

The Estelline City Council met on Wednesday, December 1, 2021 at the Estelline City Office. Those present included Mayor Zafft, Ryan Miller, Cheryl Squires, Josh Cokens, Mike Gunderson, Ross Brandsrud, Julie Rieckman, Mary Saathoff, Mike Ward and Jenna Aderhold.

Mayor Zafft called the meeting to order at 6:00 PM. The Pledge of Allegiance was recited. Motion to adopt the agenda was made by R. Brandsrud, second by R. Miller. With all voting aye, motion carried.

Open Public Session pursuant to SCL 1-25-1:

No one was present.

The minutes of the November 3rd meeting were presented for approval. Motion by J. Rieckman, second by J. Cokens to approve the meeting minutes as presented. With all voting aye, motion carried.

The Financial/Super Saver statements for the City and Estelline Nursing & Care Center were approved with a motion by J. Rieckman, second by C. Squires. With all voting aye, motion carried. The monthly bills for the City and Estelline Nursing & Care Center were reviewed. Motion was made by J. Rieckman, second by J. Cokens to approve all bills presented. With all voting aye, motion carried.

City Bills approved included:

AMBULANCE

ITC, telephone \$92.15; Estelline Nursing & Care Center, billing fees \$130.37; AT & T cell phone \$45.77; First Net wireless/phones \$80.08; Estelline Community Oil, fuel \$186.85; Estelline Nursing & Care Center, supplies \$58.58; A-Ox welding, oxygen \$41.90; Chad Saathoff, detail amb. \$200.00; Donna Thompson, conference lodging/Epi pen \$1663.18; Two Way Solutions, battery \$29.99; Jim Taylor, conf. mileage \$168.00; Eric Risty, conf. mileage \$168.00; Russell Marotz, conf. mileage \$168.00;

PUBLICATIONS

Estelline Journal, minutes/notices \$124.97;

LEGAL

Delzer Law Firm, legal fees \$130.00;

ELECTRIC

WAPA, power \$8047.69; Heartland, power \$18889.08; East River, transmission \$2150.12; ITC, load mgmt. internet \$88.85; SD Dept of Revenue, sales tax \$2444.76; Spilde Electric, trenching/wire \$540.60; Eframson Electric, service call \$827.29; US Postal Service, envelopes/postage \$705.80; wages \$3953.30;

BUILDING

Light & Power, utilities \$385.05; ITC, telephone \$61.71; Marjorie Warborg, maint \$195.00; Office Peeps, supplies \$143.44; Estelline Community Oil, supplies \$144.05; Runnings, supplies \$59.87; Menards, supplies \$993.85;

FIRE

Light & Power, utilities \$84.47; Titan Machinery, parts \$73.18;

MAYOR & COUNCIL

Donald Zafft, council fee/governing board \$475.00; Ryan Miller, council fee/governing board \$150.00; Mike Gunderson, council fee/governing board \$150.00; Cheryl Squires, council fee/governing board \$150.00; Josh Cokens, council fee/governing board \$150.00; Julie Rieckman, council fee/governing board \$150.00; Ross Brandsrud, council fee/governing board \$175.00;

FINANCE OFFICE

ITC, telephone \$160.62; Light & Power, utilities \$88.39; Office Peeps, supplies \$598.41; wages \$5263.35;

SOLID WASTE

Cook's Wastepaper, garbage collection \$4,774.51; SD Dept of Revenue, sales tax \$274.48;

POLICE

Hamlin County, contract law \$4030.00;

SEWER

Light & Power, utilities \$166.61; wages \$3356.85;

STREET

Light & Power, utilities \$375.81; Estelline Community Oil, fuel \$444.76; General Traffic Controls, repairs \$61.00; Runnings, radios \$89.99;

WATER

Light & Power, utilities \$330.68; Estelline Community Oil, supplies \$24.99; Ferguson Waterworks, water meter supplies \$1014.03; Hawkins, chemicals \$810.35;

LANDFILL

AT & T, cell phone \$45.77; wages \$464.70;

SIGN

Light & Power, utilities \$2.43; AT&T, cell phone \$58.73;

REFLECTION PARK

Light & Power, utilities \$7.74;

MISC.

Equipment Super Savers, equipment savings acct. \$4983.34; Wellmark Blue Cross, health insurance \$1440.04; Delta Dental, insurance \$62.40; American Family, insurance \$347.71; SD Retirement, retirement \$1106.00; Flex One Account, cafeteria plan \$251.54; Avesis, vision ins. \$23.06; Ins. Account, funding \$250.00; Wards Store, supplies \$229.72; Petty Cash, replenish fund \$77.30.

ENCC Payables: \$57,454.85

ENCC Payroll: \$144,230.25

Mayor Zafft reported that small routine maintenance projects are being completed. ENCC had a gain of \$56,861.27 for the month of November with a year-to-date total of \$416,646.64. The current census is at 51. They are still experiencing staffing issues which causes problems for placement of residents. Mike reported they could be at full capacity if they had more staff.

Cheryl Squires reported on Estelline Area Economic Development. A Healthy Hometown booklet was presented to the council. The next meeting will be December 13th.

New Business:

Drilling some additional test wells for water supply was discussed. A motion was made by J. Cokens, second by R. Miller to proceed with getting quotes for drilling test wells.

Discussion was held on the surplus of the old generator at the lift station. Finance officer to find out from Electrical Engineering & Equipment what the value might be and when the other generator is scheduled to be here.

Repair of the BoMag crusher at the landfill was discussed. Motion was made by J. Rieckman, second by J. Cokens to table this until more information was available. With all voting aye, motion carried.

Retaining wall blocks for the Northridge property can be purchased for \$60 per block. Motion by J. Cokens, second by M. Gunderson to approve buying the blocks once a quote has been received for the \$60/block price. With all voting aye, motion carried.

Contingency Transfer Resolution No. 2021-06 was presented as follows:

NOW THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF ESTELLINE, that the amount of \$14,800.00 will be transferred from the Contingency budget to cover net operating expenses in the following department budgets:

101-41130-41350 Publishing \$1,000
101-41420-41100 Financial Adm. \$5,000
101-44600-41500 Ambulance Work Comp. Ins. \$300
101-46500-42900 Progressive Development \$8500

Motion by Josh Cokens, second by Julie Rieckman. With all voting aye, motion carried.

Adopted and effective this 1st day of December, 2021.

Zafft, Mayor
Mary Saathoff, Finance Officer

The audit proposal from Independent Audit Services for the Y/E 2021 in the amount of \$7,000 was approved with a motion by R. Miller, second by C. Squires. With all voting aye, motion carried.

Motion by J. Rieckman, second by J. Cokens to set the year end meeting date as December 29, 2021 at 8:00 AM. With all voting aye, motion carried.

A motion was made by J. Cokens, second by R. Brandsrud to move into Executive Session as per SDCL 1-25-2 (1) (5) at 6:53 PM for Wage Review/CRF, Cost of Living 2022, and marketing. With all voting aye, motion carried. Mayor Zafft declared out of Executive Session at 7:50 PM.

Motion by J. Cokens, second by R. Brandsrud to approve the wage review/CRF as presented. With all voting aye, motion carried.

ENCC

Wages Presented for Approval:

Erika Hall, CNA \$17.28

Dawn Mickey, Ldry Spvr \$16.01

New Hires:

Kathryn Wegner, NA \$12.37

Motion was made by J. Cokens, second by M. Gunderson to allow a 5% cost of living for all employees for 2022. With all voting aye, motion carried.

With there being no further business, motion to adjourn at 7:50 PM was made by M. Gunderson, second by C. Squires. With all voting aye, motion carried.

Donald Zafft, Mayor

Mary Saathoff, Finance Officer