

The Estelline City Council met on Wednesday, November 6, 2019 at the Estelline City Office. Those present included Mayor Zafft, Julie Rieckman, Ryan Miller, Josh Cokens, Cheryl Squires, Mike Gunderson, Ross Brandsrud, Mary Saathoff, Mike Ward and Jenna Aderhold. Also present: Scott Thompson, Cindy Fugere, Chris Verhoek.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda with the addition of an ENCC policy – Trauma Informed Care was made by J. Cokens, second by C. Squires. With all voting aye, motion carried.

Open Public Session:

No one present.

The minutes of the October 2nd meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by C. Squires. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by M.

Gunderson, second by R. Brandsrud to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$47.75; Estelline Nursing & Care Center, billing fees \$230.18; AT & T, cell phone \$47.37; Nursing & Care Center, pchs serv \$84.48; First Net, cell phone \$84.51; Bound Tree Medical, supplies \$99.97; Estelline Community Oil, fuel, \$121.79; Donna Thompson, CPR renewals \$173.90; Eric Risty, conference \$337.26; Russell Marotz, conference \$445.92; M & T Fire & Safety, repairs \$102.50; Petty Cash, replenish fund \$61.20; Two Way Solutions, battery \$170.00; SDEMSA State Treasurer, state conference & dues \$860.00;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$302.86; MAS Media, qtrly maint \$300.00;

#### LEGAL

Delzer Law Firm, legal fees \$130.00;

#### ELECTRIC

WAPA, power \$8709.51; Heartland, power \$18202.85; East River, transmission \$2183.80; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2399.13; Christene Clements, refund \$45.42; Post Office, postage \$55.00; Bauman Electric, repairs \$142.86; Engelstad Electric, substation breakers \$364.29; CE Power, Install breakers \$5100.00; SD One Call, locate requests \$22.40;

#### BUILDING

Light & Power, utilities \$417.99; ITC, telephone \$60.30; Star Laundry, rug rental \$11.06; Karen Warborg, maint. \$300.00; Menards, supplies \$256.02; Estelline Community Oil, supplies \$130.76; Wards Store, supplies \$5.59;

#### FIRE

Light & Power, utilities \$79.42; Estelline Community Oil, fuel \$113.11;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

#### FINANCE OFFICE

ITC, telephone \$154.26; Light & Power, utilities \$79.60; Mary Saathoff, mileage \$43.68; Office Peeps, supplies \$173.57; wages \$7398.05;

#### SOLID WASTE

Cook's Wastepaper, garbage collection \$4712.97; SD Dept of Revenue, sales tax \$271.27;

#### POLICE

Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$175.56; Dales Service, generator battery \$139.95; Cummins Sales & Service, repairs \$866.19; Dakota Pump, replace lift station pump \$10,189.36; First Net, cell phone \$47.37; wages \$3474.82;

STREET

Light & Power, utilities \$289.44; Estelline Community Oil, fuel \$99.02; Bituminous Paving Inc., street repairs \$11,556.25; Popham Construction, street sweeping \$2635.00; Steve’s World, repairs \$301.34;

WATER

Light & Power, utilities \$250.21; SD Dept of Health, samples \$42.00; Tool Time Rental, air compressor \$117.15; Efraimson Electric, power supply repair \$515.36;

LANDFILL

Wages \$435.75;

SIGN

Light & Power, utilities \$27.68; AT & T, wireless \$62.56;

REFLECTION PARK

Light & Power, utilities \$19.35;

PARK

Russ Saathoff, mowing \$65.00;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1192.46; Delta Dental, insurance \$62.40; American Family, insurance \$235.05; SD Retirement, retirement \$983.92; Flex One Account, cafeteria plan \$128.00; Avesis, vision ins. \$17.22; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$30.88; Ferguson Waterworks, software maint. \$1850.00; Hidden Beauty Salon, improvement grant \$1723.98.

ENCC Payables: \$73,342.58

ENCC Payroll: \$122,861.05

Mayor Zafft reported that the new breakers were installed with no problems. The new pump for the lift station has also been installed. The yellow lines have been painted on Main Street. He also attended the annual review meeting at Sanford Clinic.

ENCC had a gain of \$56,663.13 for the month of October. Census is down by four. They are in the process of replacing the back door at ENCC. Mike reported that the new Medicare reimbursement has been very beneficial.

Old Business:

None

New Business:

A public hearing on a Petition to Vacate was held at 6:15 PM. Resolution No. 2019-05 was presented as follows:

**RESOLUTION NO. 2019-05**

**A Resolution Vacating** the unnamed alley/street 66’ x 135’ between the Plat of Block 1 of Diamond Addition to the City of Estelline being a replat of Lots 1,2,3,4,and 5, Block 2, Kleins’s Subdivision in vacated alley in Lot 1 Skarloken Addition, and in Part of Lot 2, Skarloken Addition, all in the City of Estelline, South Dakota; and

Lot 1 in Block 3, Klein’s Subdivision of the plat entitled “Outlot W” and Klein’s Subdivision of Outlot “R” in Section Twenty-Five (25), Township One Hundred Thirteen (113) North, Range Fifty-One (51) West, Estelline, South Dakota.

**WHEREAS**, Petition for the Vacation of Right of Way and Alley/Street, has been presented to the City of Estelline, South Dakota. Said right-of-way and alley/street petitioned for vacation are described as:

The unnamed alley/street 66' x 135' between the Plat of Block 1 of Diamond Addition to the City of Estelline being a replat of Lots 1,2,3,4,and 5, Block 2, Kleins's Subdivision in vacated alley in Lot 1 Skarloken Addition, and in Part of Lot 2, Skarloken Addition, all in the City of Estelline, South Dakota; and

Lot 1 in Block 3, Klein's Subdivision of the plat entitled "Outlot W" and Klein's Subdivision of Outlot "R" in Section Twenty-Five (25), Township One Hundred Thirteen (113) North, Range Fifty-One (51) West, Estelline, South Dakota.

**WHEREAS**, Scott and Donna Thompson, the owners of all real property abutting the described right of way and alley/street, have petitioned the Mayor and City Council of the City of Estelline, Hamlin County, South Dakota to the vacation of the alley/street described in the Petition; and

**WHEREAS**, notice by publication has been given in the matter and method provided by law; and

**WHEREAS**, the City Council for the City of Estelline has considered the petition at a public meeting not less than ten days from the last publication of the notice; and

**WHEREAS**, the City Council for the City of Estelline determined that the portion of the alley/street being considered is no longer necessary, because it has not been used, worked or traveled by the public for more than twenty years; and

**WHEREAS**, the City Council for the City of Estelline, Hamlin County, South Dakota has declared by a two-thirds vote that the portion of the alley/street in Kleins Subdivision being considered is hereby declared vacated; now therefore,

**IT IS HEREBY RESOLVED** by the City Council for the City of Estelline, South Dakota, that it does hereby declare that that portion of the Alley/Street described in the Petition be, and is hereby, declared vacated and legally described as:

that portion of the alley/street 66' x 135' between the Plat of Block 1 of Diamond Addition to the City of Estelline being a replat of Lots 1,2,3,4,and 5, Block 2, Kleins's Subdivision in vacated alley in Lot 1 Skarloken Addition, and in Part of Lot 2, Skarloken Addition, all in the City of Estelline, South Dakota; and

Lot 1 in Block 3, Klein's Subdivision of the plat entitled "Outlot W" and Klein's Subdivision of Outlot "R" in Section Twenty-Five (25), Township One Hundred Thirteen (113) North, Range Fifty-One (51) West, Estelline, South Dakota.

**AND BE IT FURTHER RESOLVED** that this Resolution shall be published, and takes effect immediately upon passage, and the Finance Officer is authorized to note the vacation on the City records and record this Resolution with the office of the Register of Deeds of Hamlin County.

Dated at Estelline, South Dakota, this 6th day of November, 2019.

Motion was made by R. Miller, second by J. Cokens to approve. With all voting aye, motion carried.

A Public Hearing on Application for Liquor License – VM Industries, LLC Retail Liquor On-Sale was held at 6:30 PM. The hearing was tabled at this time.

Building permit presented for approval:

Estelline Community Oil – 12'x23' cement pad

Motion was made by R. Miller, second by R. Brandsrud to approve. With all voting aye, motion carried.

The 2018 Audit was presented for approval. Motion was made by J. Cokens, second by J. Rieckman to approve. With all voting aye, motion carried.

Allowing sump pumps to run into the sewer system for the next few months was discussed. Motion was made J. Cokens, second by M. Gunderson to accept applications to request a temporary variance to discharge into the sanitary sewer system. With all voting aye, motion carried. Applicants may fill out the form at the City Office.

ENCC policy – Trauma Informed Care was presented for approval. Motion was made by R. Miller, second by J. Rieckman to approve. With all voting aye, motion carried.

A motion was made by J. Rieckman, second by J. Cokens to move into Executive Session as per SDCL 1-25-2 (1) at 6:40 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:04 PM.

Motion by J. Rieckman, second by C. Squires to approve the ENCC wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Marilyn Campbell, RN \$28.57

Abbi Johnson, HSKP \$11.37

Makensie Saathoff, CNA \$14.44

New Hires:

Amy Ries, NA \$11.89

With there being no further business, motion to adjourn at 7:05 PM was made by M. Gunderson, second by R. Brandsrud. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer