

The Estelline City Council met on Wednesday, November 4, 2020 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Josh Cokens, Cheryl Squires, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mike Ward, Mary Saathoff. Also present Jenna Aderhold, Jody Howard, Heather and Kellen Marson.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes of the October 7th meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by R. Brandsrud. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by C. Squires to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$48.01; Estelline Nursing & Care Center, billing fees \$273.96; AT & T, cell phone \$45.77; First Net wireless/phones \$80.08; Estelline Nursing & Care Center, pchs serv \$120.84; SDEMESA State Treasurer, dues/conference \$380.00; Bound Tree, supplies \$365.74; Brookings Health System, pchs serv \$66.00;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$310.00;

#### LEGAL

Delzer Law Firm, legal fees \$130.00;

#### ELECTRIC

WAPA, power \$8709.51; Heartland, power \$13024.95; East River, transmission \$1952.89; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2201.91; US Postal Service, postage/envelopes \$667.05; WESCO, meter \$293.00;

#### BUILDING

Light & Power, utilities \$321.28; ITC, telephone \$62.03; Star Laundry, rug rental \$11.06; Karen Warborg, maint. \$150.00; Office Peeps, supplies \$129.75; Menards, supplies \$268.17;

#### FIRE

Light & Power, utilities \$135.19;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$175.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00;

#### FINANCE OFFICE

ITC, telephone \$167.20; wages \$8261.10; Light & Power, utilities \$88.26; Office Peeps, supplies \$19.35;

#### SOLID WASTE

Cook's Wastepaper, garbage collection \$4730.99; SD Dept of Revenue, sales tax \$272.45;

#### POLICE

Hamlin County, contract law \$3900.00;

#### SEWER

Light & Power, utilities \$62.07;

#### STREET

Light & Power, utilities \$305.18; Lyle Vohlken, chop saw \$219.36; Nitteberg Const., gravel/blade use \$1942.25; Pumps Tire Service, tire repair \$213.00; Bobcat of Brookings, broom bristles \$670.22;

#### WATER

Light & Power, utilities \$354.84; SD Dept of Health, samples \$574.00; Tool Time Rental, air compressor \$117.15; wages \$3800.10;

#### PARK

Russ Saathoff, mowing \$122.00; Dales Sinclair, gasoline \$82.90;

#### SIGN

Light & Power, utilities \$24.67; AT & T, wireless \$61.83;

#### REFLECTION PARK

Light & Power, utilities \$9.32;

#### LANDFILL

Wages, \$495.88; First Net, cell phone \$45.77;

#### MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1307.64; Delta Dental, insurance \$62.40; American Family, insurance \$184.95; SD Retirement, retirement \$1093.66; Flex One Account, cafeteria plan \$196.00; Avesis, vision ins. \$17.22; Ins. Account, funding \$250.00.

ENCC Payables: \$74,559.64

ENCC Payroll: \$129,714.91

Mayor Zafft reported that the elevator has moved in their new office building and the new transformer has been hooked up for their grain storage facility.

ENCC had a gain of \$4,863.28 for the month of October with a year to date total of \$408,876.69. They are in outbreak stage at ENCC for COVID which will require more testing to be done now. There will be no more outside resident visits after Saturday and there will be no inside visits allowed.

Cheryl Squires gave a report on Estelline Area Economic Development. The lots on the south end of Main Street are going to be replatted and rezoned to C1. An article for the Alumni Association has been completed. Linda Salmonson was nominated to be the new treasurer and a bookkeeping company will be contacted to keep the books for Economic Development. Members from Ec. Dev. and the community did another walk thru town to see what improvements could be made.

#### Old Business:

None

#### New Business:

M. Ward presented ENCC nursing policies with regard to COVID for approval. Motion by J. Rieckman, second by J. Cokens to approve. With all voting aye, motion carried.

A building permit was presented as follows:

Mike Gunderson – storage shed

Motion was made by J. Cokens, second by R.Brandsrud to approve. With all voting aye, motion carried.

An updated listing for the volunteer fire department was presented for approval. Motion by J. Rieckman, second by R. Brandsrud to approve. With all voting aye, motion carried.

A public hearing was held at 6:30 PM for a Retail Liquor on Sale License for the Legendary Red Carpet. With there being no opposition, motion was made by J. Cokens, second by R. Brandsrud to approve. With all voting aye, motion carried.

A public hearing was held at 6:35 PM for Conditional Use Permit 20-21 - Heather Marson to allow an In-Home Daycare in a (residential) R1 Zone. With there being no opposition, motion was made by C. Squires, second by M. Gunderson to approve. With all voting aye, motion carried.

Mayor Zafft expressed his and the council's concern regarding COVID funds received from the federal government at ENCC and tracking the expenditures related to COVID. After some discussion, no decision was made at this time and the subject was tabled.

A motion was made by C. Squires, second by M. Gunderson to move into Executive Session as per SDCL 1-25-2 (1) at 6:52 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:45 PM.

Motion by J. Rieckman, second by M. Gunderson to approve the wage review as presented. With all voting aye, motion carried.

#### Wages Presented for Approval:

Brandy Schuller, CNA 6 Month review \$16.05

#### NEW HIRES:

Stephanie Hruska, CNA \$16.05

With there being no further business, motion to adjourn at 7:46 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer