

The Estelline City Council met on Wednesday, October 6, 2021 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff and Jenna Aderhold.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by J. Rieckman, second by C. Squires. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes of the September 1st and 20th meetings were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Miller, second by M. Gunderson. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by R. Miller, second by J. Cokens to approve all bills presented but to hold the payment to Bituminous Paving until problems areas have been corrected. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.15; Estelline Nursing & Care Center, billing fees \$245.90; AT&T cell phone \$91.70; First Net wireless/phones \$80.08; Country Corner, supplies \$54.35; A-Ox Welding Supply, oxygen \$99.95; Brookings Health System, billing fee \$68.00; Dr. Dan Cecil, med director fee \$300.00; Donna Thompson, supplies \$203.98; Watertown Ambulance, billing fees \$561.00; ProCare Services, battery packs \$940.90; Wards Store, supplies \$19.77; Estelline Community Oil, fuel \$171.14; Skoglund Ins. Agency, liability ins. \$1484.68; Bound Tree Medical, supplies \$298.82;

PUBLICATIONS

Estelline Journal, minutes/notices \$136.30; Gatehouse Media, help wanted ads \$27.60; Brookings Register, help wanted ads \$180.00; Estelline Journal, subscription \$45.00; MAS Media, qtrly maint. \$300.00;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$9252.97; Heartland, power \$23,937.35; East River, transmission \$2,730.28; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2,738.19; DGR Engineering, electrical map .pdf \$59.00; Office Peeps, supplies \$187.76; WESCO, splice kits \$281.00; Engineering Unlimited Inc., transformer locks \$246.10; Efraimson Electric, service call \$1914.53;

BUILDING

Light & Power, utilities \$377.18; ITC, telephone \$55.62; Star Laundry, rug rental \$11.13; Marjorie Warborg, maint \$225.00; Office Peeps, supplies \$6.02; Estelline Community Oil, supplies \$147.69; Chesterman Co., supplies \$24.00; Scotting Heating & Cooling, repairs \$90.00; Runnings, supplies \$39.95; Merle Behrens, wellness center repairs \$762.55;

FIRE

Light & Power, utilities \$101.32; Estelline Community Oil, fuel/LP \$1,093.60;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00;

FINANCE OFFICE

ITC, telephone \$164.42; wages \$5420.06; Light & Power, utilities \$78.29; Mary Saathoff, supplies \$35.28; Banyon Data Systems, fund support \$795.00; Wards Store, supplies \$10.65;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4,802.73; SD Dept of Revenue, sales tax \$276.32;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$56.89; Hofer Construction, manhole repairs \$765.00; wages \$3955.50;

STREET

Light & Power, utilities \$284.19; Hofer Construction, cement work – streets \$6324.00; Estelline Community Oil, fuel \$264.91; Left Lane Auto, parts-snow plow \$72.99; Bituminous Paving, Inc., street paving \$73,200.00; Electric Motors & Moore, pump motor-snow plow \$135.00; Dales Service, battery \$289.90;

WATER

Light & Power, utilities \$317.84; Nitteberg Construction, water mains & service lines \$49,939.20; S & W Construction, water line/curb stop \$3636.30; Efraimson Electric, water tower sensor \$382.65;

LANDFILL

AT & T, cell phone \$91.70; wages \$531.08;

SIGN

Light & Power, utilities \$33.92; AT & T, cell phone \$117.68;

REFLECTION PARK

Light & Power, utilities \$8.20;

PARK

Estelline Community Oil, supplies \$18.38; Dales Sinclair, mower fuel \$231.05; Ron's Saw Sales, pole trimmer \$744.91;

POOL

Estelline Community Oil, supplies \$48.37;

WEST NILE

VanDiest Supply, chemical \$1367.58;

PROGRESSIVE DEVELOPMENT

Hamlin Co. Reg of Deed, plat recording \$60.00; Estelline Co-op Grain, seed \$3540.00;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1337.76; Delta Dental, insurance \$62.40; American Family, insurance \$184.95; SD Retirement, retirement \$1125.06; Flex One Account, cafeteria plan \$251.54; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00; Code Enforcement Specialists, service to 8-31-21 \$1217.16; Skoglund Ins. Co., liability ins. \$10,187.75.

ENCC Payables: \$89543.33

ENCC Payroll: \$142,353.47

Mayor Zafft reported on the street repair work that was done, tree trimming by street signs, hydrants are being flushed, working on repairing the snow plow, skidsteer is in for a check-up, water tower issues are being checked out by Efraimson Electric, some of the machines have been repaired at the wellness center, and the DOT signing project is mostly complete. ENCC had a gain of \$17,703.09 for the month of September. The current census is at 50.

Cheryl Squires reported on Estelline Area Economic Development. Their web site is still not working correctly. New members are still needed. A housing study could be done by them but the city would have to pay for it if they wanted it done.

New Business:

The nursing home would like to purchase a 2021 Ford Ranger pick-up in the amount of \$39,970. Motion was made by J. Cokens, second by J. Rieckman to approve. With all voting aye, motion carried.

The second reading of Ordinance #2021-04 – Title 11 – Licensing Provisions for Cannabis Establishments within the City of Estelline, South Dakota was held. Motion was made by J. Rieckman, second by M. Gunderson to approve as presented. With all voting aye, motion carried.

The second reading of Ordinance #2021-05 – Amending Ordinance #2005-01, Amending Ordinance #1997-01, Establishing Zoning Regulations for the City of Estelline, South Dakota was held. Motion was made by J. Rieckman, second by M. Gunderson to approve as presented. With all voting aye, motion carried.

Building permit was presented as follows:

Jack Luckhurst – driveway

Motion was made by J. Cokens, second by C. Squires to approve the building permit. With all voting aye, motion carried.

The second reading of the 2022 Appropriation Ordinance 2021-03 was held. Motion was made by J. Cokens, second by R. Miller to approve as presented. With all voting aye, motion carried.

COVID Vaccine pay for essential workers was discussed. It was decided that \$500 would be given to any City/ENCC employee who has received the COVID vaccine. Motion by R. Brandsrud, second by R. Miller to approve. With all voting aye, motion carried.

A motion was made by M. Gunderson, second by J. Cokens to move into Executive Session as per SDCL 1-25-2 (1) at 6:42 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:00 PM.

Motion by C. Squires, second by J. Rieckman to approve the wage review as presented. With all voting aye, motion carried.

CITY

New Hire:

Zebulion Gilbertson, Maint. \$20.85

ENCC

Wages Presented for Approval:

Megan Kuipers, Phys. Therapy Asst. \$22.26

Emily Ladner, Activity Asst. \$13.81

Halle Romaker, CNA \$15.30

New Hires:

Maria Dunn, CNA \$15.62

Sierra Kreger, Diet. Aide \$10.87

Kya Hendricks, Diet. Aide \$10.87

Emily Johnson, NA \$12.37

Ragen Benson, NA \$12.37

Jessica Geis, NA \$12.37

It was decided the city street signs that were removed by the DOT will be available for purchase by the public for a donation to the city celebration fund.

With there being no further business, motion to adjourn at 7:04 PM was made by J. Cokens, second by R. Miller. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer