

The Estelline City Council met on Wednesday, May 6, 2020 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Josh Cokens, Cheryl Squires, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff, Mike Ward and Jenna Aderhold.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by R. Brandsrud. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one present.

The minutes of the April 1st and 6th meetings were presented for approval. Motion by J. Cokens, second by C. Squires to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by J. Rieckman to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$47.09; Estelline Nursing & Care Center, billing fees \$118.69; Estelline Nursing & Care Center, pchs serv \$178.26; AT & T, cell phone \$47.24; First Net wireless/phones \$84.51; Bound Tree, supplies \$38.06; Sanford USD Medical Center, EMT course \$1600.00; A-Ox Welding, oxygen \$78.06; Two Way Solutions, battery/antenna \$288.95; Watertown Ambulance, billing fees \$366.19;

PUBLICATIONS

Estelline Journal, minutes/notices \$291.19; MAS Media, qtr Maint/hosting & domain fees \$565.00;

LEGAL

Delzer Law Firm, legal fees \$172.90;

ELECTRIC

WAPA, power \$11258.64; Heartland, power \$15828.06; East River, transmission \$2244.66; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$3083.53; Engelstad Electric, set light pole \$510.21; Post office, postage \$55.00; SD One Call, locate requests \$1.12;

BUILDING

Light & Power, utilities \$1053.91; ITC, telephone \$57.73; Star Laundry, rug rental \$11.06; Karen Warborg, maint \$225.00; Menards, supplies \$243.17; Chesterman Co, supplies \$36.00; Estelline Community Oil, LP \$293.85; Estelline Community Oil, supplies \$280.43;

FIRE

Light & Power, utilities \$88.14; Estelline Community Oil, fuel \$218.23;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$175.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$163.80; wages \$5224.37; Light & Power, utilities \$286.57;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4646.53; SD Dept of Revenue, sales tax \$266.96;

POLICE

Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$393.34; HyrdoKlean, vac. lift station \$940.00; wages \$3801.75;

STREET

Light & Power, utilities \$464.26; Estelline Community Oil, fuel \$526.34; John Deere, repairs to skidsteer \$2498.12; Lowes, supplies \$856.88; First Net, cell phone \$47.24; MPH Industries, speed board sign \$5944.00; Rust Fencing, cement pads \$100.00;

WATER

Light & Power, utilities \$574.15; SD Dept of Health, samples \$42.00;

PARK

Tractor Supply, supplies \$91.96; American Legion, flag \$22.00; Russ Saathoff, mowing \$316.44; Bauman Electric, repairs \$102.76;

SIGN

Light & Power, utilities \$24.73; AT & T, wireless \$63.89;

REFLECTION PARK

Light & Power, utilities \$19.94;

LANDFILL

Estelline Community Oil, fuel \$75.15;

PROGRESSIVE DEVELOPMENT

Tesch Realty Trust, earnest money-Nelson Property \$10,000.00; Brookings County Title, Nelson property purchase \$390,445.00

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1307.64; Delta Dental, insurance \$62.40; American Family, insurance \$184.95; SD Retirement, retirement \$1083.16; Flex One Account, cafeteria plan \$196.00; Avesis, vision ins. \$17.22; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$27.50.

ENCC Payables: \$79,636.01

ENCC Payroll: \$135,639.81

Mayor Zafft reported curbs have been painted where there are fire hydrants; the landfill has opened for the season; the soccer goalies have been repaired and put back in the park.

ENCC had a loss of \$3,095.46 for the month of April. Census is at 53. They are applying for federal and state funds to cover the costs associated with COVID-19.

Cheryl Squires gave a report on Estelline Area Economic Development. Meeting was held on April 17th. Tammy Krein was going to check with Renae L. to see if she would handle signing people up for the community garden plots. There is one opening on the Economic board right now. Mayor Zafft gave a report on vacant homes in town.

Old Business:

None

With no more business to come before this board, motion to adjourn was made by J. Cokens, second by R. Miller. With all voting aye, motion carried.

Meeting was reconvened with the new council. Mayor Zafft called the meeting to order at 6:30 PM.

New Business:

The oath of office was taken by Council members Cheryl Squires, Ward III; Josh Cokens, Ward II; and Ryan Miller, Ward I.

Mayor Zafft then asked for nominations for council president. Motion was made by J. Rieckman, second by J. Cokens to nominate Cheryl Squires as council president. With all voting aye, motion carried.

Mayor Zafft then asked for nominations for council vice president. Motion was made by M. Gunderson, second by C. Squires to nominate Ross Brandsrud as council vice president. With all voting aye, motion carried. Motion by J. Cokens, second by R. Brandsrud to approve the 2020-2021 City and Committee appointments. With all voting aye, motion carried. Appointments approved are as follows: City Attorney – John Delzer; Finance Officer - Mary Saathoff; Quality Assurance - ENCC: Julie Rieckman.

Committee appointments approved are as follows: **Utilities (Water, Sewer & Electric):** Mike

Gunderson, Ross Bransrud; **City Buildings, Rubble Site & Streets:** Ross Bransrud, Cheryl Squires; **Park & Pool:** Cheryl Squires, Julie Rieckman; **Salaries & Wage Negotiations:** Josh Cokens, Ryan Miller; **City Equipment & Maintenance:** Ryan Miller, Ross Bransrud; **Law Enforcement:** Mike Gunderson, Josh Cokens; **Budget/Finances:** Cheryl Squires, Julie Rieckman, Ryan Miller; **Zoning/Construction:** Josh Cokens, Ryan Miller; **City Promotion/Development:** Julie Rieckman, Mike Gunderson. Financial Depository as Reliabank and the Official Newspaper as the Estelline Journal.

Discussion was held on opening the pool for this season. Motion was made by J. Cokens to open the pool and that Heather and Mary develop policies, procedures, guidelines, and protocols with regard to COVID. Second by M. Gunderson. With all voting aye, motion carried.

Pool heater quotes were reviewed. Quotes were received from Andor, Inc. for \$27,750.00 and Redlinger Bros. for \$23,420.00. Motion was made by M. Gunderson, second by J. Cokens to accept the Redlinger Bros. quote. With all voting aye, motion carried.

Resolution 2020-05, a resolution to amend No. 2020-04 was presented. Motion by J. Cokens, second by J. Rieckman to approve. With all voting aye, motion carried.

Resolution 2020-05

RESOLUTION 2020-05 AMENDING RESOLUTION 2020-04, A RESOLUTION TO ADDRESS A PUBLIC HEALTH CRISIS BY IMPLEMENTING CERTAIN MEASURES WHICH HAVE BEEN DEEMED NECESSARY TO SLOW THE COMMUNITY SPREAD OF CORONAVIRUS (COVID-19).

WHEREAS, the City of Estelline, pursuant to SDCL §9-19-3 may amend and revise ordinances and resolutions as may be necessary; and

WHEREAS, the City of Estelline previously adopted Resolution 2020-04 as an emergency response to the COVID-19 Coronavirus; and

WHEREAS, the purpose of social distancing requirements is to slow the spread of the disease so that the region's health care system is not overwhelmed; and

WHEREAS, based on the number of cases in Hamlin County, and Northeastern South Dakota in general, the Mayor and City Council believe some of the social distancing restrictions can be modified to allow businesses to resume on-site service of customers without causing the number of cases in the City to rise to the level that it will overwhelm health care facility capacity if proper procedures are put in place.

THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF ESTELLINE, that Resolution 2020-04, A Resolution to Address a Public Health Crisis by Implementing Certain Measures Which Have Been Deemed Necessary to Slow the Community Spread of Coronavirus (Covid-19) be amended as follows;

1. Any businesses identified in Paragraph 1 and 2 of Resolution 2020-04 may reopen to serve patrons on-site pursuant to the conditions established in this resolution.
2. Businesses within the City of Estelline which are open to the public shall maintain business practices which observe and implement State of South Dakota regulations, executive orders, and CDC guidelines regarding slowing the spread of COVID-19.

3. Paragraph 8 of Resolution 2020-04, regarding penalties for any violation of Resolution 2020-04, is hereby repealed.

BE IT FUTHER RESOLVED, that, pursuant to SDCL §9-19-13, this resolution is necessary for the immediate preservation of the public peace, health, safety, and welfare of the City and shall become effective immediately upon passage.

Dated this 6th day of May, 2020
Donald Zafft, Mayor

The Signing Project sponsored by SDDOT is asking for \$8.50 per sign if they take them down and deliver to our shop if we want to keep them, where previously it was to be no charge. Motion was made by R. Brandsrud, second by C. Squires to tell them we do not want to keep the signs. With all voting aye, motion carried.

Building permits were presented as follows:
Matthew Willis – patio area and storage upgrade
John & Jessica Berg – 8’x10’ storage shed
Kristy McAninch - 38’ x 13’ concrete pad
Jim & Gayle Klinker – 16’ x 26’ garage
Matt Hausman – 30’ x 35’ concrete driveway
Doris Simon – deck

Motion was made by J. Cokens, second by M. Gunderson to approve. With all voting aye, motion carried.

The hearing on Applications for Sale of Malt Beverage License 2020-2021 was held for the following:

- ***Dale Vohlken, Dales Service**, Retail (on-off sale) Malt Beverage
- ***VM Industries LLC, Country Corner**, Retail (on-off sale) Malt Beverage
- ***The Legendary Red Carpet, LLC.**, Retail (on-off sale) Malt Beverage
- ***Wards Shopping Center, LLC**, Retail (on-off sale) Malt Beverage

Motion by J. Rieckman, second by R. Brandsrud to approve. With all voting aye, motion carried.

ENCC Facility Policies Regarding COVID-19 were presented for review. Motion was made by R. Miller, second by C. Squires to approve. With all voting, aye, motion carried.

A motion was made by C. Squires, second by J. Rieckman to move into Executive Session as per SDCL 1-25-2 (1) at 7:20 PM for Wage Review –ENCC and City. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:45 PM.

Motion by J. Rieckman, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Tyler Riggins, Dietary Aide \$11.05
Colton Luckhurst, Dietary Aide \$10.77
Haley Wiseman, CNA \$14.72
Kaylee Faehnrich, NA to CNA \$14.05
Evelyn Tekrony, NA to CNA \$14.05
Halle Romaker, NA to CNA \$14.05

Susan Zafft, Landfill attendant \$11.27

NEW HIRES:

Kristin Andree, NA \$11.89
Claudia Tvedt, Hskp/Ldry \$12.00

With there being no further business, motion to adjourn at 7:47 PM was made by J. Cokens, second by C. Squires. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer