

The Estelline City Council held a meeting on Wednesday, November 1, 2017 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Mike Gunderson, Chris Lilla, Josh Cokens, Paul Setnes, Mary Saathoff and Mike Ward. Also present: Jenna Aderhold, Cheryl Squires, Dean Skoglund, and Brad Wilson. Absent: Julie Rieckman.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by C. Lilla, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session:

SDML Workers Compensation Fund Administrator, Brad Wilson, presented the City with a plaque for 5 Year Membership with the group as they are celebrating their 30 year anniversary.

Mike Ward informed the Council that the Estelline Rodeo has received the Minnesota Association Rodeo of the Year award.

The minutes of the October 4th meeting were presented for approval. Motion by C. Lilla, second by J. Cokens to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by J. Cokens. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by P. Setnes to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$50.94; Estelline Nursing & Care Center, billing fees \$7.41; AT & T, cell phone \$67.61; Estelline Nursing & Car Center, flu shot injections \$50.00; SD EMS Assoc., conference fees \$760.00; Country Corner, food \$95.79;

#### PUBLICATIONS

Estelline Journal, minutes \$259.53;

#### LEGAL

Boyd Law Firm, legal fees \$150.00;

#### ELECTRIC

WAPA, power \$10223.47; Heartland, power \$15546.51; East River, transmission \$1842.95; ITC, load mgmt. internet \$95.75; SD Dept of Revenue, sales tax \$2543.38; AT & T, cell phone \$54.59; SD One Call, locate requests \$29.12; Kelsey Begalka, refund \$101.07; wages \$3348.45;

#### BUILDING

Light & Power, utilities \$483.48; ITC, telephone \$54.19; Star Laundry, rug rental \$13.52; Karen Warborg, maintenance \$345.00; Menards, supplies \$198.35; A & D Graphics, sign \$125.00;

#### FIRE

Light & Power, utilities \$96.91;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$175.00;

#### FINANCE OFFICE

ITC, telephone \$159.71; Light & Power, utilities \$85.64; Mary Saathoff, Heartland Bgt. Meeting \$46.20; wages \$7522.40;

#### SOLID WASTE

Cook's Wastepaper & Recycling, garbage collection \$4560.41; SD Dept of Revenue, sales tax \$263.08;

#### POLICE

ITC, telephone \$50.24; Hamlin County, contract law \$3770.00;

#### SEWER

Light & Power, utilities \$189.46; Dales Service, battery \$128.95;

#### STREET

Light & Power, utilities \$403.59; Kibble Equipment, supplies \$82.03; Northern Truck Equipment, supplies \$235.92; Macksteel Warehouse, steel plate \$80.75; wages \$3334.65;

#### SIGN

Light & Power, utilities \$34.24; AT & T, wireless \$59.91;

#### PARK

Tool Time Rental, rental \$65.00; Dales Service, gas \$50.20;

#### LANDFILL

A & D Graphics, signs \$125.00; wages \$483.00;

#### REFLECTION PARK

Estelline Light & Power, utilities \$33.58;

#### WATER

Reliabank, water loan \$3699.00; Dept of Revenue, samples \$41.00; Light & Power, utilities \$344.74;

Nitteberg Construction, water leak \$633.00; Ferguson Waterworks, compound meter at school \$1330.50;

Ferguson Waterworks, software maint. \$1000.00;

#### MISC.

Equipment Super Savers, equipment savings acct. \$5457.34; Wellmark Blue Cross, health insurance \$1554.57; Delta Dental, insurance \$90.00; American Family, insurance \$258.55; SD Retirement, retirement \$1393.16; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$25.08; Ins. Fund \$375.00; Petty Cash, replenish fund \$34.27; EMC Ins., liability ins \$9094.00.

ENCC Payables: \$62,784.97

ENCC Payroll: \$116,603.40

Mayor Zafft reported that water lines have been winter prepped and tree trimming is done and equipment is ready for winter use.

ENCC had a gain of \$64,018.33 for the month of October. Census is at 57.

M. Saathoff reported that she had tested a new meter reader that morning with the rep. from Ferguson Waterworks. The cost of the new reader is \$8,500 and would replace the current one which was purchased for \$7,900 in 2011. A firm quote will be coming if Council is interested in replacing the one we have now.

Old Business:

None

New Business:

The 2018 Liquor License presented for approval were as follows:

HarPed LLC, The Buckin Chute (Lots 1 & 2, Block 1, Original Plat) Retail Liquor-On and Off Sale

Montgomery Anderson Post #184 (Lots 1 & 2, Block 1, Original Plat) Retail Liquor On Sale

Main Street Cafe (Lot 6, Block 4, Original Plat) Retail Liquor-On and Off Sale

Motion was made by P. Setnes, second by M. Gunderson to approve. With all voting aye, motion carried.

A building permit was presented to Ken Joseph for a fence and shed pending replatting of his property.

Motion by J. Cokens, second by R. Miller to approve. With all voting aye, motion carried.

ENCC Nursing Policies for CMS and State Compliance were presented for approval:

Motion was made by C. Lilla, second by J. Cokens to approve. With all voting aye, motion carried.

The City Health Ins. plan for 2018 was presented. M. Ward explained that we will be getting a 24% increase if we stay with the current plan with the \$3000/\$6000 deductible. He proposed we go with a \$4000/\$8000 deductible and increase the cost to the employee \$22 per payroll to keep within budget projections. Motion was made by C. Lilla, second by R. Miller to approve. With all voting aye, motion carried.

Paul Setnes, Councilman from Ward III, gave his resignation due to selling his home and moving out of Estelline. Mayor Zafft thanked him for his 5 ½ years of service to the City of Estelline on the council, as well as Economic Development for which he was the liaison for the City. Mayor Zafft then recommended Cheryl Squires to replace Paul for the remainder of his term. Motion by J. Cokens, second by C. Lilla to approve. With all voting aye, motion carried.

A motion was made by M. Gunderson, second by J. Cokens to move into Executive Session as per SDCL 1-25-2 (1) at 6:58 PM for wage review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 6:59 PM.

Motion by J. Cokens, second by M. Gunderson to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Stephanie Hruska, CNA \$14.50

Karen Koepke, Diet. Aide \$13.31

Jodi Mundahl, CNA \$16.28

Vicki Zamow-Laney, RN \$28.76

Monica Begalka, Hskp/Ldry Aide \$10.46 6 Month

Gloria Genzler, RN \$27.34 6 Month

Melinda Hagseth, CNA \$13.74 6 Month

With there being no further business, motion to adjourn at 7:00 PM was made by M. Gunderson, second by J. Cokens. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer