

The Estelline City Council met on Wednesday, December 2, 2020 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Josh Cokens, Cheryl Squires, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff. Also, present Jenna Aderhold, Tammy Krein, Linda Pierce.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes of the November 4th meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as printed. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by M. Gunderson. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Cokens, second by R. Brandsrud to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$48.01; Estelline Nursing & Care Center, billing fees \$225.70; AT & T, cell phone \$45.77; First Net wireless/phones \$80.08; Estelline Nursing & Care Center, pchs serv \$90.63; Estelline Nursing & Care Center, flu vaccine \$200.00; Bound Tree, supplies \$16.79; Estelline Community Oil, fuel \$113.04; A-Ox Welding, oxygen \$134.40;

PUBLICATIONS

Estelline Journal, minutes/notices \$79.86;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$7725.69; Heartland, power \$24623.92; East River, transmission \$2232.13; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2597.91; Post Office, postage \$55.00; SD One Call, locate requests \$35.70; T & R Electric, restocking fee \$50.00; wages \$3802.30;

BUILDING

Light & Power, utilities \$565.42; ITC, telephone \$62.76; Star Laundry, rug rental \$11.06; Karen Warborg, maint. \$150.00; Office Peeps, supplies \$118.32; Menards, supplies \$36.93; Proline, power washer \$677.12; Estelline Community Oil, supplies \$115.74;

FIRE

Light & Power, utilities \$133.42; Estelline Community Oil, fuel \$35.49;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$175.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Country Corner, supplies \$191.87; Wards Store, supplies \$50.03;

FINANCE OFFICE

ITC, telephone \$165.39; wages \$5128.08; Light & Power, utilities \$219.59;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4968.06; SD Dept of Revenue, sales tax \$272.45;

POLICE

Hamlin County, contract law \$3900.00;

SEWER

Light & Power, utilities \$183.19; HydroKlean, clean lift stations \$940.00;

STREET

Light & Power, utilities \$450.37; Estelline Community Oil, fuel \$342.65; Hamlin County Highway Dept, salt sand \$293.88; Miller Farm Service, payloader oil change, lube & batteries \$1133.89;

WATER

Light & Power, utilities \$572.46; SD Dept of Health, samples \$28.00; Hawkins, pump \$464.77;

PARK

Roelofsen, 2021 Hustler Mower \$6500.00;

SIGN

Light & Power, utilities \$22.57; AT & T, wireless \$59.18;

REFLECTION PARK

Light & Power, utilities \$10.63;

LANDFILL

Wages, \$304.29; First Net, cell phone \$45.77; Estelline Community Oil, supplies \$19.96;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1337.76; Delta Dental, insurance \$62.40; American Family, insurance \$184.95; SD Retirement, retirement \$1071.66; Flex One Account, cafeteria plan \$196.00; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$56.51.

ENCC Payables: \$57,999.09

ENCC Payroll: \$134,204.01

Mayor Zafft reported that there was a small break in an electrical line because someone did not do a one call for locating and this caused a disruption of service to a resident. Mayor Zafft asked that we all keep the nursing home residents and staff in our prayers for the trying times they are going thru due to COVID.

ENCC had a gain of \$74,651.42 for the month of November with a year-to-date total of \$483,528.11. The current census is at 35.

Cheryl Squires did not have a report on Estelline Area Economic Development because they had not met as of yet.

Old Business:

None

New Business:

A public hearing was held at 6:15 PM for the 1st reading of Ordinance 2020-05 – an amendment to the Official Zoning Map. The second reading will be held January 6, 2021.

The following 2021 Liquor License were presented for approval:

Montgomery Anderson Post #184 - Retail Liquor-On Sale

Main Street Cafe - Retail Liquor-On Sale

Wards Shopping Center - Package Liquor-Off Sale and Retail Wine –On-Off Sale

Country Corner - Package Liquor-Off Sale

The Legendary Red Carpet - Retail Liquor-On Sale and Retail Wine –On-Off Sale

A motion was made by J. Rieckman, second by M. Gunderson to approve all licenses presented. With all voting aye, motion carried.

Internet service at the fire hall was discussed. It can be added to the current billing from ITC.

Resolution 2020-09 – Contingency Transfer was presented for approval as follows:

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ESTELLINE, that the amount of \$37,500.00 will be transferred from the Contingency budget to cover net operating expenses in the following department budgets:

101-43100-43900 Streets Equipment \$25,000

101-41110-42900 Board Council \$1,000

101-41420-41100 Financial Adm. \$10,000

101-41130-41350 Publishing \$1,000

101-45200-45270 Electronic Sign \$500

Motion by J.Cokens, second by C.Squires. With all voting aye, motion carried.

Adopted and effective this 2nd day of December, 2020.

Donald Zafft, Mayor

Motion by R. Miller, second by R. Brandsrud to set December 30, 2020 at 8 AM for the year end meeting date.

With all voting aye, motion carried.

A motion was made by M. Gunderson, second by R. Brandsrud to move into Executive Session as per SDCL 1-25-2 (1) at 6:52 PM for Wage Review/CRF/Cost of Living 2021. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:29 PM.

Motion by C. Squires, second by M. Gunderson to approve the wage review/CRF as presented. With all voting aye, motion carried.

Wages Presented for Approval:

Erika Hall, CNA \$16.34

Dawn Mickey, Hskp/Ldry \$13.98

NEW HIRES:

Marcis Hausman, NA \$10.45

Grace Shay, Hskp \$10.45

Motion was made by J. Rieckman, second by R. Brandsrud to allow a 4% cost of living for all employees for 2021 and to pay all city employees a year-end bonus based on the following schedule:

Non-benefit employees \$50.00 each

Up to and including 5 years employment \$100.00 each

6 years to and including 10 years employment \$200.00 each

11 years employment and above \$300.00 each

With all voting aye, motion carried.

With there being no further business, motion to adjourn at 7:30 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer