

The Estelline City Council held a meeting on Wednesday, September 7, 2016 at the Estelline City Office. Those present included Mayor Zafft, Paul Setnes, Chris Lilla, Julie Rieckman, Ryan Miller, Mike Gunderson, Josh Cokens, Mary Saathoff, Mike Ward and Jenna Aderhold.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda as printed was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

Open Public Session: No one present.

The minutes of the August 3rd meeting were presented for approval. Motion by J. Rieckman, second by P. Setnes to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by C. Lilla. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by P. Setnes, second by R. Miller to approve all bills. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$46.05; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$314.66; Estelline Community Oil, service \$105.46; AT & T, cell phone \$72.56; CLIA Lab Program, cert. fee \$150.00; Country Corner, supplies \$48.43;

PUBLICATIONS

Estelline Journal, minutes/subscription \$104.76;

LEGAL

Boyd Law Firm, legal fees \$150.00;

ELECTRIC

WAPA, power \$12385.07; Heartland, power \$23073.87; East River, transmission \$1260.05; ITC, load mgmt.internet \$95.19; SD Dept of Revenue, sales tax \$2723.36; Pam Bartlett, refund \$123.32; Bobbie Doescher, refund \$67.20; Estelline Community Oil, fuel \$35.37; WESCO, lights \$1848.00;

BUILDING

Light & Power, utilities \$554.99; ITC, telephone \$55.71; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$120.00; Wards Store, supplies \$21.65; Menards, supplies \$186.63; Hamlin Building Center, glass \$109.53; Estelline Community Oil, supplies \$123.31; Estelline Community Oil, LP \$179.80;

FIRE

Light & Power, utilities \$100.90; Estelline Community Oil, LP \$548.39;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Wayne Wegner, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Paul Setnes, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Chris Lilla, council fee/governing board \$175.00;

FINANCE OFFICE

ITC, telephone \$142.73; Light & Power, utilities \$85.90; Office Peeps, supplies \$64.24; wages \$4520.96;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4337.33; SD Dept of Revenue, sales tax \$250.16;

POLICE

ITC, telephone \$46.32; Hamlin County, contract law \$3770.00;

SEWER

Light & Power, utilities \$133.75; Estelline Community Oil, supplies \$59.97; wages \$3334.05;

STREET

Light & Power, utilities \$267.43; Duininck, seal coating \$72137.00; AT & T, cell phone \$92.69; Lyle Signs, speed signs \$90.21; Hofer Lumber, concrete work \$1898.49; Dales Sinclair, trailer tires \$336.00; Estelline Community Oil, fuel \$180.83;

LANDFILL

wages \$505.00

SIGN

Light & Power, utilities \$28.86; AT & T, wireless \$59.91;

REFLECTION PARK

Light & Power, utilities \$23.09;

WATER

Reliabank, water loan \$3699.00; Dept of Revenue, samples \$28.00; Light & Power, utilities \$381.25; Efraimson Electric, service call-tower \$404.77; Hawkins, chemicals \$875.76; Menards, supplies \$269.96; SD Assoc. of Rural Water, dues \$410.00; Ferson Waterworks, meters \$366.31; wages \$3335.35;

POOL

ITC, telephone \$24.80; NW Energy, utilities \$12.67; Dept of Revenue, samples \$120.00; Estelline Light & Power, utilities \$502.92; SD Dept. of Revenue, sales tax \$58.05; wages \$7000.05;

WEST NILE

VanDiest Supply, chemical \$1343.00;

PARK

Dales Sinclair, gas \$195.20; Estelline Community Oil, supplies \$65.98;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1408.35; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1342.84; Flex One Account, cafeteria plan \$168.00; Ins. Fund \$375.00; Petty Cash, replenish fund \$57.26; Carl Tschetter, mowing \$175.00.

ENCC Payables: \$70,073.49

ENCC Payroll: \$120,882.38

Mayor Zafft reported that the sidewalk project is 99% complete with one area scheduled to be redone. All the repairs to the light plant have been finished. Painting of the rooms for the new physical therapist office will begin this week.

Mary Saathoff explained that she is applying for a grant for the wellness-exercise center that had been talked about earlier this summer. Council gave approval to proceed with the grant process for this facility.

Mike Ward reported a gain of \$28,929.66 for the month of August; census is good. September 11th is the ENCC fund raiser for the Activities department in coordination with Grandparents Day. There will be lots of activities and drawings held.

Old Business:

None

New Business:

Building permits were presented for approval as follows:

Josh Cokens – 12' x 12' storage shed

Brian Vohlken – 19' x 15' deck

Dennis Papka – 12' x 12' addition to garage

Motion was made by R. Miller, second by J. Rieckman to approve. With all voting aye, motion carried.

Pro PT, Inc. would like to begin outpatient physical therapy on October 1st with an office in the clinic building. A one year lease has been negotiated with them for \$300 per month rent with the first two

months being rent free. Motion was made by P. Setnes, second by J. Cokens to approve. With all voting aye, motion carried.

A proposal to replace some of the pool decking was received from Hofer Lumber & Construction in the amount of \$3,175.00. Motion to accept this proposal with the work being done this fall was made by R. Miller, second by C. Lilla. With all voting aye, motion carried.

Resolution 2016-05 was presented as follows:

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ESTELLINE, that the amount of \$80,000.00 will be transferred from Sales Tax to cover net operating expenses for the cost of the 2016 Street Repair Project and that the following sum is supplementally appropriated to meet the obligations of the municipality.

General Fund:

430 Public Works

431 Highway and Streets – Repairs & Maint. \$80,000.00

Total Appropriations \$80,000.00

Motion by R. Miller, second by J. Cokens to approve. With all voting aye, motion carried.

Adopted and effective this 7th day of September, 2016.

The budget committee met on August 29th to discuss the 2017 Budget. Topics discussed were the cost of health insurance and the problems with the City continuing to host a rec program for baseball/T-ball and softball. The first reading of the 2017 Appropriation Ordinance 2016-01 was held. The second reading will be held October 5, 2016.

A motion was made by J. Cokens, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) at 6:50 PM for wage review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 6:55 PM.

Motion by R. Miller, second by J. Rieckman to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Adam Callesen, Maint. \$17.79

Thomas Clarke, CNA \$14.23

Julie Hofwalt, CNA \$15.99

Dianne Prince, CNA \$14.98

Nancy Effling, RN/Asst. DON \$31.64

New Hires:

Katelyn Lovre, CNA \$14.02

Sommer Kleinemas, Diet. Aide \$10.15

TroyLyn Joseph, NA \$11.54

With there being no further business, motion to adjourn at 6:56 PM was made by M. Gunderson, second by J. Cokens. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer