

The Estelline City Council held a meeting on Wednesday, October 4, 2017 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Mike Gunderson, Chris Lilla, Josh Cokens, Mary Saathoff and Mike Ward. Also present: Jenna Aderhold and Diane Kasperson, administrator in training working at ENCC. Absent: Paul Setnes, Julie Rieckman.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J.Cokens, second by C. Lilla. With all voting aye, motion carried.

Open Public Session:

No one was present.

The minutes of the September 6th meeting were presented for approval. Motion by R. Miller, second by J. Cokens to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by J. Cokens. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by M. Gunderson to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$50.94; Estelline Nursing & Care Center, billing fees \$568.44; AT & T, cell phone \$67.48; Donna Thompson, CPR recert \$343.54; Wards Store, supplies \$20.42; District 1-Sheila Monnier, PHTLS Class \$75.00; SD EMS Assoc., membership \$210.00; Estelline Community Oil, fuel \$221.65;

PUBLICATIONS

Estelline Journal, minutes/sub. \$210.93; MAS Media, qtrly maint. \$300.00;

LEGAL

Boyd Law Firm, legal fees \$150.00;

ELECTRIC

WAPA, power \$10436.68; Heartland, power \$15606.89; East River, transmission \$1801.10; ITC, load mgmt. internet \$95.75; SD Dept of Revenue, sales tax \$2010.75; US Postal Service, envelopes w/postage \$570.25; T & R Electric, repairs \$1840.00; DSG, meters \$208.00; wages \$5016.60;

BUILDING

Light & Power, utilities \$565.87; ITC, telephone \$58.19; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance/supplies \$207.90; Menards, supplies \$923.21; Estelline Community Oil, supplies \$68.86; Wards Store, supplies \$13.52;

FIRE

Light & Power, utilities \$87.43; Estelline Community Oil, LP/fuel \$759.84;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Paul Setnes, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00;

FINANCE OFFICE

ITC, telephone \$158.71; Light & Power, utilities \$89.64; Office Peeps, supplies \$173.94; Banyon Data Systems, fund support \$795.00; wages \$7059.54;

SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4549.61; SD Dept of Revenue, sales tax \$262.37;

POLICE

ITC, telephone \$50.19; Hamlin County, contract law \$3770.00;

SEWER

Light & Power, utilities \$103.04;

STREET

Light & Power, utilities \$263.31; Estelline Community Oil, supplies/fuel \$364.91; Heartland Auction, bucket w/grapples \$1950.00; Rust Fencing, rebar \$25.08; Nitteberg Const. , gravel \$20.25; GCC Ready Mix, cement \$430.00; AT & T, cell phone \$54.46; wages \$4997.60;

SIGN

Light & Power, utilities \$26.90; AT & T, wireless \$59.91;

PARK

Estelline Community Oil, supplies \$22.16; Karen Warborg, maint. \$75.00; Dales Service, gas \$293.85;

POOL

Estelline Community Oil, supplies \$59.81; Estelline Light & Power, utilities \$171.65; ITC, telephone \$.56; NW Energy, utilities \$102.55; wages \$280.00:

LANDFILL

wages \$677.25;

WEST NILE

Van Diest Supply, chemical \$1370.00;

REFLECTION PARK

Estelline Light & Power, utilities \$27.02;

WATER

Reliabank, water loan \$3699.00; Dept of Revenue, samples \$224.00; Light & Power, utilities \$320.58; Hawkins, chemicals \$502.12;

MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1554.57; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$2048.86; Flex One Account, cafeteria plan \$192.00; Avesis, vision ins. \$25.08; Ins. Fund \$375.00; Petty Cash, replenish fund \$68.73; Skoglund Ins., liability ins \$667.39; Estelline Nursing & Car Center, supplies \$19.36.

ENCC Payables: \$62,995.44

ENCC Payroll: \$184,213.65

Mayor Zafft reported that trees are being trimmed that are hanging over the streets. There was a water leak repaired on 5th street. The Wellness Center grand opening was on September 20th with a nice attendance and several people have gotten memberships.

ENCC had a loss of \$37,965.37 for the month of September with a three payroll month. Census is at 59. Grandparents Day at the nursing home was on Sunday, September 10 and they had a good turn out.

Old Business:

None

New Business:

The second reading of Ordinance 3-7-5: Fire Pit Regulations was held. Motion was made by M. Gunderson, second by C. Lilla to approve with the change of no fire pit shall be closer than 10 feet to any building or combustible material. With all voting aye, motion carried. Ordinance 3-7-5 is as follows:

CHAPTER 3-7: FIRE REGULATIONS

ORDINANCE 3-7-5:

FIRE PIT REGULATIONS

BE IT ORDAINED BY THE MUNICIPALITY OF ESTELLINE, HAMLIN COUNTY, SOUTH DAKOTA,

Open burning for campfires and outdoor cooking is permitted without any burning permit if performed in an approved container constructed of steel, brick, masonry or fire pit.

Additionally, open burning in portable, outdoor fireplaces is permitted.

1. Burning that is offensive or objectionable because of smoke or odor omissions or when atmospheric conditions or local circumstances make such fire hazardous shall be prohibited.
2. Hours of operation. A person shall not maintain any outdoor burning from 2 A.M. to 7:00 A.M. unless permitted and approved by the city in advance.
3. Extinguishment authority. City officials, Fire Chief or law enforcement are authorized to order the extinguishment of the fire or burning that creates or adds to a hazardous or objectionable situation.
4. For clarity, fire pit includes below ground pits, freestanding fireplaces as set forth above, and portable devices intended to contain and control outdoor fires. All below ground fire pits shall be at least four inches in depth and shall be surrounded on the outside, above ground, by a noncombustible material such as steel, brick or masonry. The fire pit cannot exceed four feet in diameter, nor may the fire pit exceed two feet in height. No fire pit shall be closer than 10 feet to any building or other combustible material.
5. Fire pits may be used in accordance with the manufacturer's specifications and these additional regulations. Only natural firewood or commercial logs may be burned. No burning of lumber pallets, leaves, yard waste, paper, cardboard, garbage and similar items is permitted.
6. The fire must be constantly attended and supervised until the fire has been completely extinguished. A portable fire extinguisher or other approved extinguishment equipment such as a garden hose must be readily available.
7. If the city deems that the conditions are too dry for any type of outdoor fire, the city may by resolution order a temporary ban on the operation or use of any outdoor fire pit.

Dated this 4th day of October, 2017

A Demolition permit was presented to allow Bill Mitchell to remove the house at 608 Ash Ave. E. in the City of Estelline. Motion was made by R. Miller, second by C. Lilla to approve. With all voting aye, motion carried.

A building permit was presented to allow Todd Wilson to move a shed on his property at 301 6th St. N. Motion by J. Cokens, second by M. Gunderson to approve. With all voting aye, motion carried.

The following ENCC Nursing Policies were presented for approval:

Emergency Equipment, Emergency Communications, Behavioral Monitoring, Medication Regimen Review, and All Hazardous Vulnerability Assessment. Motion was made by R. Miller, second by J. Cokens to approve. With all voting aye, motion carried.

The second reading of the 2018 Appropriation Ordinance 2017-03 was held. Motion was made by M. Gunderson, second by R. Miller to approve. With all voting aye, motion carried.

A motion was made by J. Cokens, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) at 6:34 PM for wage review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 6:38 PM.

Motion by J. Cokens, second by C. Lilla to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Mariah Hass, CNA \$14.02

Vicki Strait, Off. Mgr. \$19.28

NEW HIRES:

Emily Ladner, NA \$11.54

Lizeth Cantu, NA \$11.54

Catherine Kampen, Diet.Aide \$10.15

With there being no further business, motion to adjourn at 6:39 PM was made by M. Gunderson, second by J. Cokens. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer