

The Estelline City Council held a meeting on Wednesday, March 6, 2019 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Josh Cokens, Cheryl Squires, Mike Gunderson, Julie Rieckman, Mary Saathoff, Mike Ward, Jenna Aderhold, Megan Sinner, Darin Sinner, and Thomas Nealon.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by M. Gunderson, second by J. Cokens. With all voting aye, motion carried.

Open Public Session:

Megan and Darin Sinner were present to discuss the frozen water line to their property and to see if there was a different solution other than running a garden hose, but currently that is the only solution. The minutes of the February 6th meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Cokens, second by M. Gunderson. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Rieckman, second by C. Squires to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$47.14; Estelline Nursing & Care Center, billing fees \$93.93; AT & T, cell phone \$67.10; Nursing & Care Center, pchs serv \$98.56; First Net, cell phone \$42.66; Donna Thompson, mileage/conference/CPR \$447.62; Estelline Community Oil, fuel \$119.23; Country Corner, supplies \$33.53;

PUBLICATIONS

Estelline Journal, minutes/adv \$140.97; Watertown Public Opinion, bid request \$45.03; Brookings Register, bid request \$24.96;

LEGAL

Boyd Law Firm, legal fees \$180.00;

ELECTRIC

WAPA, power \$12,976.83; East River, power \$32,803.75; East River, transmission \$3268.54; ITC, load mgmt. internet \$87.85; SD Dept of Revenue, sales tax \$3,890.17; Office Peeps, supplies \$164.88; wages \$1097.82;

BUILDING

Light & Power, utilities \$1415.93; ITC, telephone \$54.86; Star Laundry, rug rental \$13.52; Karen Warborg, maint. \$225.00; Wards Store, supplies \$21.04; Chesterman Company, supplies \$30.00; Menards, supplies \$191.22; Estelline Community Oil, LP fuel \$293.65;

FIRE

Estelline Community Oil, LP fuel \$622.00; Light & Power, utilities \$88.80; Bauman Electric, siren repair \$265.54;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Chris Lilla, council fee/governing board \$150.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$175.00; Julie Rieckman, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$162.26; Light & Power, utilities \$516.70; Office Peeps, supplies \$7.21; wages \$4683.05;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4693.23; SD Dept of Revenue, sales tax \$270.71;

POLICE

Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$333.92;

STREET

Light & Power, utilities \$607.27; Estelline Community Oil, fuel \$715.25;

WATER

Light & Power, utilities \$644.73; SD Dept of Health, samples \$41.00; AT & T, cell phone \$40.33;

Elite Drain & Sewer, frozen water lines \$1034.25;

SIGN

Light & Power, utilities \$21.32; AT & T, wireless \$69.87;

REFLECTION PARK

Light & Power, utilities \$31.81;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1192.46; Delta Dental, insurance \$62.40; American Family, insurance \$235.05; SD Retirement, retirement \$693.70; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$17.22; Petty Cash, replenish fund \$29.32.

ENCC Payables: \$64,014.86

ENCC Payroll: \$118,311.68

Mayor Zafft reported snow removal is ongoing.

ENCC had a profit of \$31,731.88 for the month of February. Census is at 55.

Old Business:

None

New Business:

Thomas Nealon with First District Association met with the council to discuss updating the Pre-Disaster Mitigation Plan. He gave them worksheets to complete and the update should be ready sometime in July.

The 2019 Street Project bids were received as follows for milling and a 2 inch matt overlay with Class D I with 20% RAP:

Bituminous Paving, Inc. \$148,830.00

Duininck, Inc. \$152,141.50

Motion was made by J. Cokens, second by J. Rieckman to accept the bid from Bituminous Paving, Inc. in the amount of \$148,830. With all voting aye, motion carried.

A Blood Borne Pathogens policy was adopted for ENCC with a motion by R. Miller, second by M. Gunderson. With all voting aye, motion carried.

A motion was made by J. Rieckman, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) at 6:52 PM for Wage Review, Personnel. With all voting aye, motion carried.

Mayor Zafft declared out of Executive Session at 7:07 PM.

Motion by M. Gunderson, second by J. Cokens to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Kodi Rust, Dietary \$11.94

Patricia Ward, DON \$38.59

Salena Johnson, CNA, \$14.44

New Hires :

Kristi Hilmoe, LPN \$20.58

Michelle Shay, Hskp/Ldry \$10.45

With there being no further business, motion to adjourn at 7:08 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer