

The Estelline City Council held a meeting on Wednesday, October 5, 2016 at the Estelline City Office. Those present included Mayor Zafft, Paul Setnes, Chris Lilla, Julie Rieckman, Ryan Miller, Mike Gunderson, Joshua Cokens, Mary Saathoff, Mike Ward and Jenna Aderhold. Also present: Ken Krein, Chris Verhoek, Glenn Olson.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda as printed was made by J. Rieckman, second by R. Miller. With all voting aye, motion carried.

Open Public Session: Ken Krein and Chris Verhoek were present to inform the council of the sale of the Country Corner Convenience Store to Chris Verhoek and to ask about the transfer of the Malt Beverage License.

The minutes of the September 7<sup>th</sup> meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by P. Setnes, second by R. Miller. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by J. Cokens to approve all bills. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$46.22; Dr. Steven P. Feeney, med director fee, \$25.00; Estelline Nursing & Care Center, billing fees \$52.09; Estelline Community Oil, service \$104.62; AT & T, cell phone \$72.56; Watertown Ambulance, pt fees \$411.93; Petty Cash, replenish fund \$80.01; SDEMESA State Treasurer, conference & fees \$1265.10; Skoglund Ins., prof. liability ins. \$1748.56;

#### PUBLICATIONS

Estelline Journal, minutes \$86.95; MAS Media, qtrly maint. \$300.00;

#### LEGAL

Boyd Law Firm, legal fees \$150.00;

#### ELECTRIC

WAPA, power \$12405.83; Heartland, power \$22928.79; East River, transmission \$2022.75; ITC, load mgmt.internet \$95.65; SD Dept of Revenue, sales tax \$2693.61; Amanda Knobbe, refund \$111.24; Nicole Seible, refund \$200.00; Engelstad Electric Co. wire repair \$259.74; WESCO, lights \$728.48; AT & T, cell phone \$92.69; US Postal Service, envelopes/postage \$550.25; wages \$5013.90

#### BUILDING

Light & Power, utilities \$584.51; ITC, telephone \$52.33; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$120.00; Wards Store, supplies \$4.64; Menards, supplies \$201.98; A & D Graphics, lettering comm.center \$45.00; Estelline Community Oil, supplies \$51.84;

#### FIRE

Light & Power, utilities \$101.55; Estelline Community Oil, fuel \$204.58;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Josh Cokens, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Paul Setnes, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Chris Lilla, council fee/governing board \$175.00;

#### FINANCE OFFICE

ITC, telephone \$145.39; Light & Power, utilities \$90.30; Office Peeps, supplies \$13.70; Marjorie Warborg, contract labor \$200.00; Banyon Data, fund support \$795.00; Independent Audit Service, audit fees \$5500.00; wages \$7101.22;

#### SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4347.82; SD Dept of Revenue, sales tax \$250.84;

#### POLICE

ITC, telephone \$45.96; Hamlin County, contract law \$3770.00;

SEWER

Light & Power, utilities \$78.66; Dakota Pump Inc., vac lift stations \$817.50;

STREET

Light & Power, utilities \$282.55; Lyle Signs, stop sign \$84.87; Estelline Community Oil, fuel \$94.55; wages \$5001.10

LANDFILL

wages \$720.00

SIGN

Light & Power, utilities \$29.52 AT & T, wireless \$60.36;

REFLECTION PARK

Light & Power, utilities \$27.02;

WATER

Reliabank, water loan \$3699.00; Dept of Revenue, samples \$138.00; Light & Power, utilities \$373.01; Eframson Electric, re-wire chem. shed \$1689.16; Hawkins, chemicals \$1001.61; JH Larson, supplies \$143.89;

POOL

Estelline Community Oil, supplies \$35.92; Estelline Light & Power, utilities \$418.82;

PARK

Dales Sinclair, gas \$73.00;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1408.35; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; Avesis, vision ins. \$23.88; SD Retirement, retirement \$2053.96; Flex One Account, cafeteria plan \$252.00; Ins. Fund \$375.00; Petty Cash, replenish fund \$28.05; Post Office, postage \$94.00.

ENCC Payables: \$55,368.30

ENCC Payroll: \$182,490.70

Mayor Zafft reported that Pro PT has opened for business in the clinic building. There will be a portion of the new sidewalk replace that had settled. Economic Development has sponsored a fishing/hunting/outdoors man group that videoed in the area this past week. It will be shown on a Sioux Falls station at a later date.

Mike Ward reported a loss of \$57,649.30 for the month of September; census is good. The September 11<sup>th</sup> Grandparents Day fund raiser for the Activities was a great success.

Old Business:

None

New Business:

A public hearing was held at 6:20 PM for **Application No.16-01** by Glenn Olson, for a variance of the Zoning Ordinance of the City of Estelline to permit the building of a 30' X 40' garage with fifteen (15) foot sidewalls in a Residentially Zoned area at 506 1<sup>st</sup> St. N., Lohr's Addition, Lots 3 and 4, Block 8, Estelline, SD. There were no opponents to the request. Motion was made by C. Lilla, second by P. Setnes to approve. With all voting aye, motion carried.

Building permits were presented for approval as follows:

Don Saathoff – chain link fence

Glenn Olson – 30'x40' storage shed & workshop

Motion was made by M. Gunderson, second by J. Cokens to approve. With all voting aye, motion carried.

The second reading of the 2017 Appropriation Ordinance 2016-01 was held. Motion was made by P. Setnes, second by J. Rieckman to approve. With all voting aye, motion carried.

A motion was made by J. Rieckman, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) at 6:35 PM for wage review and personnel. With all voting aye, motion carried.

Mayor Zafft declared out of Executive Session at 6:54 PM.

Motion by J. Rieckman, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Cheryl Begalka, CNA \$15.99

Christine Clinton, Hskp/Ldry \$10.73

Robin Dauman, CNA \$13.74 6 Month

Vicki Strait, Off.Mgr . \$18.88

New Hires:

Lori Welch, NA \$11.54

Bridget Landmark, NA \$11.54

With there being no further business, motion to adjourn at 6:55 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer