

The Estelline City Council met on Wednesday, September 1, 2021 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Mary Saathoff and Mike Ward. Absent: Julie Rieckman, Ross Brandsrud.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes of the August 4th meeting were presented for approval. Motion by R. Miller, second by C. Squires to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by M. Gunderson. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by M. Gunderson, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$92.48; Estelline Nursing & Care Center, billing fees \$178.55; First Net wireless/phones \$80.08; KDM Equipment, brake repairs \$922.50; Stuart Busch, supplies \$74.50; Watertown Ford Chrysler, repairs \$397.41

#### PUBLICATIONS

Estelline Journal, minutes/notices \$134.43; Gatehouse Media, help wanted ads \$303.80; Brookings Register, help wanted ads \$180.00;

#### LEGAL

Delzer Law Firm, legal fees \$130.00;

#### ELECTRIC

WAPA, power \$9273.10; Heartland, power \$27441.59; East River, transmission \$2979.20; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2774.36; Thomas Marin, refund \$86.68; DGR Engineering, update electrical map \$413.00; US Postal Service, envelopes/postage \$705.80;

#### BUILDING

Light & Power, utilities \$369.30; ITC, telephone \$57.56; Star Laundry, rug rental \$11.13; Marjorie Warborg, maint \$202.50; Wards Store, supplies \$22.44; Menards, supplies \$473.99;

#### FIRE

Light & Power, utilities \$104.87; Lowes, paint-fire hydrants \$208.99;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$175.00;

#### FINANCE OFFICE

ITC, telephone \$161.57; wages \$5320.36; Light & Power, utilities \$76.59; Office Peeps, supplies \$41.58;

#### SOLID WASTE

Cook's Wastepaper, garbage collection \$4814.34; SD Dept of Revenue, sales tax \$277.07;

#### POLICE

Hamlin County, contract law \$4030.00;

#### SEWER

Light & Power, utilities \$58.40; Electrical Engineering & Equipment, lift station repair \$886.84;

#### STREET

Light & Power, utilities \$241.23; Hofer Construction, cement work – streets \$21,500.00; Lyle Signs, stop signs \$304.68; Lowes, street patch \$818.37; wages \$3932.68;

#### WATER

Light & Power, utilities \$356.93; SD Dept of Health, samples \$223.00; Hawkins, chemicals \$1771.24; Nitteberg Construction, water leak repair \$1389.24; SD Assoc. of Rural Water, dues \$500.00;

#### LANDFILL

Wages \$579.36;

#### SIGN

Light & Power, utilities \$33.72;

#### REFLECTION PARK

Light & Power, utilities \$7.68;

#### PARK

Kerry's Landscaping & Irrigation, repairs-park \$443.24; Dales Sinclair, mower fuel \$137.80; Lowes, paint \$274.98;

#### POOL

SD Dept. of Revenue, sales tax \$78.65; Colonial Research, leaf nets \$1196.62; Estelline Light & Power, utilities \$64.00; ITC, telephone \$43.82; NW Energy, utilities \$437.70; Heather Hall, supplies \$90.21; Menards, supplies \$207.84; wages \$7767.06;

#### PROGRESSIVE DEVELOPMENT

Foresight Land Surveyors, North Ridge plats \$1650.00; Brookings County Conservation District, drill rental \$1350.00;

#### MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1337.76; Delta Dental, insurance \$62.40; American Family, insurance \$184.95; SD Retirement, retirement \$1110.36; Flex One Account, cafeteria plan \$251.54; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00.

ENCC Payables: \$46,729.84

ENCC Payroll: \$133,248.11

Mayor Zafft reported on the tree removal and seeding that has been done on the Nelson Add. property. The North Ridge property survey has been completed and weeds have been sprayed. The white goods have been removed from the landfill and the inspection has been done by the State. The sign project has started. The park shelters and fire hydrants have been painted by some community service program workers. ENCC had a gain of \$62,273.07 for the month of August. The current census is at 50. There are still some staffing issues. The walk-in cooler & freezer has been installed. The blue pick-up is in need of replacement. The State was here for their survey and the facility received zero deficiencies.

Cheryl Squires reported on Estelline Area Economic Development. Their web site was having problems and not working correctly. They will be renewing their contract with Glacial Lakes. Linda will be visiting with Clint Powell from Broz Engineering regarding the hydrology study. Dave Ebbers was going to check on a hydrology study that was done previously by the county. Tammy Krein has resigned her position on Economic Development and new members are needed.

#### New Business:

The Farm Service Agency CRP contract on the Nelson Property was discussed. The property will come out of the CRP in 2023. Motion was made by J. Cokens, second by M. Gunderson to succeed to the contract upon clarification regarding a road to access the property. With all voting aye, motion carried.

Discussion was held regarding adding the City of Estelline proposed flood plain into the Hydrology Study currently being done by Clint Powell with Broz Engineering for economic development/county on the east side of Estelline. Motion was made by J. Cokens, second by R. Miller to have this done. With all voting aye, motion carried.

Estelline Planning Commission and City Council convened jointly for the Plat Approval of Lots 1,2,3,4 & 5, Block 7A, North Ridge Addition.

As a Planning Commission member J. Cokens, second by C. Squires, recommend approval of Plat to City Council. With all voting aye, motion carried.

City Council member R. Miller, second by J. Cokens, recommends approval of Resolution 2021-05. With all voting aye, motion carried.

**Resolution No. 2021-05**

**BE IT RESOLVED BY THE CITY OF ESTELLINE, SOUTH DAKOTA,**

Whereas, the City of Estelline, Owners of the hereinafter described real property, has submitted to the governing board a proposed plat of the following described real estate situated in the City of Estelline in the State of South Dakota to wit:

PLAT OF LOTS 1,2,3,4 & 5, BLOCK 7A, NORTH RIDGE ADDITION to the City of Estelline, in Outlots 2 & 3 and in Lot A of Outlots 2 & 3, located in the NW ¼ of Section 24, T113N, R51W of the 5<sup>th</sup> P.M., Hamlin County, South Dakota.

And the Board of City Council of said City having examined the proposed plat and it appearing that all municipal taxes and special assessments, if any, upon said plat and survey have been executed according to the law.

**NOW, THEREFORE, BE IT RESOLVED**, that said Plat and Survey be and are in all things accepted and approved.

Passed and approved this 1<sup>st</sup> day of September, 2021.

Planning Commission is now adjourned and reconvene as City Council only.

Building permit was presented as follows:

Jason Saathoff – new house

Motion was made by J. Cokens, second by R. Miller to approve the building permit. With all voting aye, motion carried.

The first reading of the 2022 Appropriation Ordinance 2021-03 was held. The second reading will be October 6, 2021.

A special meeting will be held on September 20<sup>th</sup> at 6 PM for the first reading of the ordinance regarding medical marijuana.

A motion was made by C. Squires, second by R. Miller to move into Executive Session as per SDCL 1-25-2 (1) at 7:15 PM for Wage Review and Personnel. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:42 PM.

Motion by J. Cokens, second by C. Squires to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Nancy Effling, DON - \$36.81

Stephanie Hruska, CNA - \$17.28

Michelle Shay, CNA – 6 month review - \$15.62

Josue Rodriguez, Diet. Aide – 6 month review - \$11.20

New Hires:

Kendra Kent, CNA - \$14.61

Lucy Ladner, Diet. Aide - \$10.87

David Hawley, Diet. Aide - \$10.87

Sheila Helms, RN \$30.94

Motion by R. Miller, second by J. Cokens to hire a candidate for the full-time maintenance position for the City. With all voting aye, motion carried.

With there being no further business, motion to adjourn at 7:45 PM was made by M. Gunderson, second by C. Squires. With all voting aye, motion carried.

---

Donald Zafft, Mayor

---

Mary Saathoff, Finance Officer