulance, pt.fees-intercept \$860.31; Business Forms and Accounting, checks \$109.30;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$193.37; MAS Media, qtrly maint. \$300.00;

#### LEGAL

Boyd Law Firm, legal fees \$150.00;

#### ELECTRIC

WAPA, power \$19,154.30; Heartland, power \$14,223.33; East River, transmission \$2,154.70; ITC, load mgmt.internet \$95.19; SD Dept of Revenue, sales tax \$2877.69; Julie Rasmussen, refund \$200.00; WESCO, street lights \$2351.60; RK Auto, repairs-boom truck \$155.49; AT & T, cell phone \$98.87;

#### BUILDING

Light & Power, utilities \$1073.34; ITC, telephone \$55.88; Estelline Community Oil, supplies \$225.63; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$75.00; Wards Store, supplies \$2.54; Menards, supplies \$80.79; Estelline Community Oil, LP \$401.57;

#### FIRE

Light & Power, utilities \$100.39; Estelline Community Oil, fuel \$13.82;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Wayne Wegner, council fee/governing board \$175.00; Ryan Miller, council fee/governing board \$150.00; Paul Setnes, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Chris Lilla, council fee/governing board \$150.00;

#### FINANCE OFFICE

ITC, telephone \$139.02; Light & Power, utilities \$383.53; Mary Saathoff, mileage \$35.28; Office Peeps, supplies \$62.91; wages \$4561.75;

#### SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4089.62; SD Dept of Revenue, sales tax \$215.98;

#### POLICE

ITC, telephone \$46.27; Chad Stricherz, DARE Supplies & Instructor \$907.40; Hamlin County, contract law \$3770.00;

SEWER

Light & Power, utilities \$270.17; wages \$3345.08;

STREET

Light & Power, utilities \$493.35; Estelline Community Oil, fuel \$542.14; Lyle Signs, sign posts \$453.66; Donald Zafft, mileage-signs & J & L \$119.28; Nitteberg Construction, blade rental \$1200.00; Barneys Slavage, 2 used loader tires \$600.00; J & L Machine, welding \$58.00;

LANDFILL

Estelline Community Oil, fuel \$159.52; Nitteberg Construction, excavator rental \$860.00;

SIGN

Light & Power, utilities \$15.09; AT & T, wireless \$59.46;

REFLECTION PARK

Light & Power, utilities \$29.65;

WATER

Reliabank, water loan \$3699.00; Dept of Revenue, samples \$68.00; Light & Power, utilities \$539.46; Nitteberg Construction, water leak repair \$551.20; wages \$3335.00;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1408.35; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1349.02; Flex One Account, cafeteria plan \$168.00; Avesis, vision ins. \$32.64; Ins. Fund \$375.00; Petty Cash, replenish fund \$16.21.

ENCC Payables: \$69,115.60

ENCC Payroll: \$120,963.77

Mayor Zafft reported that a review of the clinic building is being done to find ways to better utilize some of the rooms there. Cleaning up several areas has begun.

Mike Ward reported a gain of \$33,668.23 for the month of March. The SDHCA meetings are coming up in Sioux Falls. The Nursing Home is again hosting the prom on Friday, April 15<sup>th</sup>. They have received a large donation for the sound system and have received several other donations to this fund.

Old Business:

None.

New Business:

Dean Skoglund, Skoglund Insurance Agency, presented the insurance review for 2016-2017. There is a small decrease due mainly to the deletion of the police department with regard to work comp. Motion was made by W. Wegner, second by R. Miller to renew our insurance policies with Skoglund Insurance for the 2016-2017 year. With all voting aye, motion carried.

Proposals were reviewed for replacing a door on the west side of the clinic building. Motion was made by P. Setnes, second by C Lilla to have Bryans Glass & Door replace the door at a cost of \$1825.00.

With all voting aye, motion carried.

The following equipment was presented for surplus: Brute Snow Blower, 1986 Cheverolet Pickup Truck, Pull behind sprayer tank/motor, 1986 Case W14B loader. Motion was made by R. Miller, second by W. Wegner to set the appraised value as follows: Brute Snow Blower -\$50 , 1986 Cheverolet Pickup Truck-\$499, Pull behind sprayer tank/motor-\$50, and sealed bids will be taken on the 1986 Case W14B loader.

With all voting aye, motion carried.

Street repairs for 2016 were discussed. A map highlighting the areas that need matting and chip sealing was presented. Motion was made by W. Wegner, second by J. Rieckman to bid the project. With all voting aye, motion carried.

A motion was made by W. Wegner, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) at 6:58 PM for wage review and Personnel. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:23 PM.

Motion by W. Wegner, second by P. Setnes to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Dianne Kannas, LPN \$21.20

Abigail Licht, CNA \$14.23

Lindsey Strait, CNA \$13.74

Brooke Ruhd, Diet.Aide \$10.73

Dianne Prince, CNA \$14.76 – 6 Month

Christine Clinton, Hskp/Ldry Aide \$10.46 – 6 Month

NEW HIRES:

Deb Peterson, CNA \$14.76

Motion was made by C. Lilla, second by M. Gunderson to hire Wade Brandsrud for the Landfill Attendant position at the rate of \$10.00/hour. With all voting aye, motion carried.

With there being no further business, motion to adjourn at 7:25 PM was made by W. Wegner, second by C. Lilla. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer