

The Estelline City Council met on Wednesday, November 3, 2021 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff, Mike Ward and Jenna and Henry Aderhold.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited.

Motion to adopt the agenda was made by J. Rieckman, second by J. Cokens. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes of the October 6<sup>th</sup> meeting were presented for approval. Motion by J. Rieckman, second by C. Squires to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by R. Brandsrud, second by J. Cokens. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by M. Gunderson, second by R. Brandsrud to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

#### AMBULANCE

ITC, telephone \$92.15; Estelline Nursing & Care Center, billing fees \$228.38; AT & T cell phone \$45.77; First Net wireless/phones \$80.08; Office Peeps, supplies \$135.00; Estelline Nursing & Care Center, flu shots \$200.00; Brookings Health System, billing fee \$68.00; SEMSA, dues and conference fees \$920.00; Donna Thompson, CPR fees \$190.10;

#### PUBLICATIONS

Estelline Journal, minutes/notices \$638.04;

#### LEGAL

Delzer Law Firm, legal fees \$130.00;

#### ELECTRIC

WAPA, power \$9047.51; Heartland, power \$11904.78; East River, transmission \$2181.48; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2082.17; SD One Call, locate requests \$4.20; WESCO, splice kits/street lights \$772.20; Eframson Electric, service call \$518.04;

#### BUILDING

Light & Power, utilities \$322.07; ITC, telephone \$62.39; Star Laundry, rug rental \$11.13; Marjorie Warborg, maint \$195.00; Office Peeps, supplies \$66.04; Baumna Electric, repairs \$264.03; Wards Store, supplies \$15.76; Proline Inc., power washer repairs \$151.56; Menards, supplies \$123.60;

#### FIRE

Light & Power, utilities \$101.32;

#### MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$175.00;

#### FINANCE OFFICE

ITC, telephone \$158.95; Independent Audit Service, audit fees \$5700.00; Light & Power, utilities \$70.22; Office Peeps, supplies \$5.02; wages \$9014.99; Post Office, postage \$58.00;

#### SOLID WASTE

Cook's Wastepaper, garbage collection \$4,774.51; SD Dept of Revenue, sales tax \$274.48;

#### POLICE

Hamlin County, contract law \$4030.00;

#### SEWER

Light & Power, utilities \$61.79; NW Energy, gas line-generator \$961.87; Hydro-Klean, clean lift station \$940.00;

#### STREET

Light & Power, utilities \$305.29; Bauman Electric, repairs \$118.62; Northern Truck Equipment, box liner \$1300.00; Farnams Genuine Parts, light bulbs \$34.14; Bituminous Paving, Inc., street paving \$23,104.00; Poms Tire Service, loader tire repair \$548.75; John Deere, skidsteer repairs \$3867.02; Colonial Research, salt \$364.43; wages \$3294.30;

WATER

Light & Power, utilities \$236.41; SD Dept of Health, samples \$56.00; Ferguson Waterworks, water meters \$817.97; Efraimson Electric, service call \$348.27; wages \$4456.88;

LANDFILL

AT & T, cell phone \$45.77; wages \$1031.08;

SIGN

Light & Power, utilities \$22.50; AT&T, cell phone \$58.73;

REFLECTION PARK

Light & Power, utilities \$8.00;

PARK

Tool Time Rental, rental \$184.00; Dales Sinclair, mower fuel \$82.50; Zeb Gilbertson, supplies \$295.89;

POOL

Hydro Klean, clean out pool \$1023.75;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1337.76; Delta Dental, insurance \$62.40; American Family, insurance \$347.71; SD Retirement, retirement \$1248.80; Flex One Account, cafeteria plan \$251.54; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00; Petty Cash, replenish fund \$31.35.

ENCC Payables: \$65,899.92

ENCC Payroll: \$156,957.09

Mayor Zafft reported that the street repair work for this has been completed. NW Energy will be installing a gas line for the new generator for the lift station that will be installed in 2022. ENCC had a loss of \$3,255.11 for the month of October. The current census is at 50. They are still experiencing staffing issues, especially in nursing. Cheryl Squires reported on Estelline Area Economic Development. Clint Powell has said the Hydrology Study should be done by late November. The City, County and Economic Development will be invited to hear his report. They are looking for someone to manage the can trailer. New members are still needed. Healthy Hometown will be at the November 16<sup>th</sup> meeting at 6 PM for anyone that wants to hear their plans.

New Business:

The 2022 Liquor License were presented for approval:

Montgomery Anderson Post #184 - Retail Liquor-On Sale

Wards Shopping Center - Package Liquor-Off Sale and Retail Wine –On-Off Sale

Country Corner - Package Liquor-Off Sale and Retail Wine –On-Off Sale

The Legendary Red Carpet - Retail Liquor-On Sale and Retail Wine –On-Off Sale

A motion was made by J. Rieckman, second by M. Gunderson to approve all licenses presented.

The City health insurance renewal with Wellmark Blue Cross Blue Shield was approved with a motion by R. Miller, second by C. Squires. With all voting aye, motion carried.

Discussion was held on adding the Juneteenth (June 19<sup>th</sup>) holiday to the list of paid holidays observed by the City. Motion was made by R. Miller, second by J. Cokens to not add this holiday. With all voting aye, motion carried.

An Application FORM for a Medical Cannabis Dispensary License was presented for approval. Motion by R. Brandsrud, second by R. Miller to approve the form. With all voting aye, motion carried.

A quote to purchase a new 2021 John Deere Skid Steer in the amount of \$49,293.20 less trade in was presented. After some discussion, this item was tabled.

A motion was made by C. Squires, second by R. Brandsrud to move into Executive Session as per SDCL 1-25-2 (1) at 6:28 PM for Wage Review. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 6:45 PM.

Motion by J. Cokens, second by R. Miller to approve the wage review as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Marilyn Campbell, RN \$31.99

Jessica Schnaible, RN \$30.94

Maria Cervantes, Hskp/Ldry – Six Month \$13.81

New Hires:

Connie Verhoek, CNA \$16.44

Jennifer Ageton, RN \$28.70

Alexis Vomocka, NA \$12.37

Alysha Walker, NA \$12.37

With there being no further business, motion to adjourn at 6:46 PM was made by J. Cokens, second by M. Gunderson. With all voting aye, motion carried.

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Donald Zafft, Mayor

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Mary Saathoff, Finance Officer